New Year, New Tips
all you need to know!

1st Year MSc Students School of Design
01. Academic Career
02. International Opportunities
03. Extra curricular Activities
04. Post graduation Opportunities
05. The School and its Structure
06. Instruments and Contacts
01. Academic Career

2nd Year Courses Structure
## INTEGRATED PRODUCT DESIGN

### 2ND YEAR 60 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LABORATORIO DI SINTESI FINALE SEZ. 1</td>
<td></td>
<td>ITA</td>
<td>18</td>
</tr>
<tr>
<td>1</td>
<td>FINAL SYNTHESIS STUDIO SECT. 2</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>WORKSHOP (one week on February 2024)</td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1</td>
<td>INCLUSIVE PRODUCT DESIGN</td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>INCLUSIVE PRODUCT DESIGN</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1 or 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>14</td>
</tr>
<tr>
<td>2</td>
<td>FINAL EXAMINATION - THESIS</td>
<td></td>
<td>ENG</td>
<td>10</td>
</tr>
</tbody>
</table>

Optionally, your Design Studio (Laboratorio) projects will continue to develop in a workshop format.

<table>
<thead>
<tr>
<th>Optional elements</th>
</tr>
</thead>
</table>

**Bold Text**: Design Studio (Laboratorio)
## 2ND YEAR 60 CREDITS

<table>
<thead>
<tr>
<th>sem. course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LABORATORIO DI SINTESI FINALE SEZ.1</td>
<td></td>
<td>ITA</td>
<td></td>
</tr>
<tr>
<td>1 LABORATORIO DI SINTESI FINALE SEZ.2</td>
<td></td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>LABORATORIO DI SINTESI FINALE SEZ.2</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1 OR 2 ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>WORKSHOP 2 (one week on February 2024)</td>
<td>C1-C2-C3</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1 OR 2 INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>2 FINAL EXAMINATION - THESIS</td>
<td></td>
<td>ENG</td>
<td>12</td>
</tr>
</tbody>
</table>

**Optional elements**

**BOLD TEXT** Design Studio (Laboratorio)
## INTERIOR AND SPATIAL DESIGN

### 2ND YEAR  54 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CONTEST DESIGN STUDIO SECT.1</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>CONTEST DESIGN STUDIO SECT.2</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>CONTEST DESIGN STUDIO SECT.3</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1 AND 2</td>
<td>THESIS INCUBATOR STUDIO</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>CONTEMPORARY INTERIORS</td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>ARTE CONTEMPORANEA E SPAZI</td>
<td></td>
<td>ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 OR 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 OR 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 OR 2</td>
<td>INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>FINAL EXAMINATION - THESIS</td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
</tbody>
</table>

*Optional elements

* BOLD TEXT  Design Studio (Laboratorio)
# DESIGN FOR THE FASHION SYSTEM

## 2ND YEAR 60 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DESIGN FOR THE FASHION SYSTEM</td>
<td>M1-M2</td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>1</td>
<td>DIGITAL FASHION EXPERIENCE DESIGN</td>
<td>M1&amp;M2</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1</td>
<td>BUSINESS INNOVATION</td>
<td></td>
<td>ITA</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>DESIGN MANAGEMENT FOR FASHION</td>
<td></td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>1or2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1or2</td>
<td>INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>14</td>
</tr>
<tr>
<td>2</td>
<td>FINAL EXAMINATION - THESIS</td>
<td></td>
<td>ENG</td>
<td>10</td>
</tr>
</tbody>
</table>

**Optional elements**

**BOLD TEXT** Design Studio (Laboratorio)
PRODUCT SERVICE SYSTEM DESIGN

**2ND YEAR** 54 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>FINAL SYNTHESIS DESIGN STUDIO</strong></td>
<td>PS1-PS2</td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>1</td>
<td><strong>SYSTEM DESIGN FOR SUSTAINABILITY</strong></td>
<td>PS1&amp;PS2</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>9</td>
</tr>
<tr>
<td>2</td>
<td><strong>FINAL EXAMINATION - THESIS</strong></td>
<td></td>
<td>ENG</td>
<td>12</td>
</tr>
</tbody>
</table>
# DIGITAL AND INTERACTION DESIGN

## 2ND YEAR 60 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>FINAL DESIGN STUDIO</strong></td>
<td>DID</td>
<td>ENG</td>
<td>12</td>
</tr>
<tr>
<td></td>
<td><strong>BUSINESS INNOVATION</strong></td>
<td></td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>BUSINESS INNOVATION</strong></td>
<td></td>
<td>ITA</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td><strong>PROFESSIONAL WORKSHOP</strong> (one week on February 2024)</td>
<td>DID</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1or2</td>
<td><strong>ELECTIVE COURSE</strong></td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1or2</td>
<td><strong>ELECTIVE COURSE</strong></td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1or2</td>
<td><strong>INTERNSHIP</strong></td>
<td></td>
<td>ENG</td>
<td>12</td>
</tr>
<tr>
<td>2</td>
<td><strong>FINAL EXAMINATION - THESIS</strong></td>
<td></td>
<td>ENG</td>
<td>12</td>
</tr>
</tbody>
</table>

*Optional elements*  

*Bold text*  

*Design Studio (Laboratorio)*
## DESIGN & ENGINEERING

### 2ND YEAR 54 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>lang.</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>FINAL PROJECT WORK</td>
<td>DE1–DE2</td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>1</td>
<td>SEMIOTICS</td>
<td>DE1&amp;DE2</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>ELECTIVE COURSE</td>
<td></td>
<td>ENG/ITA</td>
<td>6</td>
</tr>
<tr>
<td>1 or 2</td>
<td>INTERNSHIP</td>
<td></td>
<td>ENG</td>
<td>15</td>
</tr>
<tr>
<td>2</td>
<td>FINAL EXAMINATION - THESIS</td>
<td></td>
<td>ENG</td>
<td>9</td>
</tr>
</tbody>
</table>
Final Synthesis Design Studio Presentations

Students from these Programmes:

**Interior and Spatial Design**  
**Integrated Product Design**  
**Communication Design**

Will have the possibility to express their preferences for the Final Synthesis Design studio.

Presentations and additional informative material provided by the Professors from each design studio will be published online to support students in their choice.

Notices and presentations schedules will be published in this section of the website in July:  
[School: Optional Educational activities (polimi.it)](polimi.it)

In this way, students from the following Programs will have the possibility to **choose** and indicate their preference when submitting the study plan.
The study plan submission is done only once per year. Therefore, it includes the courses to attend in the 1st and 2nd semester of each academic year.

The student can decide how many credits to include in the Plan from 30 to 80 credits. Depending on the number of credits included, the amount of the tuition fees may vary.

Before inserting optional courses in the Study Plan, check the course details and its schedule; you can find them online from the end of July.

You can find online this video tutorial to help you when submitting the study plan.

For more details about the study plan submission check: How to submit the study plan

If you need to search the courses and read the courses details, you can see a simple tutorial on how to search them on the website in this link: How to search for courses
Teaching Modalities

The didactic activities in the academic year 2023-2024 will be offered in presence, even though some courses and/or lectures will be set online.

The attendance in the Design studios and workshops is mandatory: to achieve attendance, it will be necessary to acquire a minimum 80% of attendance is necessary.

Some monodisciplinary and integrated courses, may be available for non-attending students. Otherwise, the attendance is required as per the Design studios.

Read the course details of each course to be updated about the attendance requirements.
### Important dates

design.polimi.it/timetables

#### Semester 1

<table>
<thead>
<tr>
<th>Lessons</th>
<th>13 September 2023</th>
<th>22 December 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christmas Holidays</td>
<td>23 December 2023</td>
<td>7 January 2024</td>
</tr>
<tr>
<td>Exams Session</td>
<td>8 January 2024</td>
<td>17 February 2024</td>
</tr>
<tr>
<td>Workshop Week</td>
<td>12 February 2024</td>
<td>16 February 2024</td>
</tr>
</tbody>
</table>

#### Semester 2

<table>
<thead>
<tr>
<th>Lessons</th>
<th>19 February 2024</th>
<th>31 May 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easter Holidays</td>
<td>29 March 2024</td>
<td>2 April 2024</td>
</tr>
<tr>
<td>Exams Session</td>
<td>6 June 2024</td>
<td>27 July 2024</td>
</tr>
<tr>
<td>Workshop Week</td>
<td>3 June 2024</td>
<td>7 June 2024</td>
</tr>
</tbody>
</table>
01. Academic Career

Ambassador Path
What

High-level training courses aimed at creating new professional figures in:

- GREEN TECHNOLOGIES
- SMART INFRASTRUCTURES
- INCLUSIVITY DESIGN
- CREATIVE THINKING

• Have skills in specific areas consistently with the training project (green/smart/inclusivity/creative thinking)
• Acquire enabling digital technologies in line with the profile
• Master interdisciplinary tools, methods, and aptitude for a systemic vision
• Develop talent to operate in interdisciplinary and multisectoral contexts acquired through exposure, even in teams, to case studies and challenge
What

Study plan of at least **130 CFU (120 + 10 CFU)**

**30 credits:**
Green or **Smart** or Inclusive or Creative Thinking

---

**12 CFU** + **18 CFU (at least)**

Effective courses within the MSC

- **Core courses**

Effective courses

- 6 CFU effective courses
- **12 CFU extra courses**

Transversal courses

---

The specific Ambassador certification will be reported in the Student’s Diploma Supplement and a digital badge will be issued by Politecnico di Milano.

The registration to the **Ambassador Path is not compatible** with any **Double Degree Program** (at Politecnico or abroad)
### What

<table>
<thead>
<tr>
<th>MSC PROGRAM</th>
<th>Green Technologies</th>
<th>Smart Infrastructures</th>
<th>Inclusivity Design</th>
<th>Creative Thinking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrated Product Design</td>
<td>x</td>
<td>x</td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Design della comunicazione</td>
<td></td>
<td></td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Product Service System Design</td>
<td></td>
<td>x</td>
<td>x</td>
<td></td>
</tr>
<tr>
<td>Digital and Interaction Design</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Design &amp; Engineering</td>
<td>x</td>
<td></td>
<td>x</td>
<td>x</td>
</tr>
<tr>
<td>Interior and Spatial Design</td>
<td>x</td>
<td></td>
<td></td>
<td>x</td>
</tr>
<tr>
<td>Design for the Fashion System</td>
<td>x</td>
<td></td>
<td>x</td>
<td></td>
</tr>
</tbody>
</table>
Students need to **Answer the Call** through Online Services

Call available to MSc students in the **1st and 2nd Year**

The call will be open in the **1st and the 2nd semester**

The Ambassador chosen in the 2nd call needs to be coherent with the study plan registered in the first semester

Changes in the study plan are **not allowed** in the 2nd semester for Design School

For more details about the Ambassador Path and the call:
[Green Technologies, Smart Infrastructures e Inclusivity Design: polimi](#)
01. Academic Career

(Internship)
What is an internship?

• It’s an on-the-job experience

• It allows you to try doing a job and figure out if that is what you want to do in the future

• It’s a practical training experience. **IT’S NOT** an employment **CONTRACT**!

• It allows you to enrich your cv

Where can you do it?

• in a Company

• Public/Research organization/institution in a Professional Firm

• Provided an expert professional supports you

• In Italy or Abroad
### Basic Rules of Every Internship

**School:** Compulsory internships (polimi.it)

<table>
<thead>
<tr>
<th>WHO</th>
<th>TYPE</th>
<th>LENGTH</th>
<th>STARTING WHEN</th>
<th>WHICH TYPES</th>
<th>BENEFIT</th>
<th>MANAGED BY</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>STUDENT</strong>&lt;br&gt;(Bachelor and Master’s students)</td>
<td>Compulsory (gives you university credits – ECTS)</td>
<td>Depends on your study plan</td>
<td>2° year Master degree 1st or 2nd sem.</td>
<td>External/Internal</td>
<td>Paid or unpaid</td>
<td>“School of Design Internship Office” RAP</td>
</tr>
<tr>
<td></td>
<td>Non compulsory (no university credits)</td>
<td>1-12 months</td>
<td>Whenever you are ready/available</td>
<td>External</td>
<td>Paid or unpaid</td>
<td>Careere Service</td>
</tr>
<tr>
<td><strong>GRADUATE</strong>&lt;br&gt;(Bachelor and Master, Specializing Masters, PhD)</td>
<td>Extracurricular / Post graduate</td>
<td>2-12 months</td>
<td>Whenever</td>
<td>External</td>
<td>Paid (Italy) or unpaid (Abroad)</td>
<td>Careere Service</td>
</tr>
</tbody>
</table>
## Compulsory internship - How long?

*School: Compulsory internships (polimi.it)*

<table>
<thead>
<tr>
<th>WHO</th>
<th>CREDIT 2022/23</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DESIGN &amp; ENGINEERING</td>
<td>15</td>
<td>280</td>
</tr>
<tr>
<td>DESIGN DELLA COMUNICAZIONE</td>
<td>18</td>
<td>300</td>
</tr>
<tr>
<td>DESIGN FOR THE FASHION SYSTEM</td>
<td>14</td>
<td>250</td>
</tr>
<tr>
<td>DIGITAL AND INTERACTION DESIGN</td>
<td>12</td>
<td>250</td>
</tr>
<tr>
<td></td>
<td>(+6 pws)</td>
<td></td>
</tr>
<tr>
<td>INTEGRATED PRODUCT DESIGN</td>
<td>14</td>
<td>280</td>
</tr>
<tr>
<td>INTERIOR AND SPATIAL DESIGN</td>
<td>15</td>
<td>280</td>
</tr>
<tr>
<td>PRODUCT SERVICE SYSTEM DESIGN</td>
<td>9</td>
<td>250</td>
</tr>
<tr>
<td></td>
<td>(+6 seminar)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(+3 Teambuilding)</td>
<td></td>
</tr>
</tbody>
</table>

* It is NOT possibile to substitute the compulsory workshop/Seminar/teambuilding credits with a longer internship/working experience.
A scholarship for traineeship in Europe,
given selection criteria are met and funds are available

**WHERE**
the EU member Countries + the extra EU participating countries
No Italy, no country of origin of the candidate

**HOW**
Answering the call Erasmus+ for traineeship that opens in April/May.
The results will be given in June
The call will be published on the career service website

**HOW LONG/WHEN**
Minimum 2 months, starting from September 2024

**WHO**
MSc and BSc STUDENTS

**WHY**
Opportunity to enrich your CV and launch a career abroad!
Internship offers and job placement
Careerservice.polimi.it

Advanced Search

Your status
- Student
- New grad
- 1-2 years of work experience
- 3-8 years of work experience

What are you looking for?
- Compulsory internship/for thesis
- Non compulsory internship
- Post-graduation internship
- Apprenticeship
- Temporary
- Permanent
- Collaboration

Where?
- Italy
- Abroad
- Paid

Search
Web page for details on compulsory internships

- How to activate an internship
- Download forms
- Duration of internship
- Contacts and staff
Who does what?

**Career Service**
- Manages not compulsory and extracurricular internships and the Erasmus+ for traineeship
- Helps you make a good CV/Portfolio*
- Helps the host organization with the agreement

**School’s Internships Office (RAP)**
- Sets compulsory internship regulations,
- Activates and manages the compulsory internship

**Contacts:**

Get the QR code to see how to contact us
Let’s go Internship
2023-2024

2nd Year Master’s degree - School of Design
October 2023
01. Academic Career

Final Thesis
Final Thesis
School: Bachelor's Degree Exam (polimi.it)

Process from the thesis development to the final degree

1. Define the Topic
Check the specifications indicated by your MSc Program.

2. Thesis Development
With the guidance of your supervisor

- Thesis of consolidation and refinement of existing knowledge
- Thesis of innovative research

During the development of the thesis the supervisor may suggest the student to change the type of thesis.

3. Final Degree Registration
Around 1 month before the Final Degree session.

4. Thesis Approval by the supervisor

5. Final Degree
1. Define the Thesis topic

School: Bachelor's Degree Exam (polimi.it)

Students have different alternatives to define the thesis topic, it’s important however to verify the specific requirements your program may have.

In general, the thesis topic can be:

• **A specific topic of your interest, it can or not be connected to one of the courses you’ve done within the MSc Program**

• **Connected to the Internship**

• **Proposed by a Professor**

The definition of the thesis topic is flexible and each MSc student in their second year, have the possibility to decide the best way and moment to start with their thesis definition.

Students from Communication Design can find specific information about the thesis development here: [Gallery Tesi – ENG – DDC (polimi.it)](http://polimi.it)
Students can consult online some of the MSc thesis from the previous years to have an idea about the Thesis submitted in your MSc Program: https://www.politesi.polimi.it/
Students can consider the thesis topics proposed by Professors of the School of Design: https://www.design.polimi.it/
# 2. Thesis Development – Types of Thesis

Students from the School of Design have the possibility to select and agree with their supervisor, the type of thesis they prefer to develop among these two types:

<table>
<thead>
<tr>
<th>TYPE</th>
<th>AIM</th>
<th>TIME</th>
<th>SCORE</th>
<th>FOCUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>LONG THESIS</td>
<td>Thesis of innovative research</td>
<td>Minimum 6 months</td>
<td>Minimum -1 / Maximum +8</td>
<td>• Focuses on research topics not yet consolidated</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Develops a substantial preliminary research conducted with scientific criteria and based on scientific sources (databases, scientific articles, conference proceedings, etc)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Aims to broaden the knowledge on a subject and its potential applications on the project</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• In case of design activity as an outcome it includes prototyping activities</td>
</tr>
<tr>
<td>SHORT THESIS</td>
<td>Thesis of consolidation and refinement of existing knowledge</td>
<td>minimum 2-3 month</td>
<td>Minimum -1 / Maximum +4</td>
<td>• Focuses on topics already consolidated by scientific research and by design applications.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• In some Programs it could be focused on further developments of the project of the final design studio</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• May provide a small part of research supporting the main assumptions on which the proposed project is based.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>• Focuses on the potential design applications.</td>
</tr>
</tbody>
</table>
3. Final degree registration - Requirements

To have written an **individual thesis** (either a theoretical-methodological deepening, a historical-critical analysis or a project work) under the supervision of a **supervisor from Polimi** (relatore)

To have accomplished **120 credits** of the Master of Science, including the credits of the internship and the credits of the final examination (with the thesis approval from your supervisor)

To have accomplished all the **administrative procedures** including being registered to the Final Degree session
3. Final degree registration – When?
School: Bachelor's Degree Exam (polimi.it)

You will have to register for the thesis around **two months before** the Final Degree, and once you have **registered all your exams** on your career, including the internship credits.

In each academic year we have **four Final Degree Sessions**:

- July 2023
- October 2023
- December 2023
- April 2024 (last session of the AY)

Check the Calendar with the specific deadlines here:

**THESIS DEADLINES**
Students can find also the calendar with the specific deadlines for each Degree session in our website: [www.design.polimi.it](http://www.design.polimi.it) – Teaching – Lessons timetable, calendars, deadlines – Degrees exams subscription

### 3. Final degree registration – When?

<table>
<thead>
<tr>
<th>MSc Final Degree Session</th>
<th>06th OCTOBER 2022</th>
<th>20th DECEMBER 2022</th>
<th>04th MAY 2023</th>
<th>18th JULY 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams and exams registrations deadline (MSc degree students)</td>
<td>12/09/2022</td>
<td>07/10/2022</td>
<td>15/03/2023</td>
<td>08/07/2023</td>
</tr>
<tr>
<td></td>
<td></td>
<td>16/11/2022 (November extraordinary session)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MSc final degree registration</td>
<td>from 23/08/2022 to 13/09/2022</td>
<td>from 24/10/2022 to 24/11/2022</td>
<td>from 01/03/2023 to 11/04/2023</td>
<td>from 05/06/2023 to 26/06/2023</td>
</tr>
<tr>
<td>Submission of dissertation</td>
<td>from 23/08/2022 to 13/09/2022</td>
<td>from 24/10/2022 to 24/11/2022</td>
<td>from 01/03/2023 to 11/04/2023</td>
<td>from 05/06/2023 to 26/06/2023</td>
</tr>
<tr>
<td>Supervisor’s approval of dissertation</td>
<td>19/09/2022</td>
<td>05/12/2022</td>
<td>17/04/2023</td>
<td>03/07/2023</td>
</tr>
</tbody>
</table>

Calendar updated for the next academic year will be publish on July 2023
3. Final degree registration – How?

School: Bachelor's Degree Exam (polimi.it)

Students need to register for the Final Degree through their:
Online Services area – Degree – Final exam
Remember the registration closes nearly one month before the Final Degree session

Find more details about the registration to the Final Degree examination:
www.polimi.it/
If you have problems in finding a Thesis supervisor

You can contact the academic offices asking assistance to find a thesis supervisors: https://www.design.polimi.it/en/send-an-email and select «MASTER DEGREE EXAMINATION»

Make sure to add the abstract of your thesis topic proposal, in this way they will address your request to the course faculty and find the supervisors that match better to your thesis topic
02. International opportunities

*International Mobility*
Selected students for an International Mobility

If you've been selected to do an International Mobility in the next academic year (Short Mobility or Double Degree Program)

Get Informed about the next steps:

Politecnico di Milano: 2 - Before departure (polimi.it)

School: Outgoing Students (polimi.it)

Students who have applied in the 2nd call need to attend the publication of the first ranking that will be published on 19th June.

Keep an eye on your application – do not miss the acceptance deadlines!!

Politecnico di Milano: 1 - How to apply (polimi.it)
Curricular courses registered in your study plan with exception of:

- The Final Synthesis Design Studio in some programs
- The Final Thesis (Final Examination)
- The Internship can be validated with project-based courses **BUT** you need to have at least another curricular course to validate with it
- Language courses held in the partner University can’t be validated.
WHAT: Internship within the exchange
School: Outgoing Students (polimi.it)

• Validating the **Internship** attending one or more project-based course/s in the partner University. **Just note that it’s not possible to validate ONLY the internship in the exchange for study.** You need to keep at least another curricular course in your study plan to be validated abroad together with the internship.

• You can verify with the partner university if they offer the possibility to do the internship within the University (in a research lab or didactic laboratory)

• You can do an external internship in parallel or before or after the exchange period, registering it with SAT office as a normal internship. In this case you won’t validate the internship with the exchange.
• If in your year of exchange you need to register Elective Courses, and these courses will be validated with the exchange, you should select “Erasmus Experience” when registering your study plan.

• If you do more credits in the partner University, you can validate them as extracurricular courses, these credits won't count for your degree, but you'll have them in your Diploma Supplement as extracurricular activity.
02. International opportunities

Alternatives to the mobility
Did you miss the call to do an International Mobility?

If you missed the application to do an international mobility in the next academic year, you can consider some options to have an international experience.
International Workshops

Politecnico di Milano and the School of Design have an important number of partner Universities. Students have the possibility to participate during the year in different international workshops of 1 or 2 weeks as extra curricular activity.

Here some examples:

- IDEA LEAGUE
- ENHANCE
- ATHENS

Some are opened by the School of Design through Passion in Action:

- Charette @ KEA - Copenhagen
- Aalto Summer School - Finland
- Institute Without Boundaries - Canada
- Zhejiang University - China

Keep an eye on the School Website to be updated about the different opportunities offered during the year.
**Scholarship “Tesi all’estero”**

Politecnico di Milano: Scholarships Tesi all’estero (polimi.it)

<table>
<thead>
<tr>
<th>WHAT</th>
<th>Scholarship to develop all or part of the thesis abroad</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOW</td>
<td>Answering one of the calls available each year</td>
</tr>
<tr>
<td></td>
<td>Two calls per academic year: in October and in March</td>
</tr>
<tr>
<td>WHO</td>
<td>The Call is open to MSc students</td>
</tr>
<tr>
<td>HOW LONG</td>
<td>Min 8 consecutive weeks - Max 24 consecutive weeks</td>
</tr>
<tr>
<td>HOW MUCH</td>
<td>From € 2.000 gross + travel expenses</td>
</tr>
</tbody>
</table>
Scholarship “Tesi all’estero”

**Aims** to provide economic support to master's degree students who wish to develop all or part of their thesis abroad but cannot count on normal contributions for international mobility.

To apply, students must have already:

- Established the thesis topic with your supervisor at Polimi
- Contacted the foreign organization (it can be a university, company, etc.)
- Set your staying abroad for not less than 8 consecutive weeks

**Applications** must be submitted within the deadlines set by the call through online services.

**Benefits** amount from € 2,000 up to € 3,500 depending the periods of stay abroad, plus a contribution for travel expenses of € 200 for EU and € 500 for non-EU countries.

Find more details: **Politecnico di Milano: Scholarships Tesi all'estero (polimi.it)**
03. Extra curricular activities
Passion in Action

https://www.polimi.it/en/programmes/innovative-teaching/

Is a catalogue of open extra-curricular activities that Politecnico offers to students to support the development of transversal, soft and social skills and to encourage/facilitate students in enriching their personal, cultural and professional experience.

The activity will be recognized in the Diploma Supplement and can award 3 extra-curricular credits as «Design Explorer» activity.

More info: School: Design Explorer (polimi.it)
Polifactory is a **multidisciplinary lab** that enables new production models (making, fabbing, self-made design, DIY, small urban manufacturing)

from **IDEAS** to **MARKET**

**Linked to**
- FabLab networks
- Global network of design factories
- Micromanufacturing hub & institutes
- Makers associations

Building B3 in Bovisa Campus
Polifactory is the **makerspace – Fab Lab** of the Politecnico di Milano. It is a **multidisciplinary lab** equipped with *digital fabrication* and *physical computing* to enable new production models (making, fabbing, self-made design, DIY, small urban manufacturing)

polifactory@polimi.it  📱  📱  🚀

**Linked to**
- Fab Labs’ network
- Fab City global initiative

Building B3 in Bovisa Campus
Polifactory opens its doors to students who are eager to actively participate in the community through incubation programs for talents made available.

**Talents in Residence (TiR)** is a program promoted by Polifactory to support the pre-incubation of ideas developed by young designers from Politecnico di Milano.

Interested in developing a thesis project with a concrete output, but haven’t contacted a supervisor yet? Check out our **Thesis Board** to find a research line that might interest you.

64K is the **Polifactory Computer Club**, where design, electronics and IT enthusiasts experiment together to develop projects and initiatives.
04.

Post graduation opportunities
Established in 1990, the current PhD programme in Design aims to develop competences and skills to carry out high quality research in design as a specific field of inquiry.

The PhD Programme in Design is structured into various research fields, which correspond to specific research teams within the Design Department.

The research activity is organized around three Sections:

- Design and Cultures
- Products, Strategies and Services
- Design for Environments, Landscape and Mobility
PoliHUB

http://www.polihub.it/en/

PoliHUB is the **innovation District & Startup Accelerator** of Politecnico di Milano, managed by Fondazione Politecnico di Milano.

We help businesses to innovate:

- Selecting **innovative business ideas and projects**
- Forming **teams and prototyping**
- Defining a **business model and market viability**
- Research, financing and scale-up support
Alumni

https://alumni.polimi.it/

Professional Network Alumni Polimi

Benvenuti nella Community dei Laureati del Politecnico di Milano
05. The School and its Structure
DEAN
Prof. Francesco Zurlo

VICE-DEAN
Prof. Anna Meroni

PROGRAMME BOARDS’ COORDINATORS:
School: Programme Boards (polimi.it)
Students Representatives in the School’s programme boards

Each programme board appoints a review group that annually monitors and controls the progress of the activities of the course and the programme’s actions for improvement; it also appoints a commission that evaluates access to the second level of study. Students’ representatives participate at the programme board.

• Integrated product design: rappresentantistudenti-ccsprodotto@polimi.it
• Design della comunicazione: rappresentantistudenti-ccscomunicazione@polimi.it
• Design for the fashion design: rappresentantistudenti-ccsmoda@polimi.it
• Interior and spatial design: rappresentantistudenti-ccsinterni@polimi.it
• Design & engineering: rappresentantistudenti-ccsdesignengineering@polimi.it
06. Instruments and Contacts
University website + social networks

https://www.polimi.it/
The Politamtam newsletter http://www.politamtam.polimi.it/
to find out about events, activities organised by student
associations and opportunities for students.

Design Students Network:
http://design.polinetwork.org/
To have access in all Design School’s network groups of students
on Telegram, providing support and helping each other.

Polimi Network:
https://polinetwork.github.io/en/
CURRENT STUDENTS

Information, rules and useful links for students enrolled at Politecnico di Milano to Laurea degree (equivalent to Bachelor of Science), Laurea Magistrale degree (equivalent to Master of Science), and single courses.

- What to do after the enrolment
- Admission to Laurea Magistrale programmes

RULES AND REGULATIONS FOR STUDENTS

- Study Plan and OFA
- English language
- Experience abroad
- Interruption, Suspension, Withdrawal, Loss of student status
- Tuition fees, scholarships and financial aid
- Didactic Activities and Degree Examination
- Changing Degree Programmes/Transfer to other University
- State Examination

OTHER INFORMATION

- Calendar and deadlines
- Certificates and forms
The School’s offices

**Academic Affairs Office**
*Didactics Related Information for Enrolled Students*
- Study plan issues
- Exams registration
- Admissions process
- Transfers and degree changing
- Final Degree

**Internship Office**
*SAT/RAP Compulsory Internship*
- Referent for Compulsory Internship.
- Gives indications about the internship procedures, required documents, etc.

**International Relations Office RELé**
*International Programs for Students*
- Gives information about the partner Universities and the international mobility options.
- Solve questions activities to validate in the international mobility.
- Gives support in the validation process after the mobility.

**Contacts**
[https://www.design.polimi.it/en/menu-servizio/contact-us](https://www.design.polimi.it/en/menu-servizio/contact-us)

**Internship Office**
[https://www.design.polimi.it/en/menu-servizio/contact-us](https://www.design.polimi.it/en/menu-servizio/contact-us)

**Contacts:**
rele@polimi.it
askdesign@polimi.it
The School’s contacts

https://www.design.polimi.it/en/menu-servizio/contact-us

Check out all the services:

- ChatBot
- Chat
- Email
- By appointment

Prospective and enrolled students

Polimi ChatBot virtual assistant as a single point of access for those wishing to contact the University staff. Students accessing the Polimi ChatBot can select one of the proposed topics or type their question directly.

To contact the School staff: please use the methods below

LOW COMPLEXITY: CLICK HERE TO START A CHAT THROUGH CHATBOT (SCHOOL OF DESIGN CHAT HOURS: MONDAY TO FRIDAY 9:30 A.M. - 12:30 P.M.)
- information on Logistics (classrooms and timetables)
- information on admissions to degree courses
- information on orientation
- how to look for an internship, duration, timing, start-up and structures

MEDIUM COMPLEXITY: CLICK HERE TO SEND AN EMAIL
- information on: exam sessions, optional courses and workshops
- Bachelor’s and Master’s final exams
- transfers and degree program’s validation
- admission to Master of Science programs
- procedures for activating the Internship and agreements with companies, training projects and validation of the internship
- information on international mobility for ingoing and outgoing

HIGH COMPLEXITY: CLICK HERE TO ACCESS THE DESK BY APPOINTMENT
- information and resolution of the problems of the study plan
- exams and graduation calls
- problems emerged during the internship, training project of the internship not respected and difficulties with the company tutor, accidents and insurance management
## The central offices

<table>
<thead>
<tr>
<th>Segreteria Studenti Registrar’s Office</th>
<th>The Career Service</th>
<th>International Mobility IMU Exchange Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administrative Information for Enrolled Students</strong></td>
<td><strong>Not Compulsory Internship</strong></td>
<td><strong>Manages all the administrative aspects for outgoing students for exchange or double degree</strong></td>
</tr>
<tr>
<td>- Solves questions about tuition fees, exemptions and reimbursements</td>
<td>- Referent for not compulsory internships.</td>
<td></td>
</tr>
<tr>
<td>- Provides certifications and official documents</td>
<td>- Manages website with internship offers</td>
<td>- Manages website with internship offers</td>
</tr>
<tr>
<td>- Solves questions about Dsu benefits – financial aid</td>
<td>- Gives support to prepare resumé/interview</td>
<td></td>
</tr>
<tr>
<td><strong>Contacts</strong></td>
<td><strong>Contacts</strong></td>
<td><strong>Contacts</strong></td>
</tr>
<tr>
<td>Politecnico di Milano: Desks and offices for students (polimi.it)</td>
<td>Career Service</td>
<td>Politecnico di Milano: Contacts (polimi.it)</td>
</tr>
<tr>
<td></td>
<td>The job market meets students and graduates (polimi.it)</td>
<td></td>
</tr>
</tbody>
</table>
Join the meeting to answer your questions

If you want to know more in detail the information here presented or has questions and doubts, we invite you to attend the **online meeting on 12th June at 13:00**

**Answering this form:**
https://forms.office.com/e/QsiosGex9W
Thank You!

This presentation is available online at:
www.design.polimi.it
School: Welcome & “Lezione 0” (polimi.it)

Register to attend the presentation:
https://forms.office.com/e/QsiosGex9W