Academic Information

Double Degree Azerbaijan University of Architecture and Construction

Academic Year 2023-2024
01. Studying at the School of Design
02. Course Structure
03. Study Plan submission
04. Teaching modalities
05. Additional information
01.

Studying at the School of Design
Bachelor of Sciences (BSc)

The BSc programme is awarded after three years of study (180 ECTS)

The credit system ECTS represent the workload of the academic year of study

CREDIT SYSTEM

Each subject is assigned a number of credits which the student obtains when he passes the final examination. The CFU fully coincide with ECTS credits.

1 CFU = 25 hours of workload

Includes lectures and other forms of instruction like: exercises, assignments and independent work
COURSE TYPE

1 DESIGN STUDIO (laboratorio)
   Project based course
   Students are divided in sections

2 MONODISCIPLINARY & INTEGRATED COURSES
   Project and Theory course
   May host all the sections or be divided

3 WORKSHOP & DESIGN SEMINAR
   One week full time design studio
   (end of the semester: February and June)

4 ELECTIVE COURSES
   Interdisciplinary courses
   Available to all the students of the School. Students can attend them in the 1° or 2° semester

5 FINAL EXAMINATION - THESIS
   Individual Thesis developed
   With the guidance of a Prof. from the School of Design
EXAMS and GRADES

Exams are graded using a scale of 30, where 18 is the minimum passing grade and 30 cum laude the highest.

Students have the possibility to refuse the final mark and present again the exam in a next exam session (with exception of the design studios).

The final grade in a course can be based either on the final examination only or it can be based on a combination of the final examination and course work. The grade requirements are indicated in the course details online and explained at the beginning of the course.

<18  ≥18

Not Passed  Passed
02. Course structure
DOUBLE DEGREE STUDENTS

AZUAC University

Double degree students from AZUAC will need to achieve 60 CFU in 1 year of study.

In the following slides you’ll find the courses you’ll need to attend in order to obtain the MSc Degree from Politecnico di Milano.
Interior Design

Website: https://www.interiordesign.polimi.it/
# STUDY PLAN – Interior Design

## 1st SEMESTER – 30 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>language</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>LABORATORIO DI SINTESI FINALE</td>
<td>3</td>
<td>ENG</td>
<td>18</td>
</tr>
<tr>
<td>1</td>
<td>WORKSHOP (February 2024)</td>
<td>-</td>
<td>ITA</td>
<td>6</td>
</tr>
<tr>
<td>1</td>
<td>LIFE STYLE AND FASHION</td>
<td>-</td>
<td>ENG</td>
<td>6</td>
</tr>
</tbody>
</table>

## Optional elements

<table>
<thead>
<tr>
<th>Course</th>
<th>Language</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Studio (Laboratorio)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## 2nd SEMESTER – 30 CREDITS

<table>
<thead>
<tr>
<th>sem.</th>
<th>course</th>
<th>section</th>
<th>language</th>
<th>credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>LABORATORIO DI DESIGN DEGLI INTERNI SECT. 5</td>
<td>5</td>
<td>ITA</td>
<td>12</td>
</tr>
<tr>
<td>2</td>
<td>WORKSHOP (June 2024)</td>
<td>-</td>
<td>ITA</td>
<td>6</td>
</tr>
<tr>
<td>2</td>
<td>DESIGNING IN A MULTISPECIES WORLD</td>
<td>-</td>
<td>ENG</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>INTERIOR YACHT DESIGN</td>
<td>-</td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td></td>
<td>THE CITY OF CARE</td>
<td>-</td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td></td>
<td>SHOPPING WINDOW DISPLAY</td>
<td>-</td>
<td>ENG</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>DESIGN PER LA SOSTENIBILITA' AMBIENTALE</td>
<td>-</td>
<td>ENG</td>
<td>6</td>
</tr>
</tbody>
</table>
Submit your Study Plan
In order to be registered in the courses, you need to submit your study plan.

The study plan submission for Double Degree students is available at beginning of each year. Therefore, you’ll need to select the courses held in the first and second semester.

The study plan submission will be visible on your online services after the enrolment that will be done by the exchange offices around August.

Meantime you can start to identify among the optional courses (indicated in green) the courses of your preference, considering the course details and timetable, you can’t have courses overlapping since most of the courses requires the attendance.

Watch this tutorial to see how to submit your study plan:

[Study plan submission for Exchange incoming Students](#)
Teaching Modalities
TEACHING MODALITIES

* The didactic activities in the next academic year will be offered in presence, even though some courses and/or lectures may be set online.

* Politecnico will ensure the access of the lessons in presence in complete safety, and in respect with the dispositions defined by the government.

ATTENDANCE

* Courses last one semester and are held once per year

* The attendance in the Design studios and workshops is mandatory: to achieve attendance, it will be necessary to acquire a minimum 80% of attendance is necessary

* Some monodisciplinary and integrated courses, may be available for non-attending students. It’s important to check if this option is indicated in the course details. Otherwise, the attendance is required as per the Design studios
05. Additional Information
**IMPORTANT DATES**

Check the school academic calendar here:


### 1ST SEMESTER

<table>
<thead>
<tr>
<th>LESSONS</th>
<th>13 September 2023</th>
<th>22 December 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christmas Holidays</td>
<td>23 December 2023</td>
<td>7 January 2024</td>
</tr>
<tr>
<td>Exams session</td>
<td>8 January 2024</td>
<td>17 February 2024</td>
</tr>
<tr>
<td>Workshop Week</td>
<td>12 February 2024</td>
<td>16 February 2024</td>
</tr>
</tbody>
</table>

### 2ND SEMESTER

<table>
<thead>
<tr>
<th>LESSONS</th>
<th>19 February 2024</th>
<th>31 May 2024</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easter Holidays</td>
<td>29 March 2024</td>
<td>2 April 2024</td>
</tr>
<tr>
<td>Exams session</td>
<td>6 June 2024</td>
<td>27 July 2024</td>
</tr>
<tr>
<td>Workshop Week</td>
<td>3 June 2024</td>
<td>7 June 2024</td>
</tr>
</tbody>
</table>
WELCOME WEEK

From **5th to 11th September 2023**
Politecnico di Milano will organize the welcome and orientation week.

We’ll meet on **7th September 2023**
together with all the exchange students incoming, to give you an overview about our programs, academic system, etc.

The complete programme will be available online and will include seminars and meetings to help incoming students to become familiar with the university facilities, professors and staff.

More information about the welcome week program here:

[Welcome Week: polimi](#)
BEFORE ARRIVAL

Before arriving at Polimi you have the opportunity to join:

**Buddy program**: this foresees a match between international students and Politecnico students, to assist you in the phase prior to your arrival and in the first months after your arrival.

**Italian courses**: set up by Polimi, these courses are addressed to foreign students at Politecnico di Milano. Pay attention about the registration deadlines for the Italian courses!

You can also join a free **Online Italian course** aimed at beginners, that will guide you into the discovery of Italian language and culture.
The **Politamtam** newsletter:

**Poli tam tam - la newsletter degli studenti (polimi.it)**
to find out about events, activities organised by student associations and opportunities for students.

**Design Students Network:**
[http://design.polinetwork.org/](http://design.polinetwork.org/)

**Polimi Network:**

**Students Associations**
[Representatives and Associations: polimi](https://polinetwork.github.io/en/representatives-and-associations)
EXAMS SESSION

The exam sessions are distributed during the year:

1st semester courses the exams sessions are on:
- February with 2 different exams dates available
- July with 2 different exams dates available
- September with 1 exam date available

2nd semester courses the exams session are on:
- July with 2 different exams dates available
- September with 1 exam date available
- February with 2 different exams dates available

The Design Studios will have only two exam dates scheduled and only at the end of the semester the design studio has been held.

If not passed, the Design Studios and Workshops must be re-attended the following academic year. Given the particular nature of the Workshops and the Design Studios, no retake exams are foreseen.

To be able to sit an exam session, you must register within the deadlines provided through the Online Services.

The evaluation that students can receive are:

Promoted with a vote

Or

Postponed to the next session

After the publication of the marks by the Professors, students have the possibility (before consolidating the marks) to decline the evaluation attributed, by replying the email in which the grades are communicated in the Polimi email.

In the absence of explicit waiver of the grade, the Professor will register the grade assigned on your career.
INTERNATIONAL MOBILITY UNIT

Check the contacts here:

https://www.polimi.it/en/campuses-and-services/international-mobility/study-abroad/contacts

Where to find us

Bovisa Campus

Address: via Lambruschini 15, building 20, ground floor, 20158 Milano
“Remote” appointments: Monday-Wednesday from 10.00 am to 13.00 pm
Face-to-face appointments: Thursday from 10.00 am to 13.00 pm
doubledegrees.design@polimi.it

Answers questions about, enrolment, fiscal code, Polimi badge

Provides certifications and official documents

Provides information and support about the stay permit, visa issues, health insurance
ACADEMIC ADVISORY SCHOOL'S OFFICES

The school's offices will help you with study plan issues, timetables and courses registration. We will also provide the signature on the learning agreement for Erasmus students.

In order to contact us visit this website:

School: Send an email (polimi.it)

And select the following option:

Exchange Students - Incoming
HOW TO REACH BOVISA CAMPUS

By bus 92 or tram 2
Get out at the stop “Via Imbriani - Piazzale Bausan”

By bus 82
Get out at the stop “Via Maffucci Via Baldinucci”

By train
Get out at the stop “Bovisa Politecnico”. Out of the station turn left. Trains headed to Bovisa: S1, S2, S3, S4, S12, S13

By Bike sharing (BikeMI)
Two bike stations located near Bovisa Train station and Bausan square

BOVISA CAMPUS DURANDO / CANDIANI

- Entrance
- **B1**  Library - 1st floor
  School of Design Offices - 3rd floor
- **B2**  Classrooms and **Design Labs**
- **B3**  Polifactory
- **B4**  Polishop and print shop
- **B5**  Poli.Design
- **B6**  Classrooms and Crash Test Lab
- **B7**  Department Design
- **B8**  Classrooms
- **B9**  Aula “Carlo De Carli”
You’ll find this presentation here:
School of Design: Incoming Students

Contact:
School: Send an email (polimi.it)

Information:
www.design.polimi.it
Thanks!