

**INTERNATIONAL MOBILITY**

# **OUTGOING STUDENTS**

**MASTER STUDENTS**

**A.A.2022-2023**



**POLITECNICO**  
MILANO 1863

SCUOLA DEL DESIGN

# WHEN

For MSc in:

**Fashion – Communication – Integrated Product Design**

**CANDIDACY**

**DEPARTURE**

**EXCHANGE SEMESTER**

**3<sup>rd</sup>**

**Year Bachelor**

*only for students in  
DIRECT CONTINUITY  
ex: from BSc Product to Msc  
Product*

**1<sup>st</sup>**

**Year Master**

**2<sup>nd</sup>**

**Semester**

**1<sup>st</sup>**

**Year Master**

**2<sup>nd</sup>**

**Year Master**

**2<sup>nd</sup>**

**Semester**

*It's better you keep at least  
one curricular course to  
validate in the exchange*

**Duration of the exchange:** from 1 semester up to 2 semesters

# WHEN

For MSc in:

**Interior and Spatial Design – Digital and Interaction Design**

## CANDIDACY

## DEPARTURE

## EXCHANGE SEMESTER

**1<sup>st</sup>**

**Year Master**

**2<sup>nd</sup>**

**Year Master**

**1<sup>st</sup>**

**Semester**

*Make sure to do one or more courses to validate the Final Design Studio*

**1<sup>st</sup>**

**Year Master**

**2<sup>nd</sup>**

**Year Master**

**2<sup>nd</sup>**

**Semester**

*It's better you keep at least one curricular course to validate in the exchange*

**Duration of the exchange:** from 1 semester up to 2 semesters

# WHEN

For MSc in:

**Product Service System – Design & Engineering**

CANDIDACY

DEPARTURE

EXCHANGE SEMESTER

**1<sup>st</sup>**

**Year Master**

**2<sup>nd</sup>**

**Year Master**

**2<sup>nd</sup>**

**Semester**

*It's better you keep at least  
one curricular course to  
validate in the exchange*

**Duration of the exchange:** from 1 semester up to 2 semesters

# WHAT

## Which courses can be validated

Curricular courses registered in your study plan with exception of:

- ✓ The Final Synthesis Design Studio in some programs
  - ✓ The Final Thesis (Final Examination)

The Internship can be validated with project-based courses **BUT** you need to have at least one curricular course to validate with this.

Language courses held in the partner University can't be validated.

# WHAT

## Which courses can be validated

### GOOD TO KNOW

- ✓ If in your year of exchange you need to register **Elective Courses**, and these courses will be validated with the exchange, you should select “**Erasmus Experience**” at registering your study plan.
- ✓ If you do more credits in the partner University, you can validate them as **extracurricular courses**, these credits won't count for your degree, but you'll have them in your **Diploma Supplement** as extracurricular activity.

# WHAT

## Internship within the exchange

- ✓ You can validate the **Internship** attending in the partner University one or more project-based course/s that covers the credits of the internship. **Just note that it's not possible to validate ONLY the internship in the exchange for study.** You need to have at least one curricular course in your study plan to be validated together with the internship.
- ✓ You can verify with the partner university if they offer the possibility to do the internship within the partner University (in a research lab or didactic laboratory)
- ✓ You can do an **external internship** in parallel or after the exchange period, registering it with RAP office as a normal internship. **In this case you won't validate the internship with the exchange.**

# WHAT

## Internship within the exchange

### GOOD TO KNOW

You can apply in a specific call to do the internship abroad:  
«**Erasmus+ for Traineeship**» which allows students to do the internship in Europe (the call opens once per year on mid April).

You can be selected in both activities:  
**exchange and erasmus for traineeship**

The unique requirement is not doing both activities in the same moment.



# WHAT

## Final Thesis

You can develop your final thesis **in parallel** with your exchange:

✓ **If you have defined the thesis topic before the exchange:**

You can choose courses in the Partner University that are connected with the topic of your thesis.

You may check if there is a Professor in the Partner University available to co-supervise your thesis work

✓ **If you don't have a defined thesis topic before the exchange:**

The courses in the Partner University could help you to find an interesting topic for your final thesis.

# WHAT

## Final Thesis

### GOOD TO KNOW

The Final thesis needs to be done in coordination with your Thesis supervisor from Politecnico who will validate the credits of your thesis.

The thesis credits can't be validated within the exchange.

# BEFORE THE EXCHANGE

## GOOD TO KNOW

**Check the websites** of the partner University in which you have been selected to see which documents are required and the deadline to submit them.



# BEFORE THE EXCHANGE

## PORTFOLIO

Many Universities require to submit a **portfolio of works**.

- ✓ The portfolio must be **short, comprehensive and incisive**. It must show your skills and competences.
- ✓ Consider not only **curricular projects** but also **extra-curricular ones**.
- ✓ **Define an order** to present your projects: chronological, by type of project, etc.
- ✓ **Get in contact with your Professor promoter** to be sure that it is consistent with the requirements of the partner University and with the course of study for which you intend to apply.

# NEED HELP TO PREPARE YOUR PORTFOLIO?

CHECK HERE THE AVAILABLE GUIDES

- ✓ **MOOC** TO SEE HOW TO MAKE A PORTFOLIO (in Italian):  
[About Portfolio design | POK \(polimi.it\)](#)
- ✓ **SOME TIPS AND INPUTS** TO PREPARE YOUR PORTFOLIO:  
[Portfolio Design Students](#)



# BEFORE THE EXCHANGE

## Define the courses in the partner university

- ✓ **Choose courses from the correct level** (undergraduate / postgraduate) and from your degree program.
- ✓ **Check the host institutions website** to see the courses offer for the semester which you are applying for. If up-to-date course information is not available, use the information available from the previous corresponding semester.
- ✓ Check the latest **exchange reports** and contact the Professor promoter to get advice.

# BEFORE THE EXCHANGE

## Define the courses in the partner university

- ✓ Make sure to select **enough courses to validate** the courses you have at Politecnico.

Some Partner Universities work with the same credit system we use: **ECTS**

Some Partner Universities have a different credit system, in this case:

- ✓ Calculate the necessary credits considering the total amount of hours of Polimi courses.

**6 CFU = 6 ECTS = 50 hours of lessons**

**12 CFU = 12 ECTS = 120hours of lessons**

# REMEMBER

Even though you'll be in exchange you'll be considered as a **regular student at Politecnico.**

Therefore you need to:

- ✓ Pay the **tuition fees** at Politecnico.
- ✓ **Submit a complete study plan as a normal student within the School deadlines.**
- ✓ Do not register in the exams you're validating with the courses in the exchange.



# MORE INFO

For more information check the School of Design website:  
**International Area– Outgoing Students**

[School: Studenti Outgoing \(polimi.it\)](http://polimi.it)

In case of further doubts or questions related to the study plan, credits, validation, you can contact us at:

[askdesign@polimi.it](mailto:askdesign@polimi.it)