POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Welcome Week

School of Design

Speakers:

Silvia Ferraris, Delegate for the International Relationships of the School of Design

Carolina Cruz, International Relations School of Design

INFORMATION

www.design.polimi.it

Politecnico di Milano

Founded in 1863

One of the most important universities in Italy.
It is a scientific and technological university that forms engineers, architects, and designers.

1863 ▶ **1926** ▶ **2000**

Engineering **Architecture** **Design**

4 Schools

SCHOOL OF
INDUSTRIAL AND INFORMATION ENGINEERING

17 BACHELOR COURSES
19 MASTER PROGRAMS

http://www.ingindinf.polimi.it/en

SCHOOL OF
CIVIL, ENVIRONMENTAL AND LAND MANAGEMENT ENGINEERING

3 BACHELOR COURSES
4 MASTER PROGRAMS

http://www.ingcat.polimi.it/en/

ENGINEERING

33.687
STUDENTS

SCHOOL OF
ARCHITECTURE

3 BACHELOR COURSES
13 MASTER PROGRAMS

http://www.auic.polimi.it/en/

ARCHITECTURE

7.296
STUDENTS

SCHOOL OF
DESIGN

4 BACHELOR COURSES
7 MASTER PROGRAMS

http://www.design.polimi.it/en/

DESIGN

4.231
STUDENTS

QS World University Rankings 2022

(ART&DESIGN)

1 **Royal College of Art**
London, United Kingdom

2 **University of the Arts London**
London, United Kingdom

3 **The New School**
New York City, United States

4 **Rhode Island School of Design (RISD)**
Providence, United States

5 **Politecnico di Milano**
Milan, Italy

5th
2022

Honorary Degrees

Alessandro **Mendini**

Giorgio **Armani**

Sergio **Pininfarina**

Achille **Castiglioni**

Bob **Noorda**

Angelo **Mangiarotti**

Ettore **Sottsass**

Enzo **Mari**

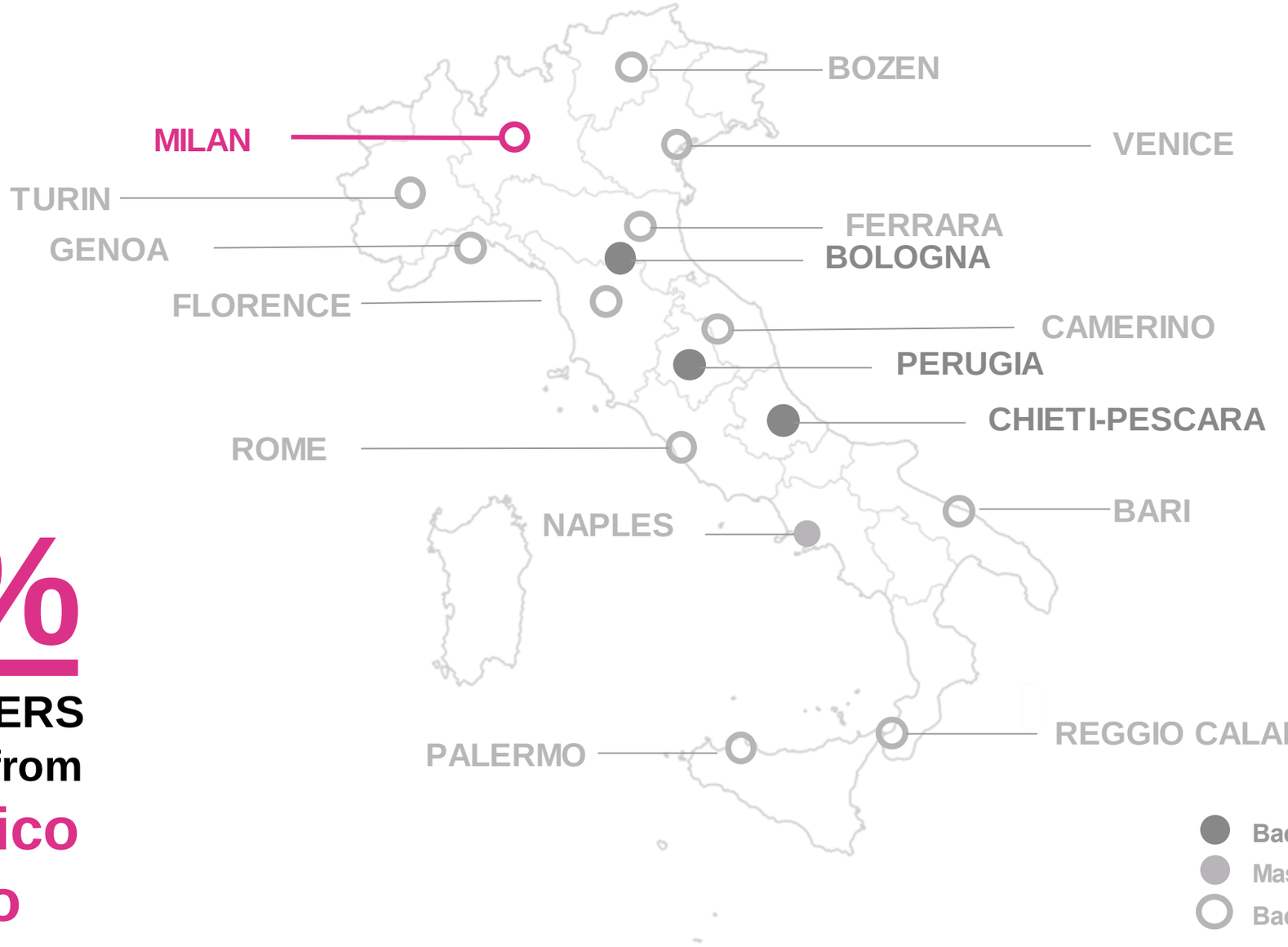
Marco **Zanuso**

Luca Cordero **Di Montezemolo**

Marva **Griffin Wilshire**

...and many others

The Italian Context



45%

of DESIGNERS graduates from Politecnico di Milano

Milan Context

An International School

250

INTERNATIONAL STUDENTS ENROLLED PER YEAR

30

VISITING PROFESSORS FOR RESEARCH AND TEACHING

250

EXCHANGE AND DOUBLE DEGREE STUDENTS PER YEAR

215

PARTNER UNIVERSITIES AROUND THE WORLD

INDEX

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03. *Learning agreement and Study plan*

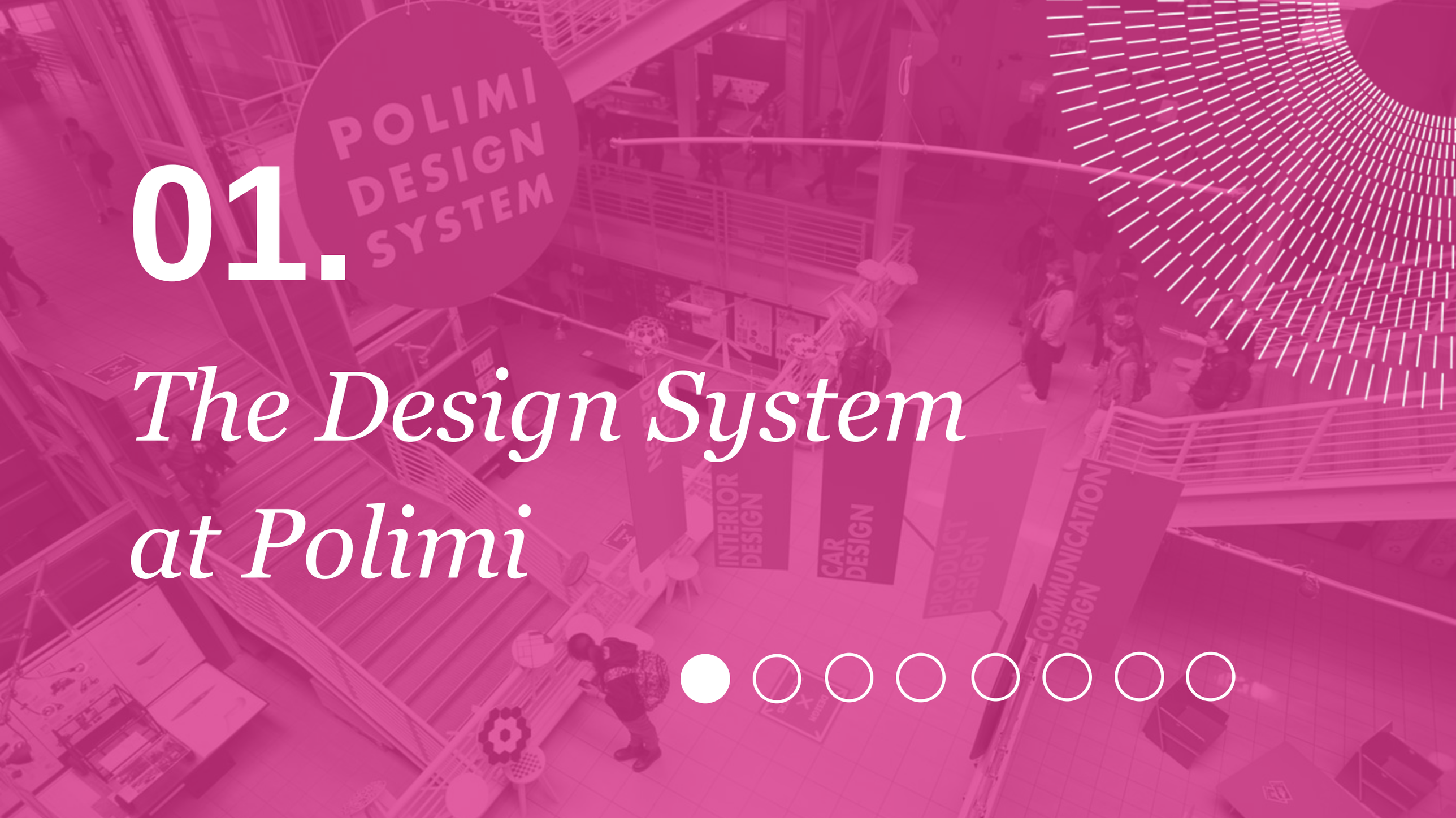
04. *Teaching modalities 2022-2023*

05. *Our Didactic Tools*

06. *Our Didactic Labs*

07. *Important Contacts*

08. *Campus Info*



01.

The Design System at Polimi

The path

ENTRANCE → **UNDERGRADUATE (3 years)** → **POSTGRADUATE (2 years)** → **PHD (3 years)**

Test

4 B.Sc. courses

7 M.Sc. courses

- Design del Prodotto Industriale
- Design della Comunicazione
- Design degli Interni
- Design della Moda

- Integrated Product Design
- Communication Design
- Interior and Spatial Design
- Design for the Fashion System
- Product Service System Design
- Digital and Interaction Design
- Design & Engineering

Our Bachelor Programs

Each Bachelor program is divided in sections. The main difference among the sections in each program is defined mostly by the design studios: **LABORATORIO** (Design Studios) and the **WORKSHOPS,** the other courses are mostly the same indifferently from the section. The Design studios from the same program will share the same objectives but they may have a **different topic** to work on.

PRODUCT DESIGN	**P1-P5** 5 sections	
INTERIOR DESIGN	**I1-I5** 5 sections	
COMMUNICATION DESIGN	**C1-C3** 3 sections	
FASHION DESIGN	**M1-M3** 3 sections	

Our Master Programs

Each Master is divided in sections. For some programs the main difference among the sections is defined by the design studios: **LABORATORIO** (Design Studios) and **WORKSHOPS**.
Other programs are divided into sections according to the language in which courses are held: **ENG** or **ITA**.

INTERIOR AND SPATIAL DESIGN	IS1	IT / EN
	IS2	EN
	IS3	EN
INTEGRATED PRODUCT DESIGN	IP1	IT / EN
	IP2	EN
COMMUNICATION DESIGN	C1	IT
	C2	IT
	C3	EN
DESIGN FOR THE FASHION SYSTEM	M1	EN
	M2	EN
DESIGN & ENGINEERING	DE1	EN
	DE2	EN
PRODUCT SERVICE SYSTEM DESIGN	PS1	EN
	PS2	EN
DIGITAL AND INTERACTION DESIGN	DID	EN

02.

Courses and credits

Credit System

Each subject is assigned a **number of credits** which the student obtains when he passes the final **examination**.
The **CFU fully coincide with ECTS** credits.

1 CFU = 25 hours of workload
includes **lectures and other forms of instruction** like: exercises, assignments and independent work

30
Credits per **Semester** Approx.

60
Credits per **Academic Year** Approx.

Exams and Grades

Exams are graded using a **scale of 30**, where **18 is the minimum passing grade** and 30 cum laude the highest.

Students have the possibility to refuse the final mark and present again the exam further (with exception for the design studios).

<18
Not Passed

≥18
Passed

Courses Type

1 **DESIGN STUDIO (LABORATORIO)**
Project course
Students are divided in sections

2 **MONODISCIPLINARY & INTEGRATED COURSE**
Project and Theory course
May host all the sections or be divided

3 **WORKSHOP & DESIGN SEMINAR**
Design Studio concentrate in 1 full week
(end of the semester/February and June)

4 **ELECTIVE COURSES**
Interdisciplinary courses
Available to all the students of the School
Students can attend them in the **1st** or **2nd semester**

The workshops

One full week of **intensive studio** with the assistance of Companies and/or Visiting Professors.

2nd semester workshop week will take place **from 5 to 9 June 2023**

These are the Programs that will offer workshops in our second semester:

BSc Programme	Year	Semester
COMMUNICATION DESIGN	3rd	2nd
INTERIOR DESIGN	3rd	2nd
PRODUCT DESIGN	3rd	2nd

MSc Programme	Year	Semester
PRODUCT SERVICE SYSTEM DESIGN	1st	2nd
DESIGN & ENGINEERING	1st	2nd
DIGITAL AND INTERACTION DESIGN	1st	2nd

The workshops content will be defined through the semester, therefore you can't see now what will be each workshops about.

If you want to register in one workshop you can register it on your study plan selecting: **Interdisciplinary workshop code 052913**

We'll send the workshops details in proximity to the workshop week around May, so you'll be able at that moment to select the workshop of your preference and we'll modify your study plan registering you in the workshop you've selected.

Workshops

The School of Design collaborates with companies for **research** and **education**:

- WORKSHOPS
- INTERNSHIPS
- STUDIO ACTIVITIES
- SPONSORSHIPS FOR MATERIALS

OUR COLLABORATION WITH COMPANIES:

Food: Barilla, Ferrero, Pepsi Co....
Furniture: ARAN Cucine, Magis, Braun, Electrolux...
Transportation: Metropolitane Milanesi, Trenord, Ferrovie Nord Milano...
Fashion: Adidas, Vans, Lancome, Yamamai...
Others: Mediolanum, Emergency, Adecco, Moleskine, Joinpad, Ra.El.Con, Music Station **...**

03.

Learning agreement and Study plan

Study Plan and Learning Agreement

	1	2	3	4	5	6
WHO	School of design	Student	Student	School of design	Student	Student & School of Design
WHAT	**Exchange student Acceptance**	**Course selection**	**Study plan submission**	**Study plan approval**	**Learning agreement updated**	**Learning agreement signed**
WHEN	December	January and February	From 1 to 9 February	Within 17 February	From 27 February	From 27 February

Study Plan

Did you miss the study plan registration?

Please write at **askdesign@polimi.it**

indicating your full **name, personal code** and **home university**

Study Plan Modifications

- In case of **overlapping courses**, you can modify your study plan within the first week of lessons **from 20th to 27th February 2023**
- Please be aware that you will be able to **choose only from the left-over courses.**
- Remember to **press the save button** after you submitted your modified study plan

Learning Agreement

After the first week of lessons, and once you are sure that your study plan is fine and do not need to do changes, you can update your **Learning Agreement.**

In order to have your Learning Agreement: fill it up correctly, signed it, and send it to **askdesign@polimi.it**

Remember to indicate in your mail your full name and person code!

Learning Agreement

Please make sure to fill it correctly before sending us the document, this will help us to speed up the process of signature!

Erasmus+

Higher Education
Learning Agreement for Studies

Student's name
Academic Year 20.../20...

Student	**Last name(s)**	**First name(s)**	**Date of birth**	**Nationality[1]**	**Sex [M/F]**	**Study cycle[2]**	**Field of education [3]**
			gg/mm/aaaa				
Sending Institution	**Name**	**School**	**Erasmus code[4]**	**Address**	**Country**	**Contact person name[5]; email; phone**	
Receiving Institution	**Name**	**Faculty/ Department**	**Erasmus code**	**Address**	**Country**	**Contact person name; email; phone**	
	Politecnico di Milano	School of Design	**I MILANO02**	Via Lambruschini, 15 –20156 MILANO	**IT**	**International Mobility Unit** Simona Benvenuto; Livia Fabbrini; Simona Rodella; Elisa Zappa Exchange-bovisa@polimi.it +39 02 2399.5720;5771;5719;5721	

Learning Agreement

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			*Student*		
Responsible person[10] at the Sending Institution					
Responsible person at the Receiving Institution[11]	Carolina Cruz	askdesign@polimi.it	International Relations Office – School of Design		

04.

Teaching modalities 2022-2023

Teaching Modalities

The didactic activities in **this academic year 2022-2023** will be offered **in presence**, even though Professors will have the possibility to **set some courses and/or lectures online**. This will depend on the course structure and will be defined by the Professors.
Professors will explain the course structure in the first lesson and the modality to attend the lessons.

Politecnico will ensure the access of the lessons in **presence in complete safety**, and in respect with the dispositions defined by the government.

Courses last one semester and are held once per year.

The attendance in the Design studios and workshops is mandatory: to achieve attendance, it will be necessary to acquire a minimum 80% of attendance

Some monodisciplinary and integrated courses, may be available for non-attending students. Otherwise, the attendance is required as per the Design studios.

Read the course details of each course to be updated about the attendance requirements.

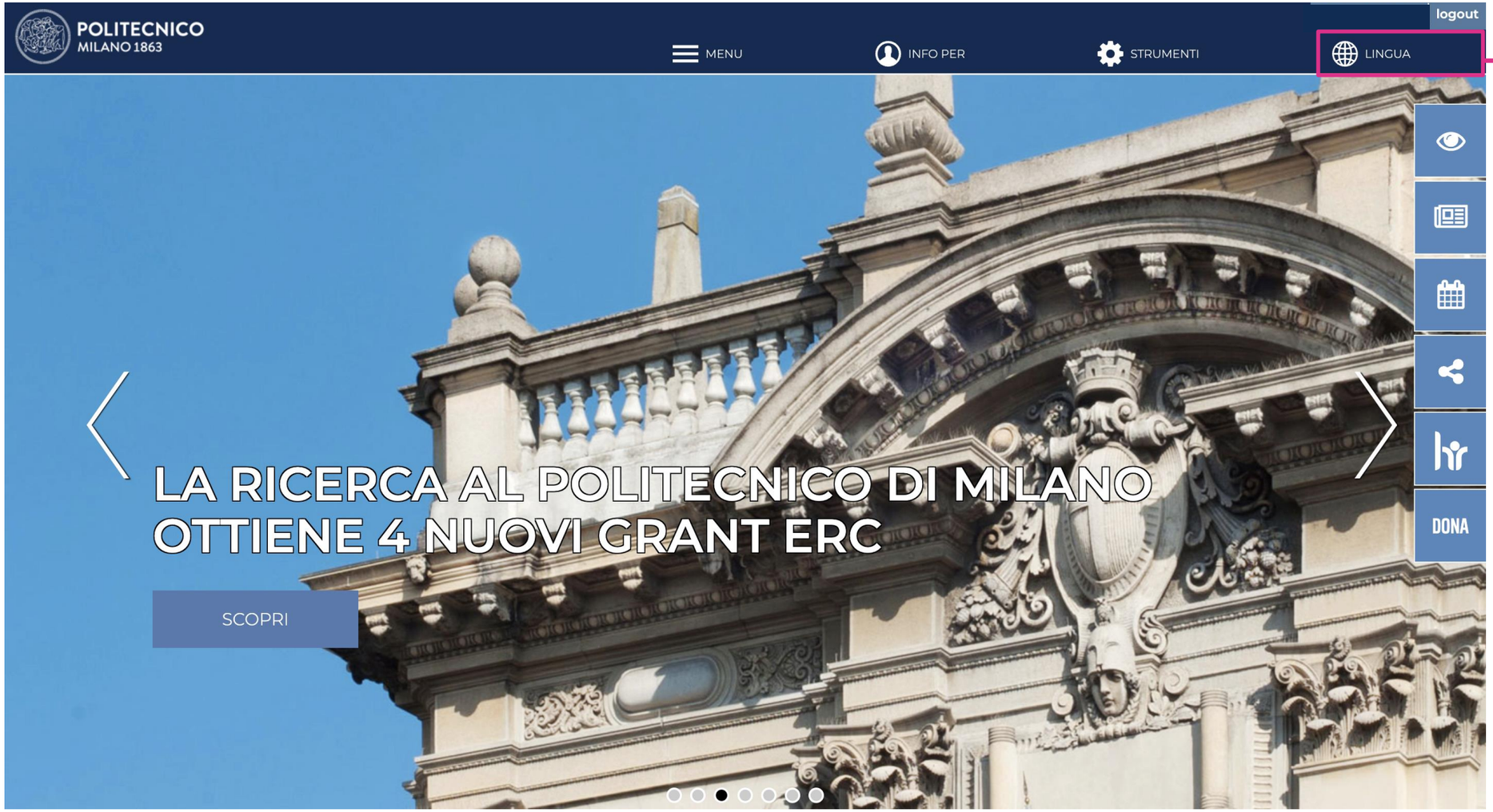
05.

Didactic Tools

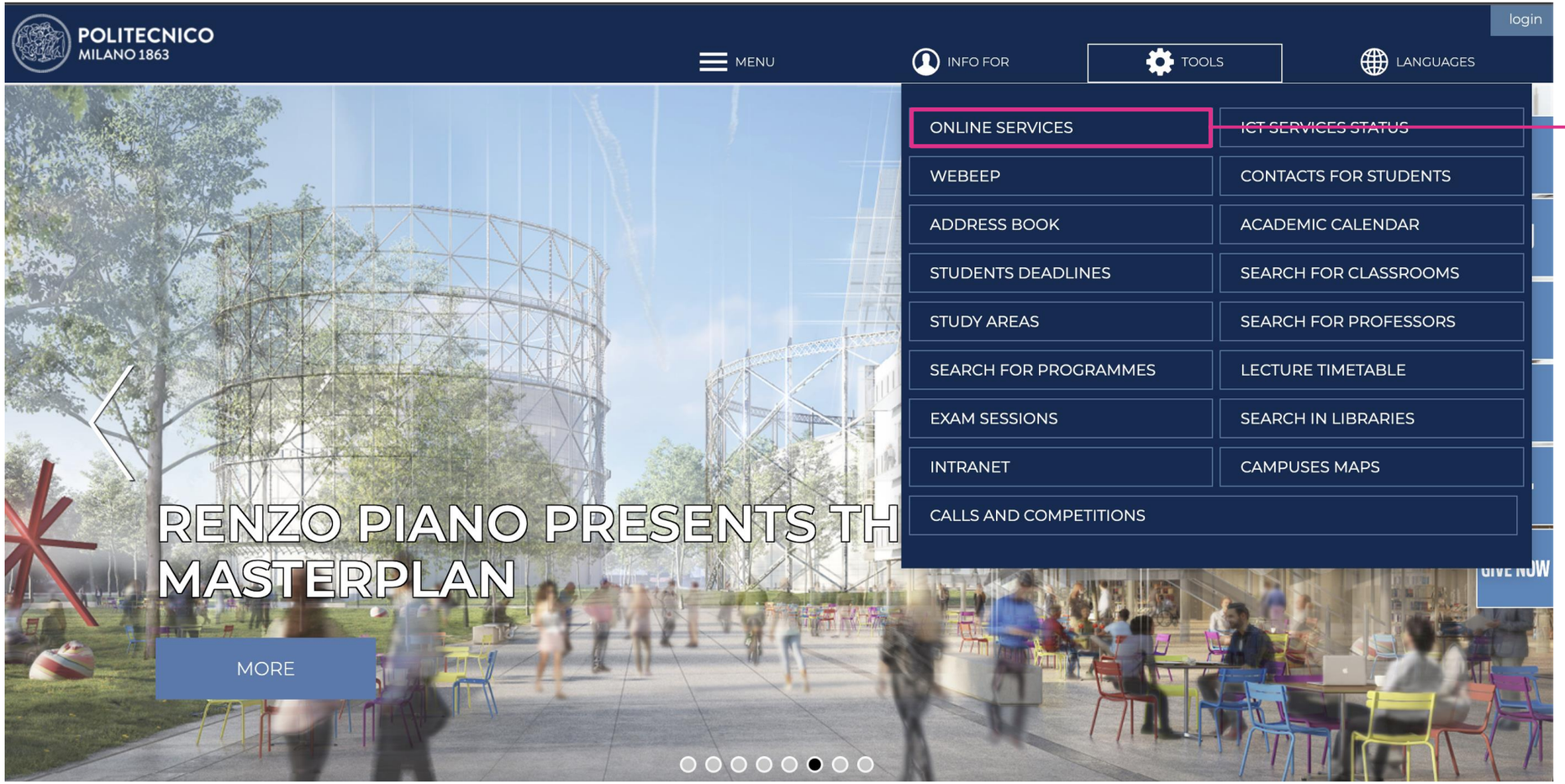
University Website

https://www.polimi.it/

here you can select
the language you prefer



Online Services

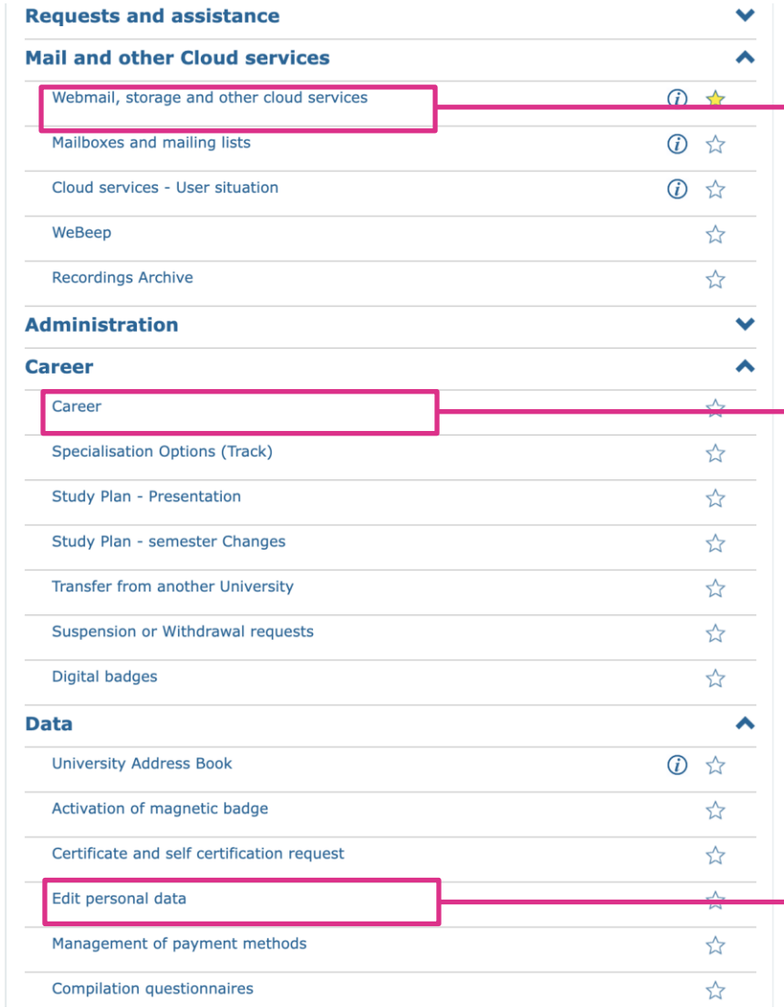


You can find the section online services under the menu tools

Online Services

For the english version click here

Online Services



Webmail
to check your official mail @mail.polimi.it

Career
to check the courses you're registered in

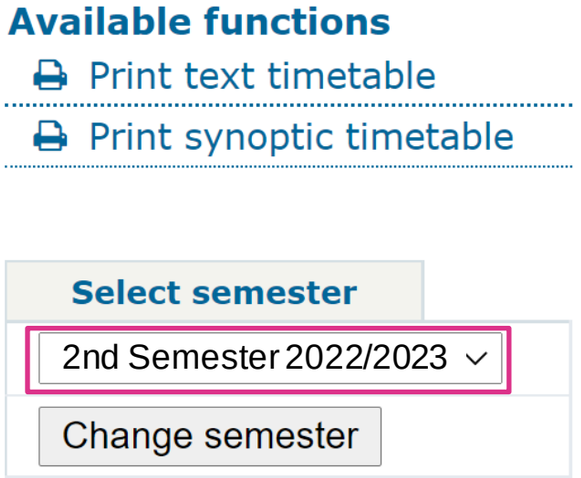
Edit personal data to check and update your anagraphic data

Online Services

Lecture schedule

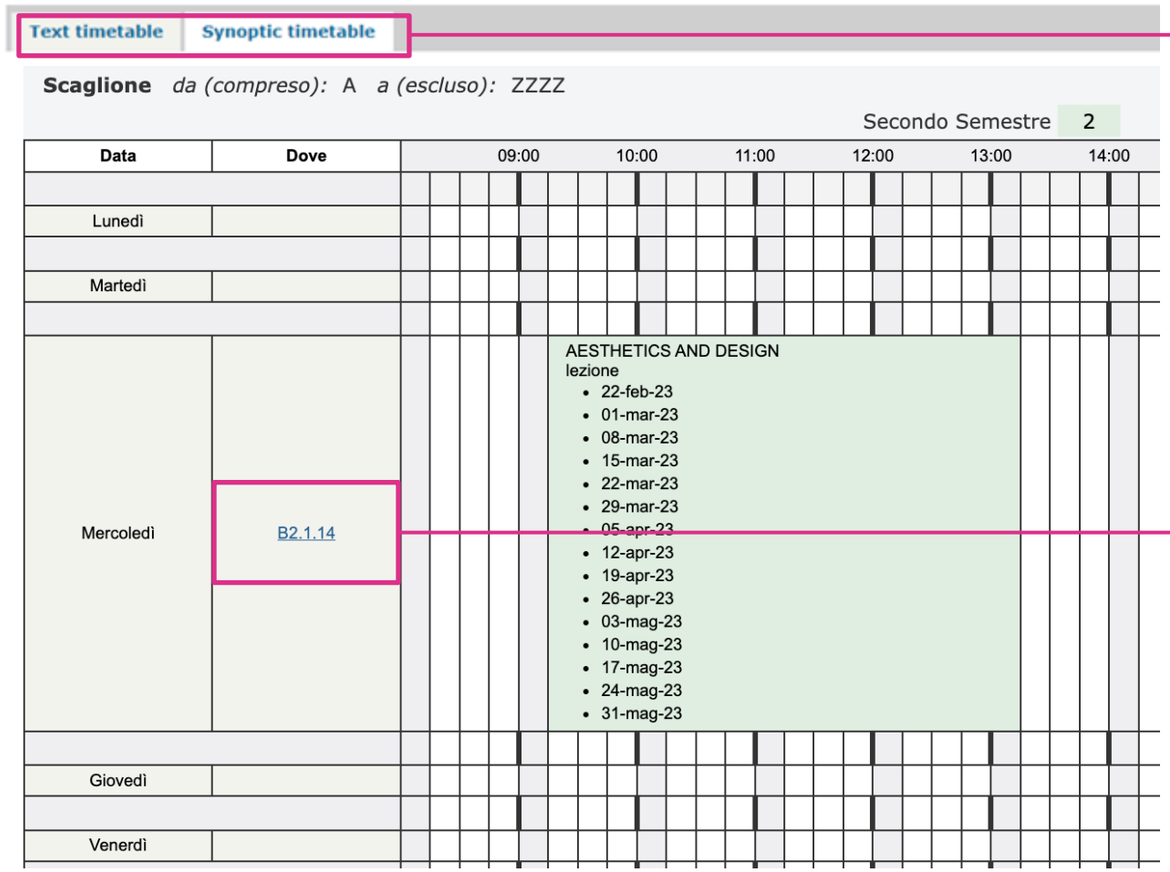
1.
select lecture timetable

2.
select 2nd semester



Online Services

Lecture schedule

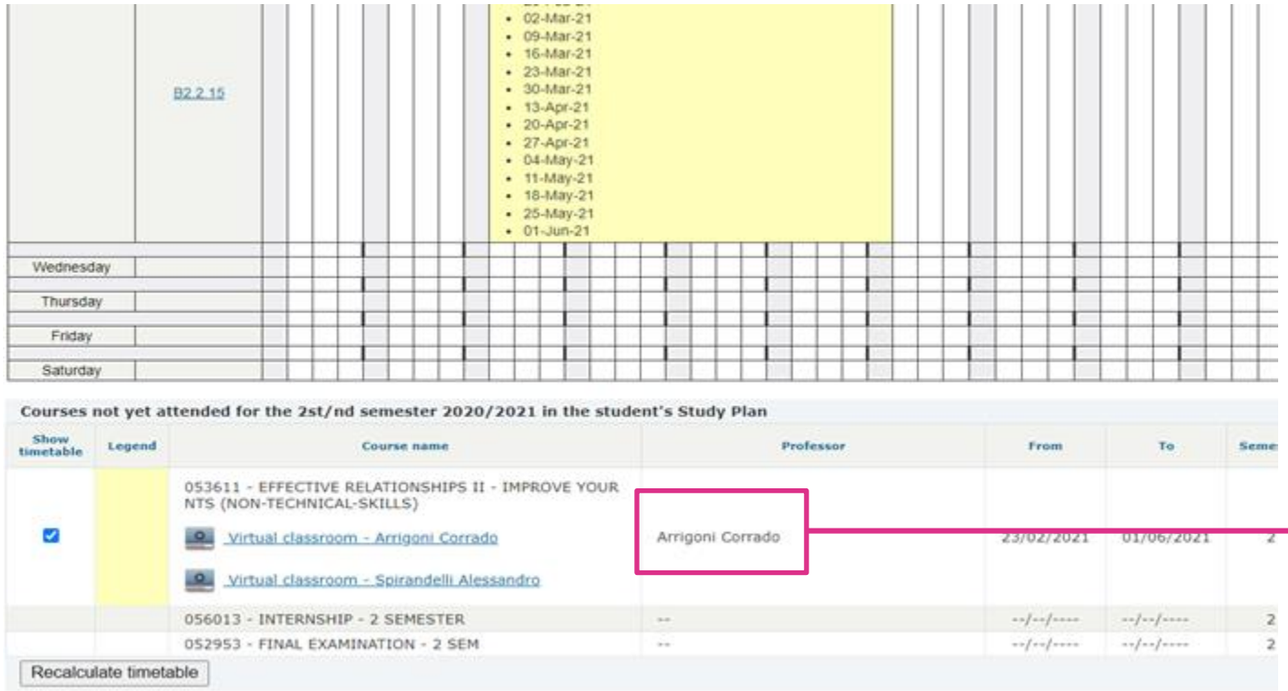


Select the kind of timetable you want to see

Here you can verify the classroom information

Online Services

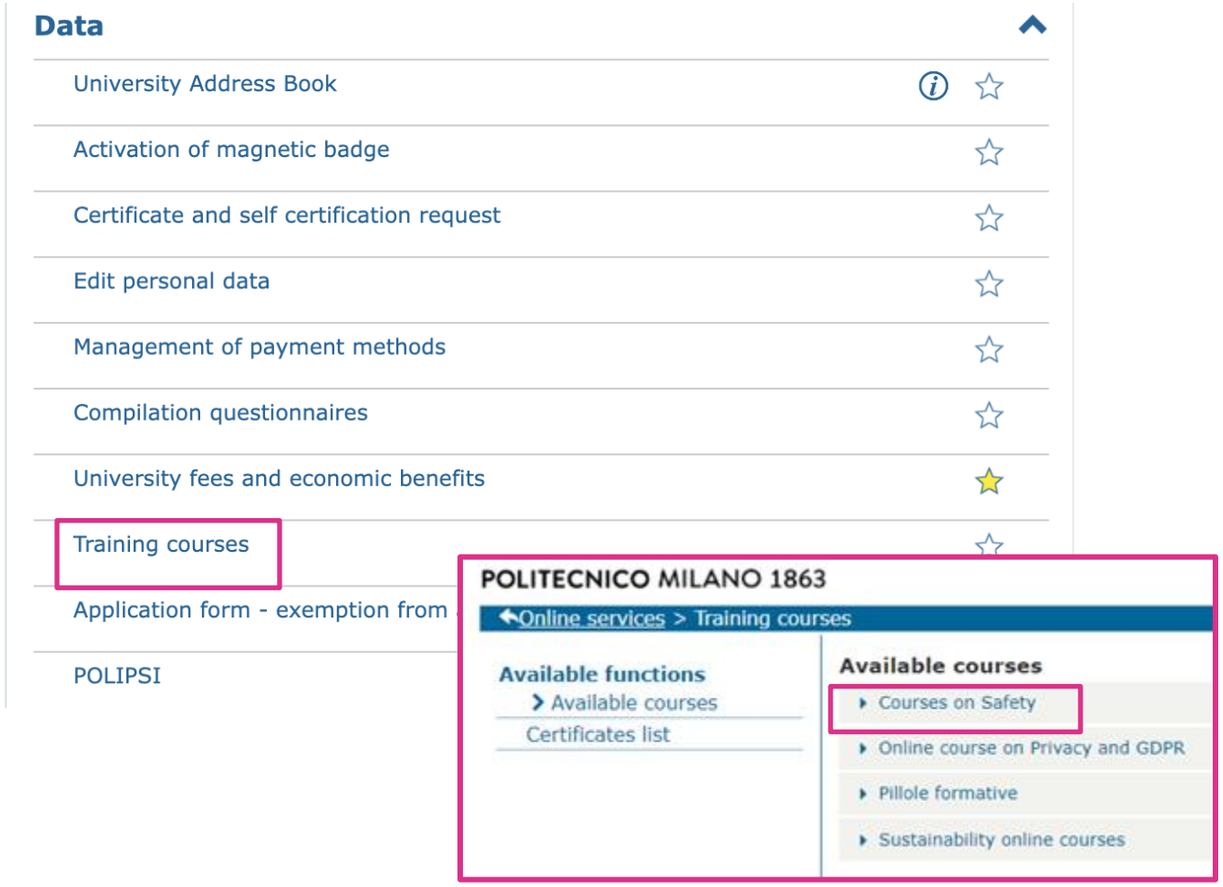
Lecture schedule



Here you can verify the professor's name of the course you're attending

Online Services

The basic safety course



(See next page)

!

THE BASIC COURSE ON SAFETY IS COMPULSORY FOR EVERY STUDENT AT POLIMI.

You won't be able to register to exams if you don't pass it before.

Online Services

The basic safety course and lab safety course

- **Basic Course on Safety**: **Course pass certificate attained**

Recipients: teaching staff, contract professors, temporary research fellows, undergraduates and PhD students, technical-administrative personnel and collaborators.

- **Basic Course on Safety**: **Course pass certificate attained**

ed in

training

for workers and must be integrated by specific training in relation to the duties performed with regard to occupational health and safety.
Recipients: RADRL and Supervisors appointed by the Directors for the purposes of safety.

Preparatory courses: the Basic Course on Safety must be achieved before to start this course.

Access course in ITALIAN

- **Managing Emergencies**: **not taken**

Recipients: guests who are not considered to be workers but who remain in the Politecnico di Milano for significant periods of time.

Access course in ITALIAN ENGLISH

- **Directors Safety Course**: **not taken**

- **Course to access the Design Department Labs**: **Course pass certificate attained**
  It is possible to take the course again.

focuses

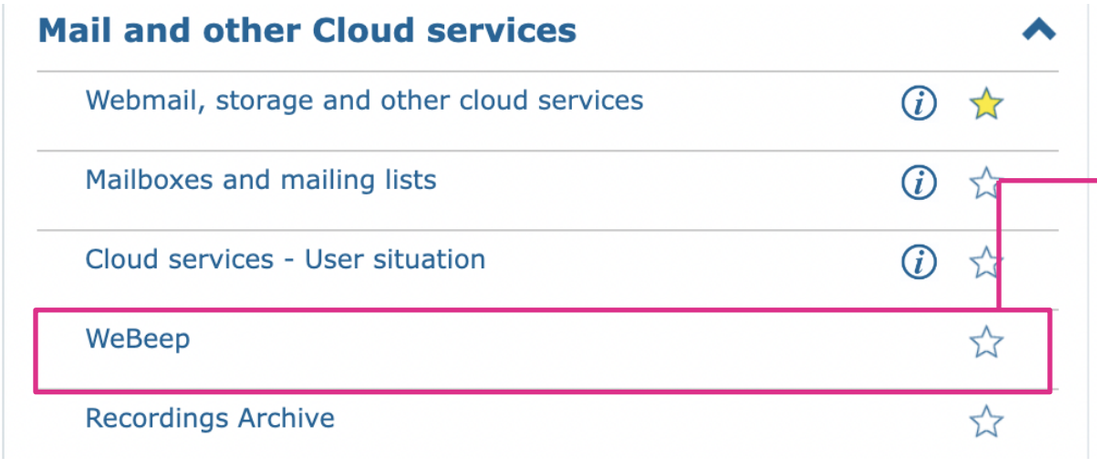
is aimed

Access course in ITALIAN ENGLISH

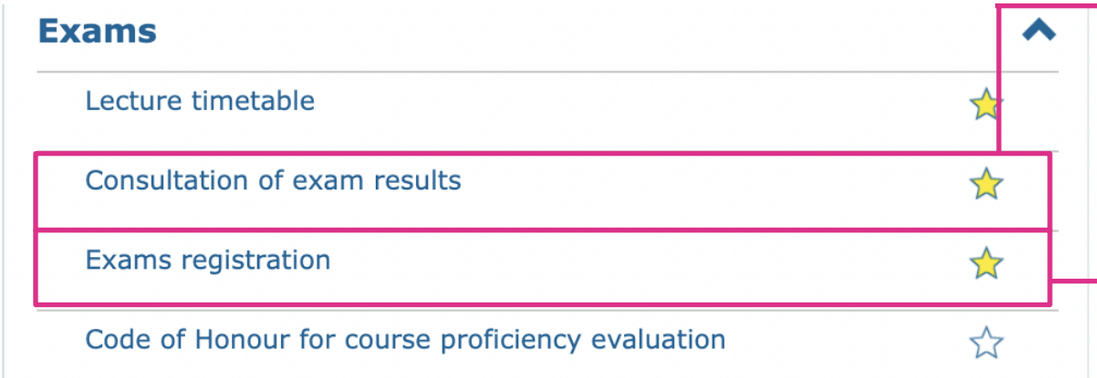
- **Course to access the Design Department Labs**: **Course pass certificate attained**
  It is possible to take the course again.

Online Services

Exams and Beep



WeBeep
to connect with the network area of your courses and professors

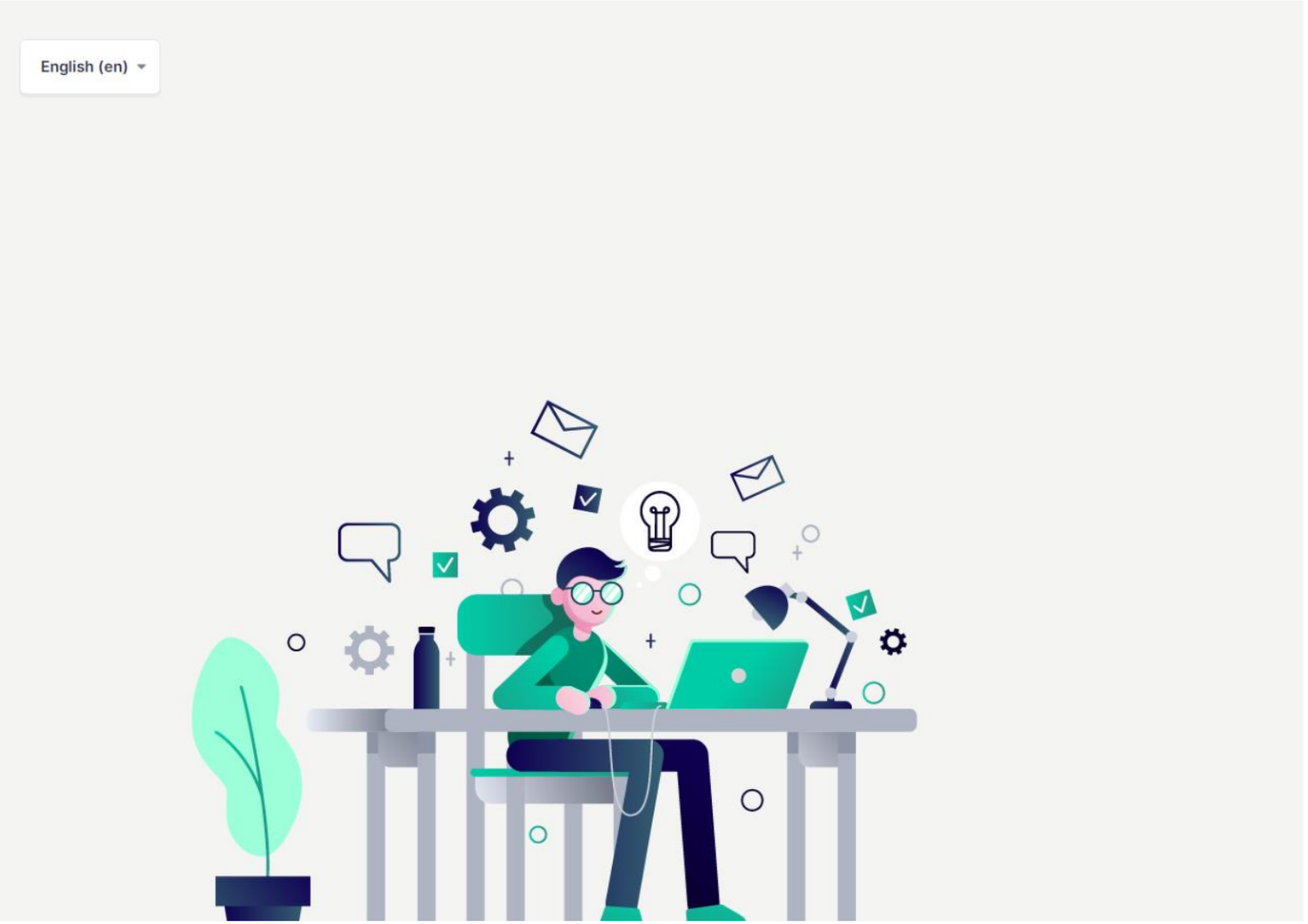


Consultation of exam results
to check your grades

Exam registration
to register the exams

WeBeeP - The student communication system

https://webeep.polimi.it



Online Services

Exams registrations

Exams registration opens approximately

1 MONTH BEFORE THE EXAMS SESSIONS

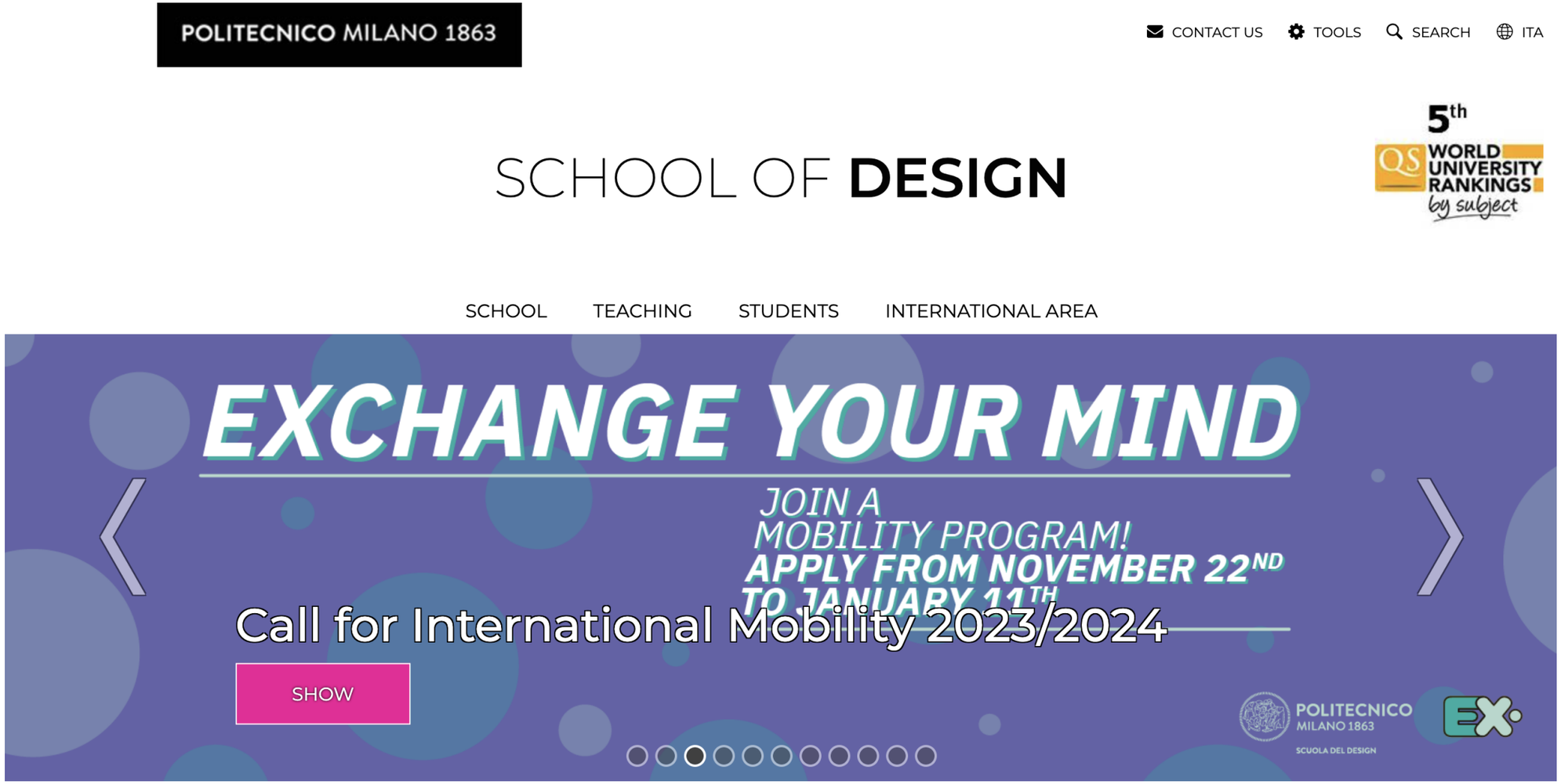
Registration period:

- **DECEMBER (January exam session)**
- **MAY (June/July exam session)**
- **WORKSHOPS WEEK (throughout the workshop's end)**

It is necessary to register **BEFORE** the exam in order to record the marks in your career.
You'll need to register to the exam for each course you are attending.

Design school Website

https://www.design.polimi.it/en/



Important Dates

https://www.design.polimi.it/en/teaching/studying-design/lessons-timetable-calendars-and-deadlines

WELCOME WEEK	**15 February 2023**	**17 February 2023**

semester 2

LESSONS	**20 February 2023**	**3 June 2023**
EASTER HOLIDAYS	7 April 2023	11 April 2023
EXAMS SESSION	**7 June 2023**	**28 July 2023**
WORKSHOP WEEK	5 June 2023	9 June 2023

MILANO DESIGN WEEK (extracurricular event)	**18 April 2023**	**23 April 2023**

06.

Our didactic Labs

Didactic Laboratories

6,000

M² INSIDE THE BOVISA CAMPUS

4

Laboratories for **didactic activities**

12

Laboratories for **research**

11

Intern departmental **laboratories**

DESIGN LAB SYSTEM
MODA
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
PROTOTIPI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
IMMAGINE
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
ALLESTIMENTI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

01 Lab Moda e Maglieria

Fashion and Knitwear

It's dedicated to knitwear and tailoring. The Lab is fully equipped with a selection of industrial sewing machines of different functions and types, mannequins, tables for drawing, cutting and fabric handling, manual and electronic knitting machines, linking and embroidery machines.

http://www.dipartimentodesign.polimi.it/en/lab-fashion

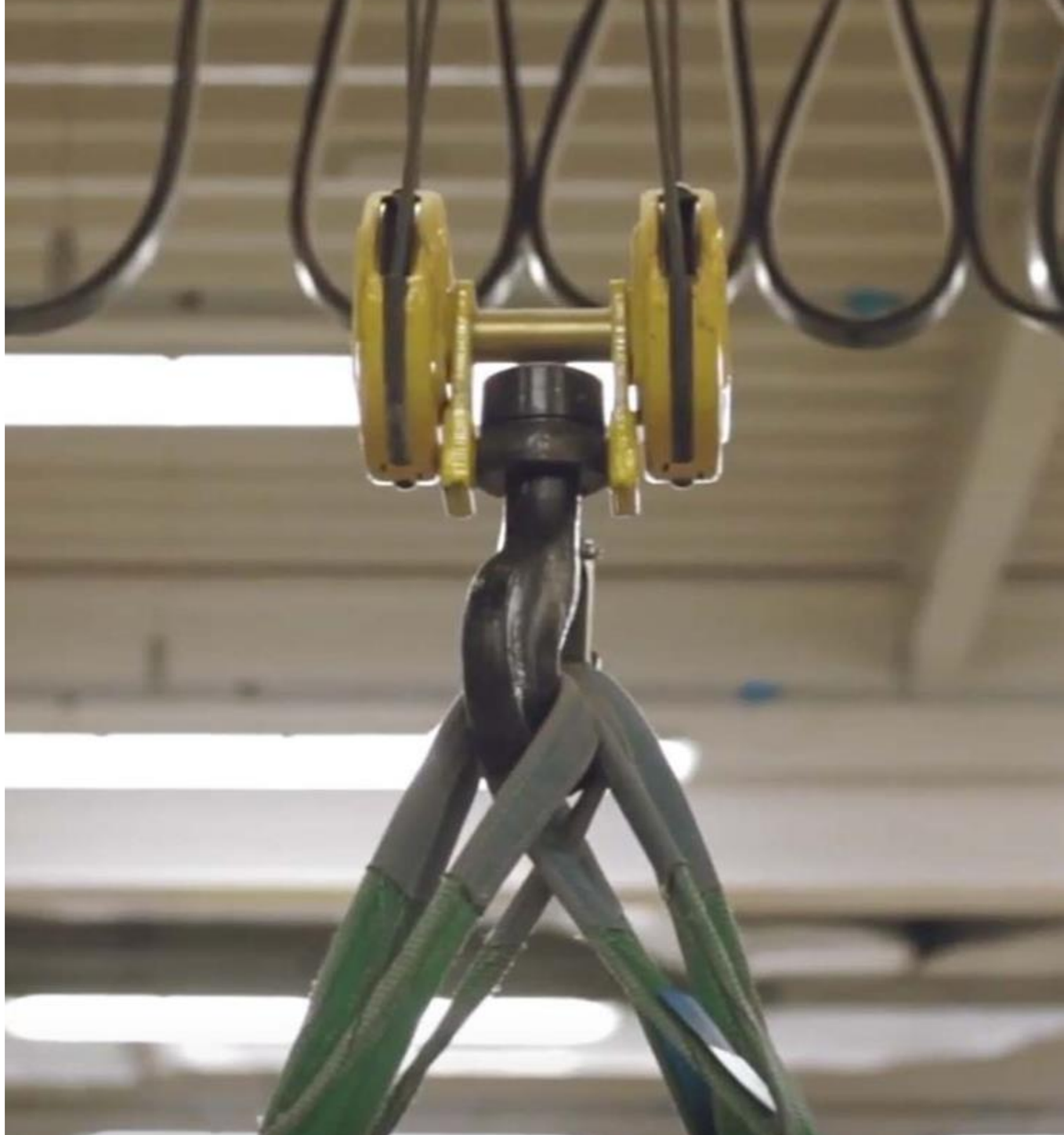
DESIGN LAB SYSTEM
MODA
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

02 Lab Allestimenti

Exhibit lab

It's dedicated to design, execution and experimentation in the field of interior design, understood as domestic, commercial, exhibition, work and transport spaces.

https://dipartimentodesign.polimi.it/en/labs/exhibit



DESIGN LAB SYSTEM
ALLESTIMENTI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

03 Lab Immagine

Image Lab

It's dedicated to supporting teaching and research activities in the fields of design, production and management of communicative products in audio-visual and photographic formats.

https://dipartimentodesign.polimi.it/en/labs/image

DESIGN LAB SYSTEM
IMMAGINE
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

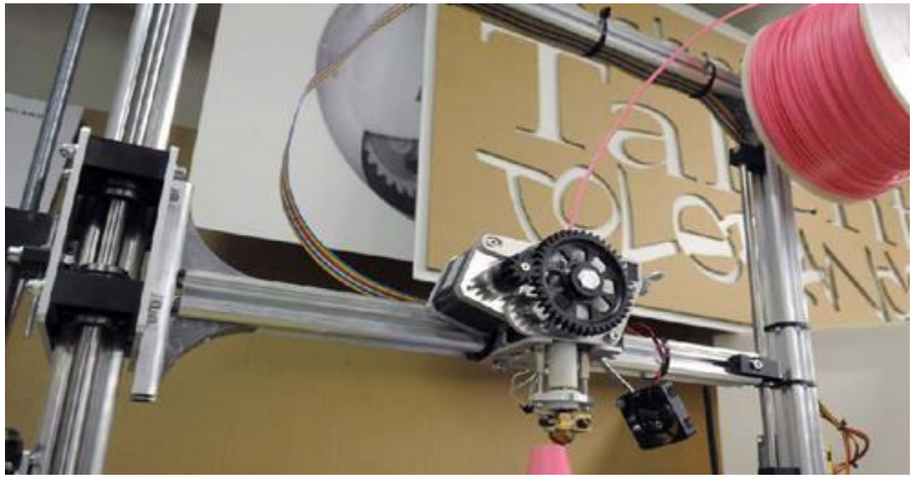
04 Lab Prototipi

Prototyping Lab

It specialises in the production of models and prototypes for design and industry, combining traditional craftsmanship with the most up-to-date prototyping technologies.

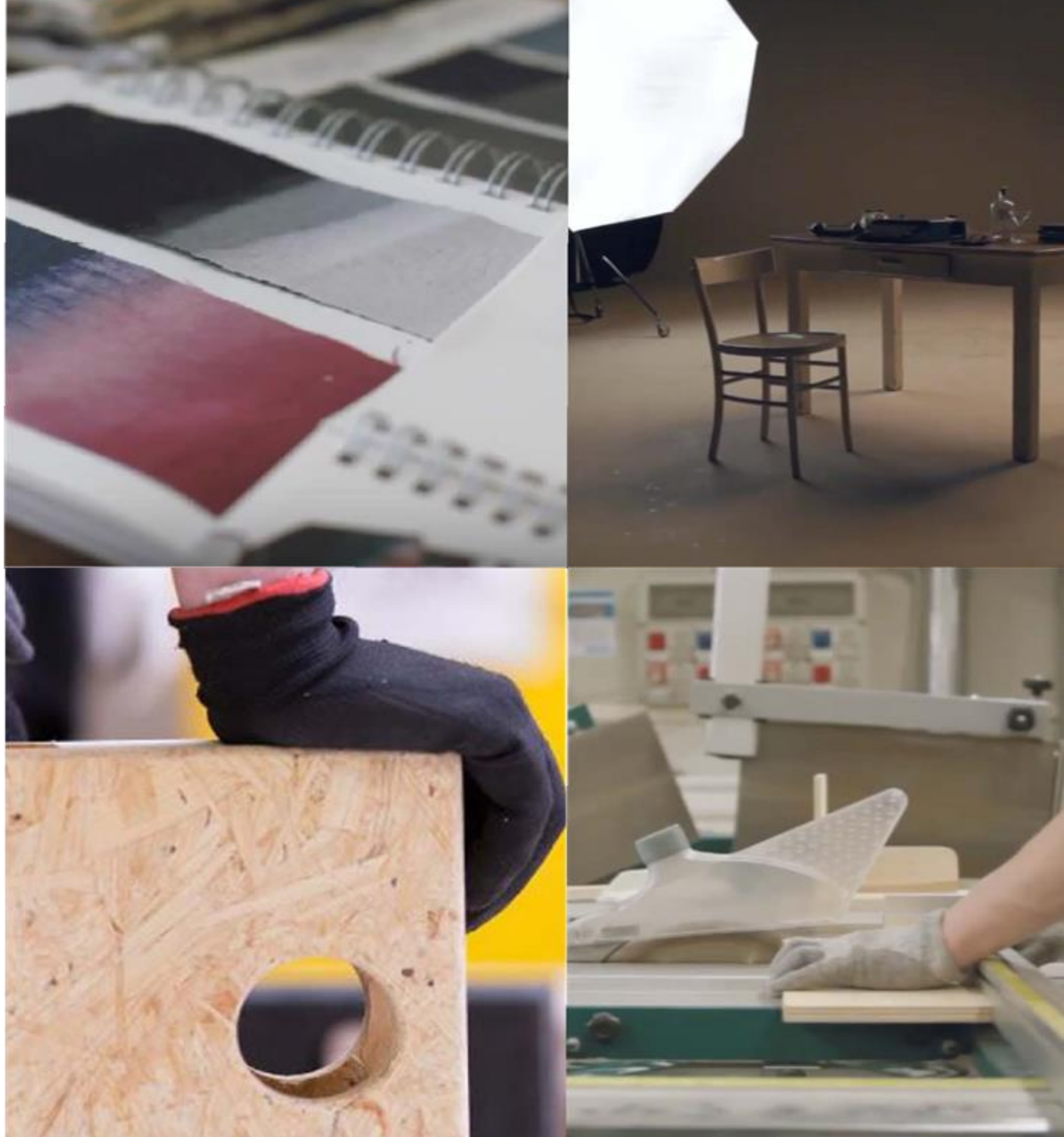
https://dipartimentodesign.polimi.it/en/labs/prototypes

DESIGN LAB SYSTEM
PROTOTIPI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN



Design Laboratories

To use the School of Design labs students need to do the **ONLINE SAFETY TEST** & attend the **TRAINING COURSES** to use each laboratory



Habilitation to use the Design Laboratories

Online safety course for the Labs of the Design Department
Online Services >> Data >> Training courses >> Courses on Safety >> Course to access the Design Department Labs

You will be able to book your training on the **Affluences App**

Download the Affluences App >> select the Lab you are interested in >> Click on “book” and choose the "Training" section >> Choose an available date and sign up

Affluences

Access to the design laboratories

1° step → 2° step → 3° step →

LAB	Online safety course	Email	Get your card
IMMAGINE	**Pass the online safety Course** (for the Labs of the Design Department) www.polimi.it *>> Online Services* *>> Data* *>> Training courses* *>> Courses on safety* *>> **Course to access the Design Department Labs***	**Send an e-mail** to accessolabb-design@polimi.it *>> enclosing the certificate of passing and specifying the following information: Immagine Lab, name, surname, personal code.*	Bring identity card and two passport pictures to **withdraw your lab card**
PROTOTIPI **ALLESTIMENTI** **MODA**		Book your **specific training** in Lab with APP **Affluences.** You will receive a confirmation email, watch the video about the procedures at the link indicated ***Download the* Affluences App** *>> select the Lab you are interested in* *>> Click on "book" and choose the "Training" section* *>> Choose an available date and sign up*	Bring identity card and two passport pictures. After your training you can **withdraw your lab card**

07.

Important contacts

How to contact the International Mobility Unit

https://www.polimi.it/en/campuses-and-services/international-mobility/study-abroad/contacts

Home / Campuses and services / International Mobility / Study abroad / Contacts

INTERNA

Leonardo Ca
App. **From N**
phone num

Lecco Camp

Bovisa Campus
Address: via Lambruschini 15, building 20, ground floor, 20158 Milano
"Remote" appointments: Monday-Wednesday from 10.00 am to 13.00 pm
Face-to-face appointments: Thursday from 10.00 am to 13.00 pm
exchange-bovisa@polimi.it
doubledegrees@polimi.it; doubledegrees.design@polimi.it

Follow us on Instagram @polimi_exchange!

Leonardo Campus
Address: via Golgi 42, building 22, ground floor, 20133 Milano
"Remote" appointments: Monday-Wednesday from 10.00 am to 13.00 pm
Face-to-face appointments: Thursday from 10.00 am to 13.00 pm
exchange-leonardo@polimi.it
doubledegrees@polimi.it

Bovisa Campus
Address: via Lambruschini 15, building 20, ground floor, 20158 Milano
"Remote" appointments: Monday-Wednesday from 10.00 am to 13.00 pm
Face-to-face appointments: Thursday from 10.00 am to 13.00 pm
exchange-bovisa@polimi.it

Newsletter & Social

The **Politamtam** newsletter http://www.politamtam.polimi.it/ to find out about events, activities organised by student associations and opportunities for students.

Institutional social channel: https://polinetwork.github.io/en/

- ✓ Facebook: www.facebook.com/polimi
- ✓ Youtube: www.youtube.com/polimi
- ✓ Instagram: www.instagram.com/polimi
- ✓ Twitter: www.twitter.com/polimi
- ✓ LinkedIn: www.linkedin.com/school/polimi
- ✓ www.polimi.it/tunes
- ✓ Telegram: www.t.me/s/PoliNetworkork 📣 – Telegram

08.

Campus Info

Tips for your life at Polimi

LUNCH TIME

If you don't have your packed lunch, we suggest you some good places near **POLIMI Campus**:

- **For pasta:** "**Centoventicinque**" Via Candiani 125
- **For baked goods:** "**Il paradiso del pane**" Via Don Giovanni verità 19
- **For asian food:** "**Pan Sushi**" Via Lambruschini 7 or "**Delicious Asian Fast Food**", Via Candiani 98
- **Inside the Campus** you can find the bistrot-canteen "**Pol-EAT-ecnico**"

WI-FI CONNECTION

We suggest you to connect your devices to the **permanent connection of Polimi.**

Here in the following link you can find the **instructions** to follow:

https://www.ict.polimi.it/wifi/permanent-connection/?lang=en

VISIT MILANO

Milano is a **dinamic city** and you must make the most of it because it has too much to offer!

As a design student you can't miss **The Triennale Design Museum** (Viale Alemagna 6, from Bovisa station to Cadorna station)

and the **new ADI Design Museum** (Piazza Compasso d'Oro 1), from Piazza Bausan in Bovisa to Viale Montello with Tram 2

Bovisa Campus Durando/Candiani

E Entrance

B1 Library - 1st floor
School of Design Offices - 3rd floor

B2 Classrooms and Labs

B3 Polifactory

B4 Poli Print
Light and Color Lab

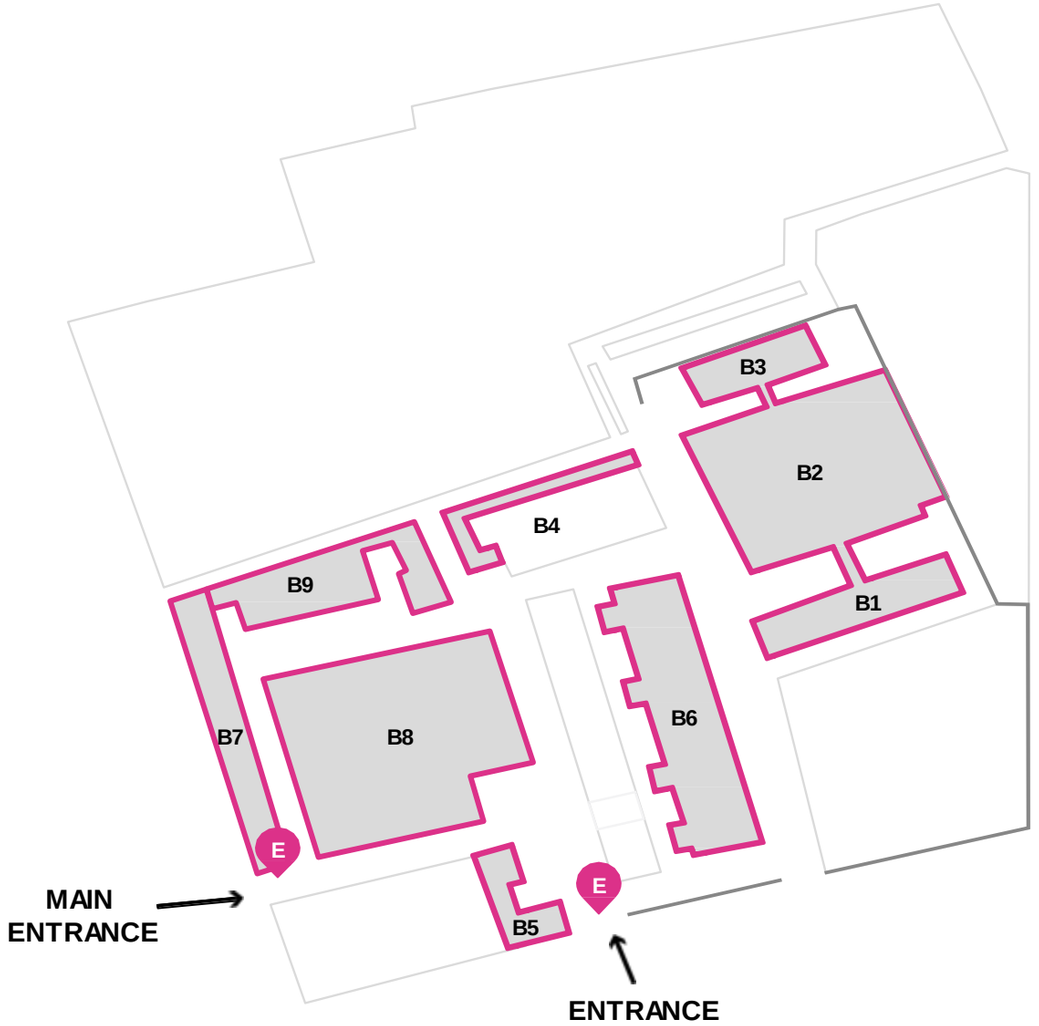
B5 Poli.Design

B6 Classrooms and Crash Test Lab

B7 Department Design

B8 Classrooms

B9 Aula “Carlo De Carli”



How to reach Bovisa Campus

By bus 92 or tram 2

Get out at the stop “Via Imbriani - Piazzale Bausan”

By bus 82

Get out at the stop “Via Maffucci Via Baldinucci”

By train

Get out at the stop “Bovisa Politecnico”. Out of the station turn left.
Trains headed to Bovisa: S1, S2, S3, S4, S12, S13

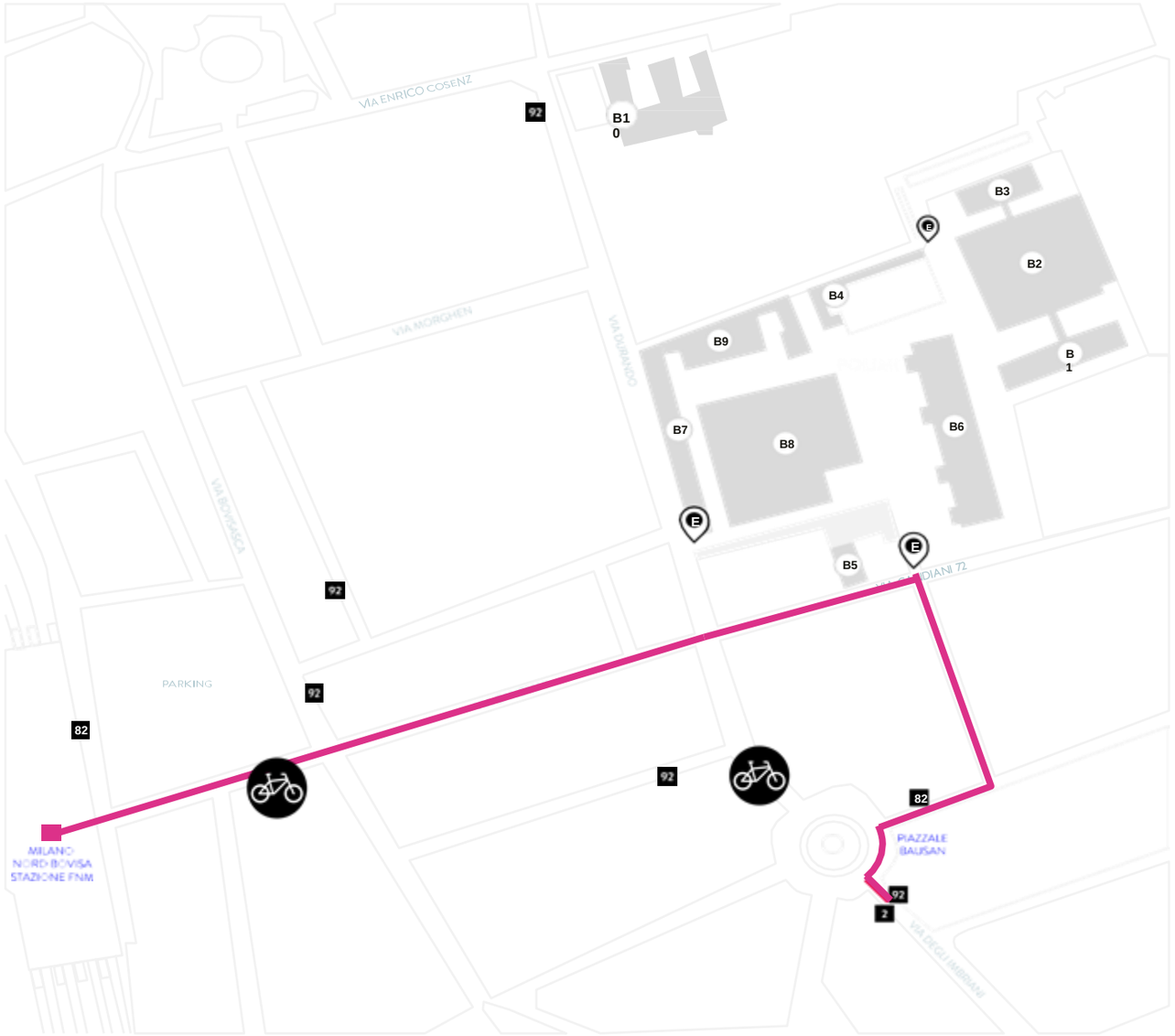
By Bike sharing (BikeMI)

Two bike stations located near Bovisa Train station and Bausan square

www.trenord.it/EN/

www.atm.it/en

www.bikemi.com/en/



We're happy to welcome you in our campus!

POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Thank You!

This Presentation is available online at:
https://www.design.polimi.it/en/international-area/international-mobility/incoming-students

INFORMATION
www.design.polimi.it