POLITECNICO
MILANO 1863

Welcome Week
School of Design

Speakers

Prof. Silvia Ferraris, International Delegate of the School
Carolina Cruz, Academic Advisor

POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Welcome Week

School of Design

ACADEMIC YEAR

2020 - 2021

INFORMATION

www.design.polimi.it

POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Welcome@

SCHOOL OF DESIGN

Politecnico di Milano

Founded in 1863

One of the most important universities in Italy.

It is a scientific and technological university that forms engineers, architects, and designers.

1863 ▸ **1926** ▸ **2000**

Engineering **Architecture** **Design**

1ST

IN ITALY

3RD

IN EUROPE

6TH

IN THE WORLD

QS Ranking 2020 | Art & Design

FIRST,
LARGEST
PROVIDER
of Design education in Italy

41% of designers in Italy
graduated from Politecnico di Milano

4.200

ENROLLED STUDENTS

at the School of Design

500

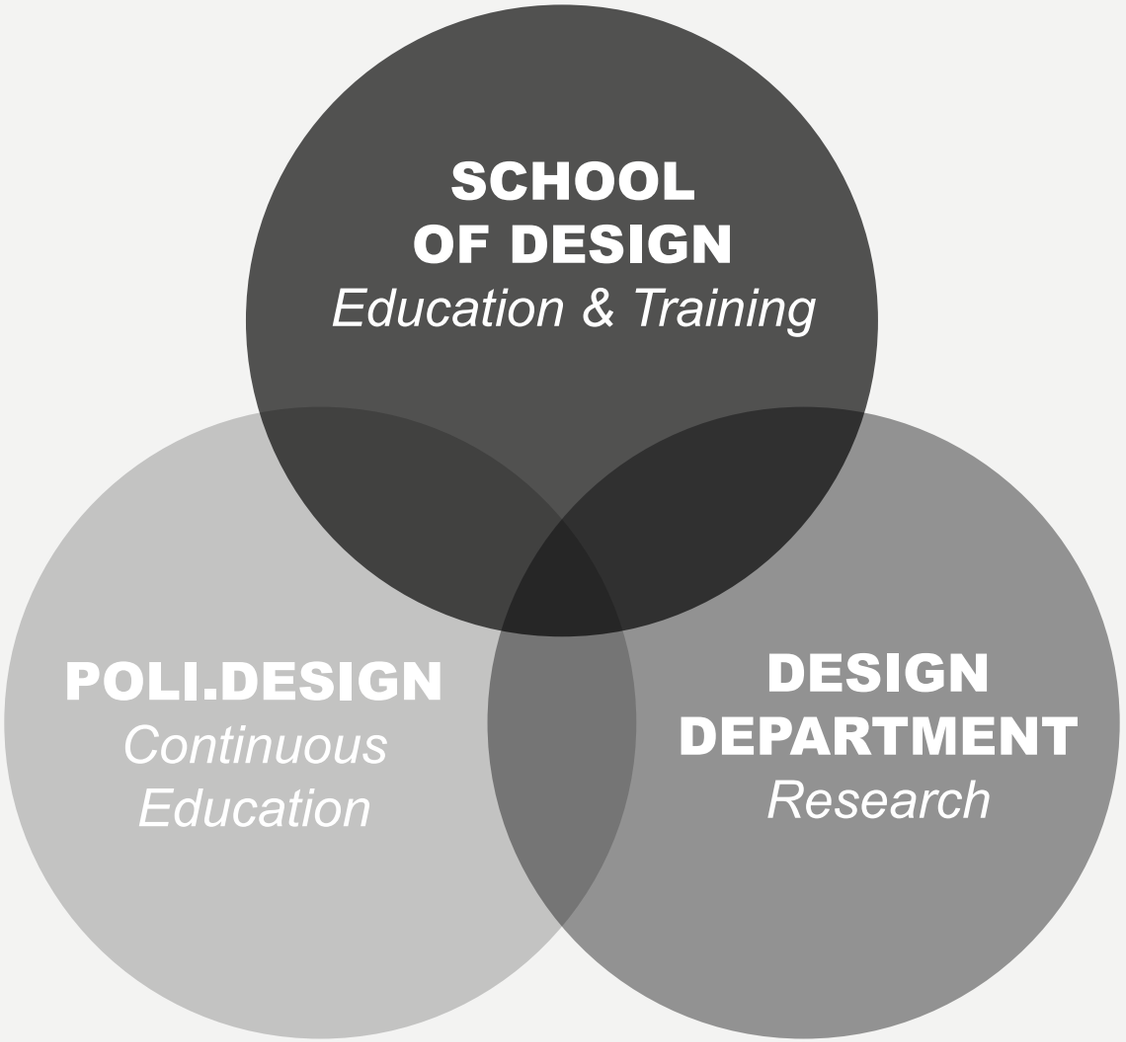
INTERNATIONAL STUDENTS

every year

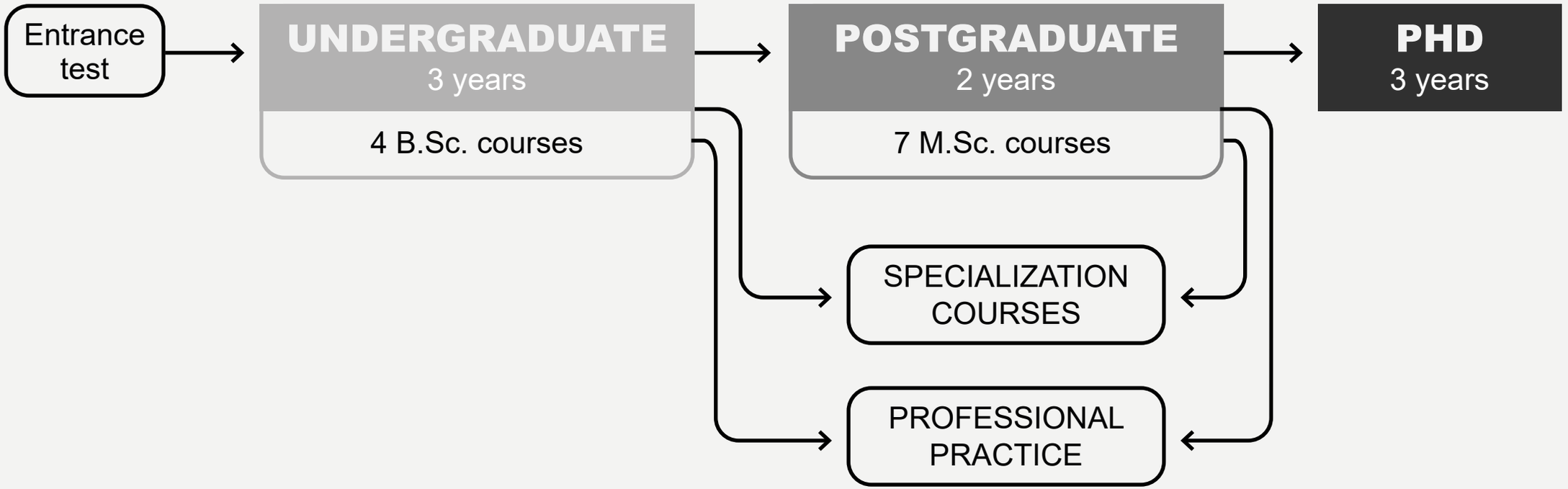
1. The Design System at Polimi
2. Courses and Credits
3. Learning Agreement & Study Plan
4. Teaching Modalities Post Covid19
5. Our Didactic Tools
6. Our Didactic Labs
7. Contacts
8. Campus Map

1 THE DESIGN SYSTEM AT POLIMI

The design system



The path


Entrance test
UNDERGRADUATE
3 years
4 B.Sc. courses
POSTGRADUATE
2 years
7 M.Sc. courses
PHD
3 years
SPECIALIZATION COURSES
PROFESSIONAL PRACTICE

Our programs

UNDERGRADUATE (B.Sc)
3 years

INDUSTRIAL DESIGN

COMMUNICATION DESIGN

INTERIOR DESIGN

FASHION DESIGN

ITALIAN

POSTGRADUATE (M.Sc)
2 years

INTEGRATED PRODUCT DESIGN

COMMUNICATION DESIGN

INTERIOR AND SPATIAL DESIGN

DESIGN FOR THE FASHION SYSTEM

PRODUCT SERVICE SYSTEM DESIGN

DESIGN & ENGINEERING

DIGITAL AND INTERACTION DESIGN

ITALIAN/ENGLISH

© LAB|Immagine Design 2015

Credit system

Each subject is assigned a number of credits that the student obtains when he passes the final examination.
The CFU fully coincide with ECTS credits.

1 CFU = 25 hours of workload (in class and outside)

Exams and grades

Exams are graded using a scale of 30, where 18 is the minimum passing grade, and 30 cum laude the highest.
Students have the possibility to refuse the final mark and present again the exam further (with exception of the design studios).

<18 not passed
≥18 passed

30
Credits per Semester

60
Credits per Academic Year

Course type

DESIGN STUDIO (LABORATORIO)

- Project course
- Students are divided according to the section

ELECTIVE COURSE

- Interdisciplinary course
- Available to all the students
- Students can attend it in the 1st or 2nd semester

MONODISCIPLINARY/INTEGRATIVE COURSE

- Project and Theory course
- May host all the sections or be divided

INTERNSHIP

- Practical experience
- 250 hours of professional experience (2nd year)

WORKSHOP & DESIGN SEMINAR

- Design Studio in 1/2 full weeks
- Students are divided according to the section

Laboratori
DESIGN STUDIOS

You can work in teams with English speaking students

WORKSHOPS

1 or 2 intensive full week of design studio

→ ***8-20 February 2021***

Workshops

One/two full weeks of **intensive studio** with the assistance of Companies and/or Visiting Professors.

On the right side, you can the workshops that are usually offered in the first semester.
You will receive the confirmation about workshops in November.

1st semester workshop weeks:
8-20 February 2021

2nd semester workshop weeks:
7-19 June 2021

1ST SEMESTER
8-20 February 2021

PRODUCT DESIGN
Bachelor - 3rd year

INTERIOR DESIGN
Bachelor - 3rd year

FASHION DESIGN
Bachelor - 3rd year

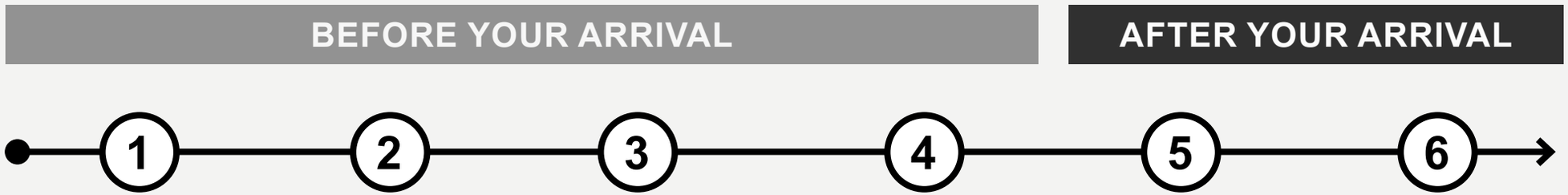
COMMUNICATION DESIGN
Master - 1st year

INTERIOR AND SPATIAL DESIGN
Master - 1st year

INTEGRATED PRODUCT DESIGN
Master - 2st year

3 LEARNING AGREEMENT & STUDY PLAN

Study Plan and Learning Agreement



	1	2	3	4	5	6
WHO	SCHOOL OF DESIGN	STUDENT	STUDENT	SCHOOL OF DESIGN	STUDENT	STUDENT + SCHOOL OF DESIGN
WHAT	**EXCHANGE STUDENTS ACCEPTANCE**	**COURSE SELECTION**	**STUDY PLAN REGISTRATION** (from 25/08 to 04/09)	**STUDY PLAN APPROVAL** (within 11/09)	**LEARNING AGREEMENT UPDATED**	**LEARNING AGREEMENT SIGNED**

Study Plan

BEFORE YOUR ARRIVAL

2

WHO	STUDENT
WHAT	**COURSE SELECTION**

When you select the courses, make sure that the **timetable** does not have overlapping classes. Be sure to identify also some **extra course** options in case you can’t attend the one you choose.

Study Plan

BEFORE YOUR ARRIVAL

3

WHO	STUDENT
WHAT	**STUDY PLAN REGISTRATION (FROM 25/08 TO 04/09)**

The allocations in the courses depend on timing with the **first-served basis**. The earlier you register your study plan, the better it is.

Study Plan

BEFORE YOUR ARRIVAL

4

WHO	SCHOOL OF DESIGN
WHAT	**STUDY PLAN APPROVAL (WITHIN 11/09)**

We'll verify the courses you've registered and confirm them with the **study plan approval**.

Learning Agreement

AFTER YOUR ARRIVAL

5

WHO	STUDENT
WHAT	**UPDATING LEARNING AGREEMENT**

After you are sure that your study plan is consolidated you can update your **Learning Agreement.**

Learning Agreement

AFTER YOUR ARRIVAL

6

WHO	STUDENT+SCHOOL OF DESIGN
WHAT	**SIGNING LEARNING AGREEMENT**

In order to have your Learning Agreement signed, send it to **askdesign@polimi.it**

Study Plan

Did you missed the study plan registation?

Please write at ***askdesign@polimi.it***

indicating your full **NAME**, **PERSONAL CODE** and **HOME UNIVERSITY**

BEFORE LESSONS START EVERY STUDENT
MUST HAVE THE STUDY PLAN REGISTERED

4
TEACHING
MODALITIES
POST
COVID19

Blended didatic mode

	DESIGN STUDIOS	MONODISCIPLINARY/INTEGRATIVE/ ELECTIVE COURSES
Face to face activities	Design studios will have mostly face to face moments. Students will be asked to come in the campus in a specific slot of time in a room that will assure the requested social distance.	Some courses will combine face to face activities with online activities. Students will be asked to come in the campus in a specific slot of time in small groups or may be asked to come all together if the classroom allows the correct distancing.
Online activities	Some specific activities will be held online. Students need to connect in the moment indicated.	Some courses will have most of the activities online. Students will be asked to connect in the indicated timing in order to be able to interact via chat. In case this won't be possible students may watch the recorded lesson in a different moment.

Students that will be abroad will need to connect in the indicated timing to attend the face-to-face activities online.

Course schedule

Online Courses

Generally will be held
from 9:00 to 13:00 in the morning
from 14:00 to 18:00 in the afternoon

In-person Courses

Generally will be held
from 10:00 to 14:00 in the morning
from 15:00 to 19:00 in the afternoon

IMPORTANT:

1. Consult the detailed schedule of each course online under the School of Design webpage*:
School of Design - Teaching - Studying design - Lessons timetable, calendars and deadlines

AND

Simulate courses schedule and consult the classroom information through:
Polimi homepage - Tools - Lecture timetable

2. Keep an eye on your official mail and BeeP. Professors will possibly contact to share important information about each course and to verify if you'll reach the campus or attend all the activities online.

**https://www.design.polimi.it/en/teaching/studying-design/lessons-timetable-calendars-and-deadlines*

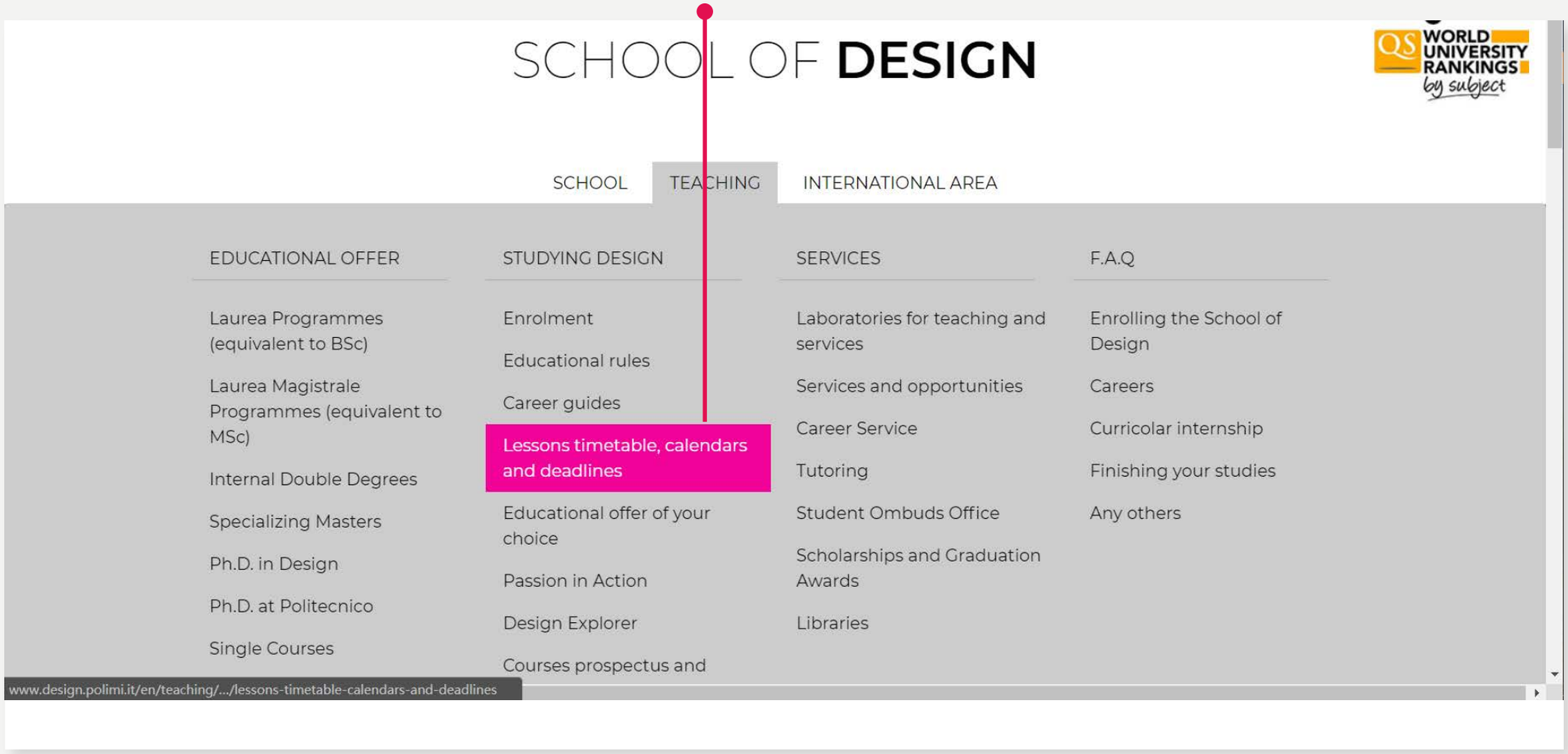
Design school Website

http://www.design.polimi.it

Design school Website

Lecture timetable

SELECT TEACHING - LESSONS TIMETABLE, CALENDARS AND DEADLINES



Design school Website

Lecture timetable

Lesson timetable A.Y. 2020-2021

FIRST SEMESTER

- Product
- Communication
- Interior
- Fashion
- Product service system design
- Design & engineering
- Digintal and interaction design

ELECTIVE COURSES

- Bachelor of Science
- Master of science

DOWNLOAD THE LECTURE TIMETABLE SELECTING YOUR COURSE OF STUDY

SELECT THE TAB OF YOUR YEAR OF STUDY IN THE EXCEL SHEET

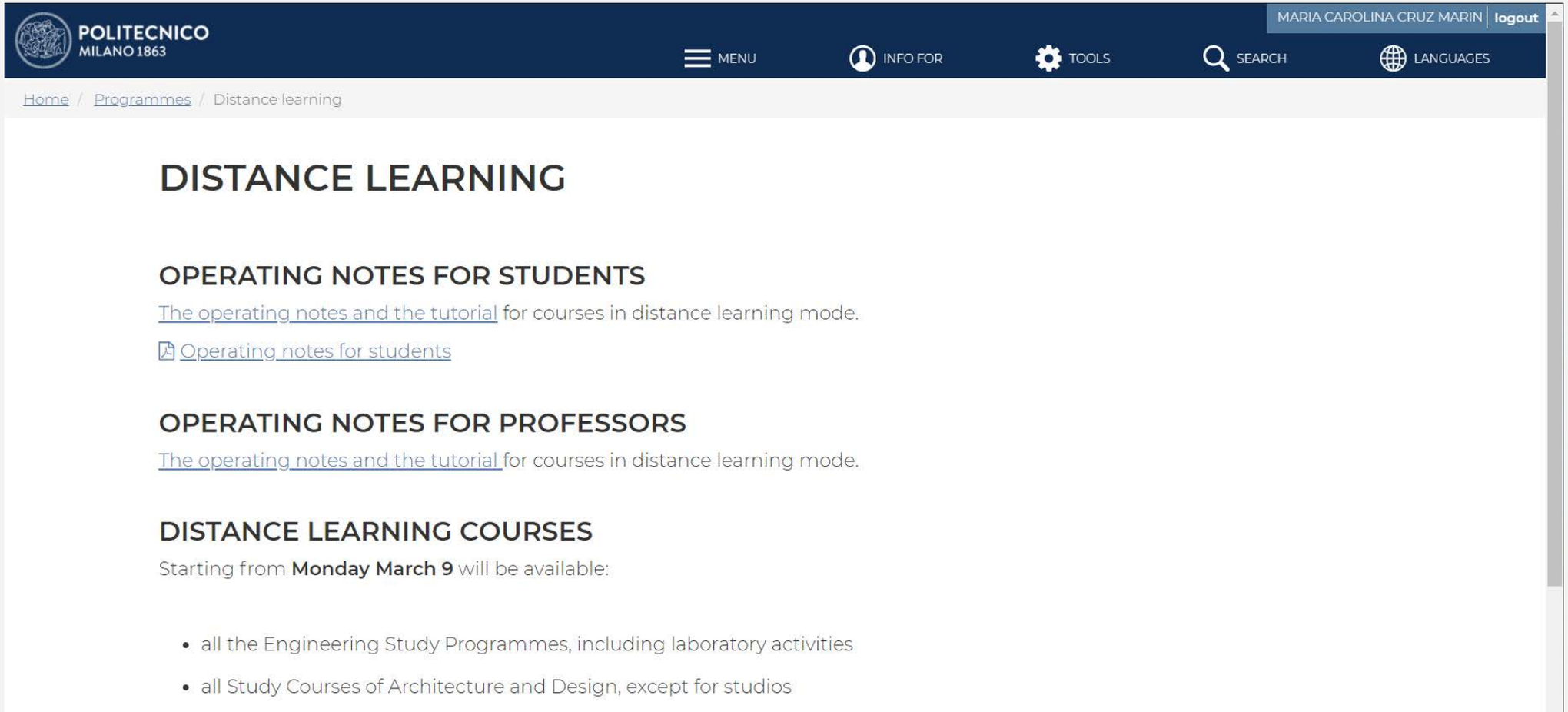
L = B.Sc.

LM = M.Sc.

Distance learning

The online learning will be offered on **Webex (Cisco platform).** You will need to log in with your POLIMI account. Information about how to access the online classroom and possible online examination method can be found on this page, we invite you to read the Operating notes and tutorials carefully:

Polimi English homepage >> MENU >> PROGRAMMES >> DISTANCE LEARNING



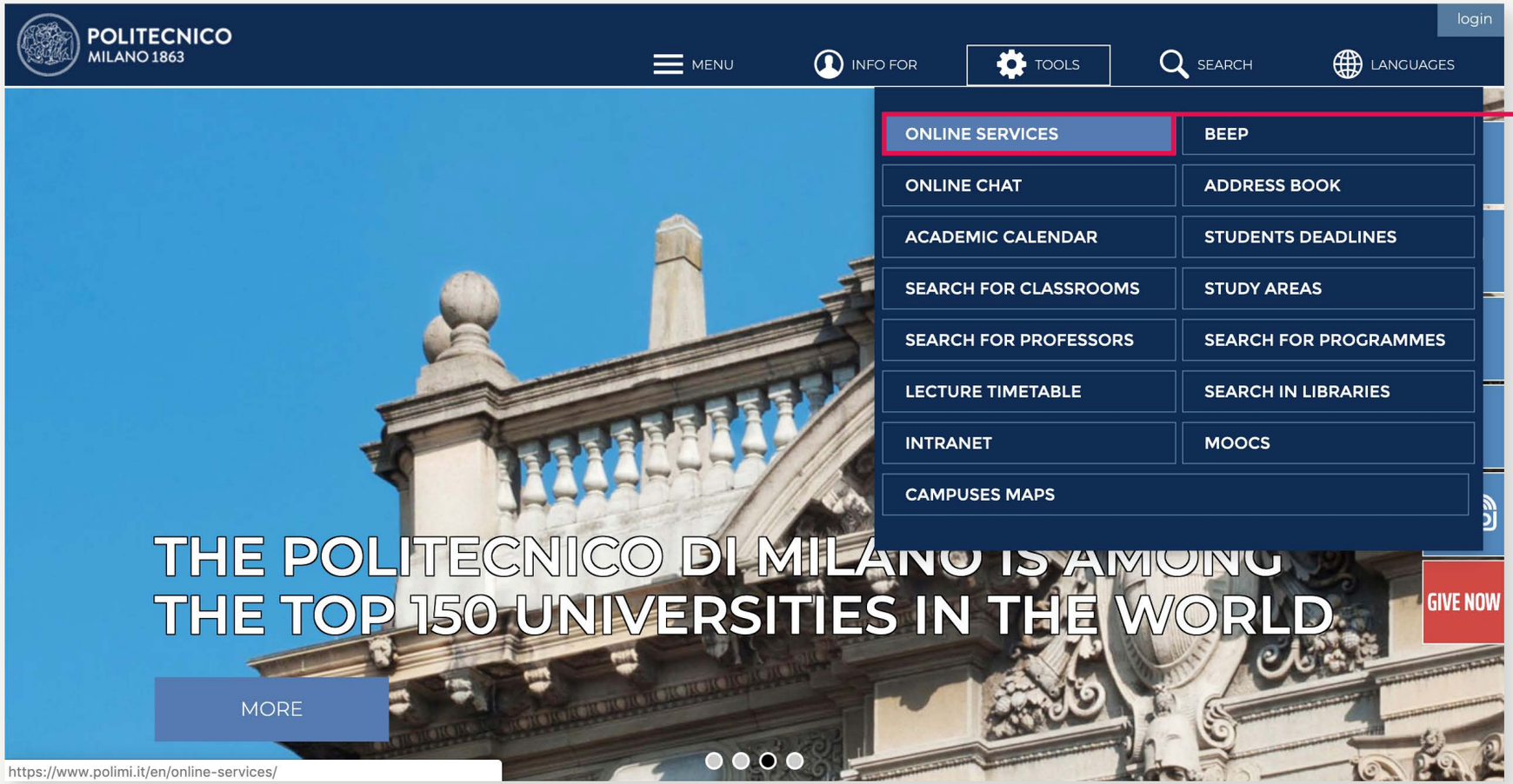
5 DIDACTIC TOOLS

University Website

https://www.polimi.it/

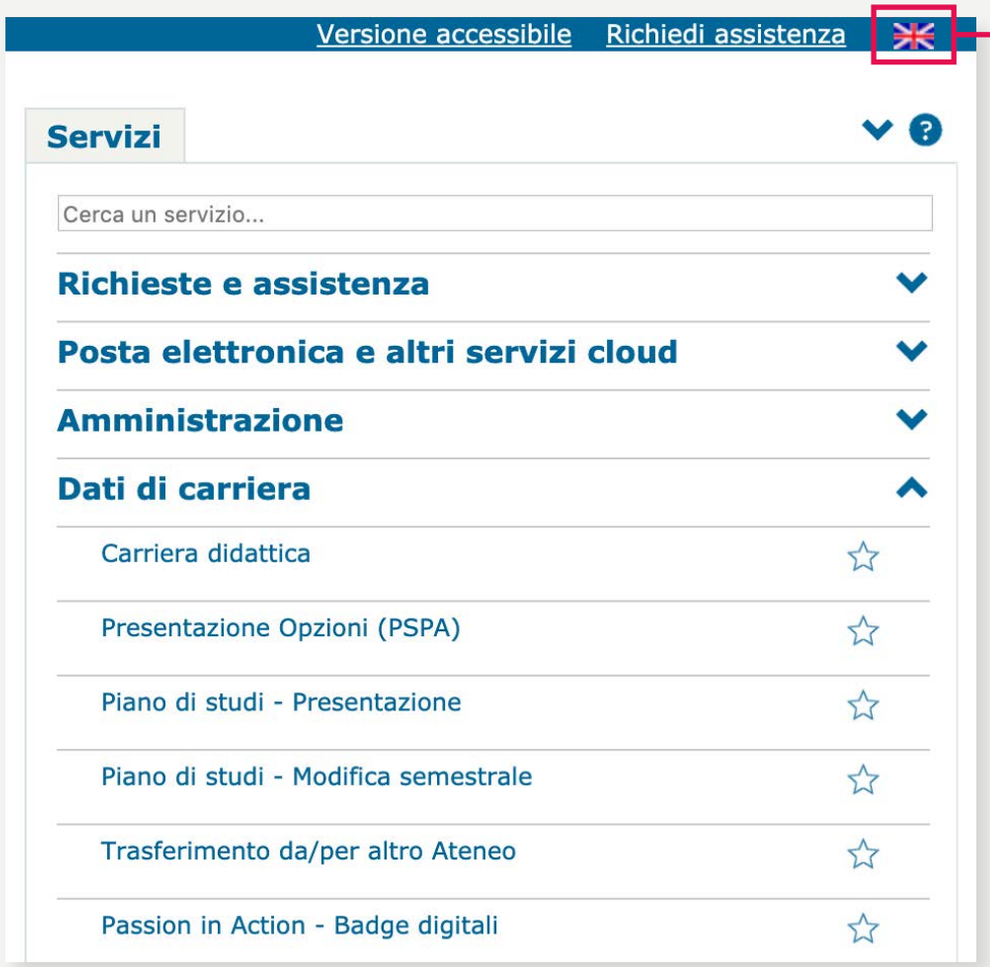
HERE YOU CAN SELECT
THE LANGUAGE YOU PREFER

Online Services



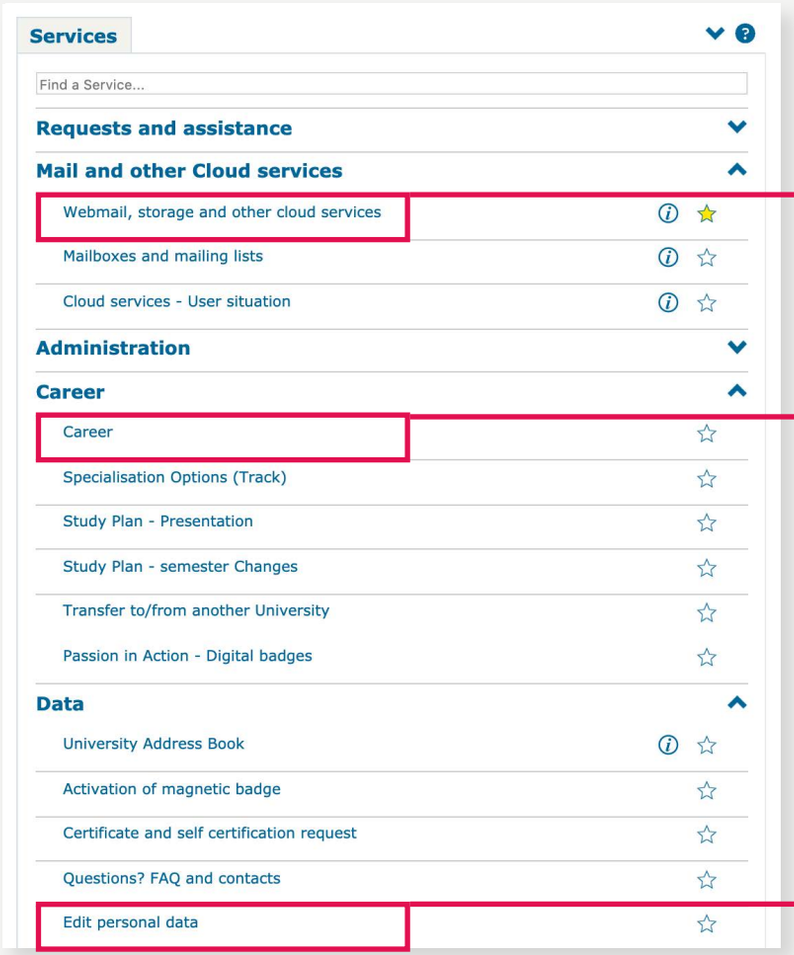
YOU CAN FIND THE SECTION ONLINE SERVICES UNDER THE MENU TOOLS

Online Services



FOR THE ENGLISH VERSION CLICK HERE

Online Services



WEBMAIL

TO CHECK YOUR OFFICIAL MAIL @polimi.it

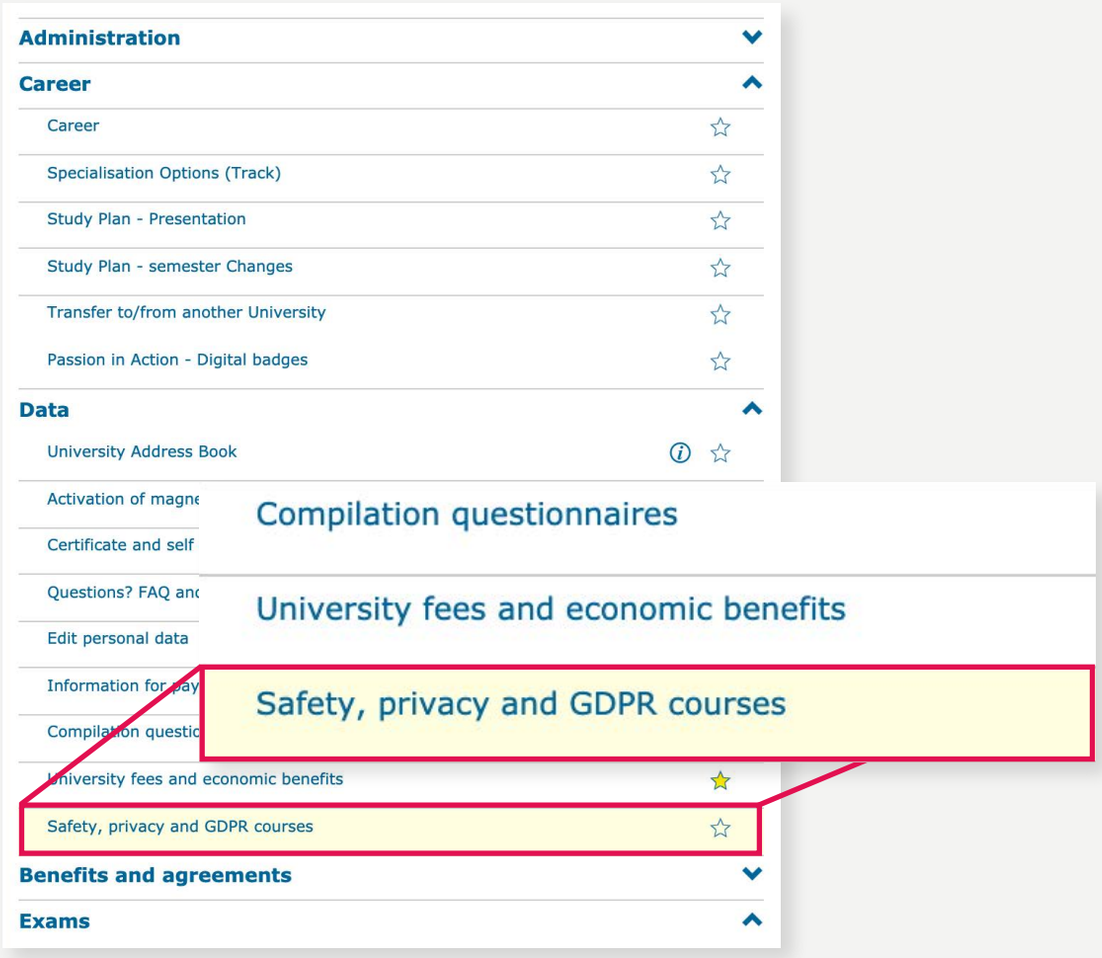
CAREER

TO CHECK THE COURSES YOU'RE REGISTERED IN

EDIT PERSONAL DATA

TO CHECK AND UPDATE YOUR ANAGRAPHIC DATA

Online Services
The basic safety course



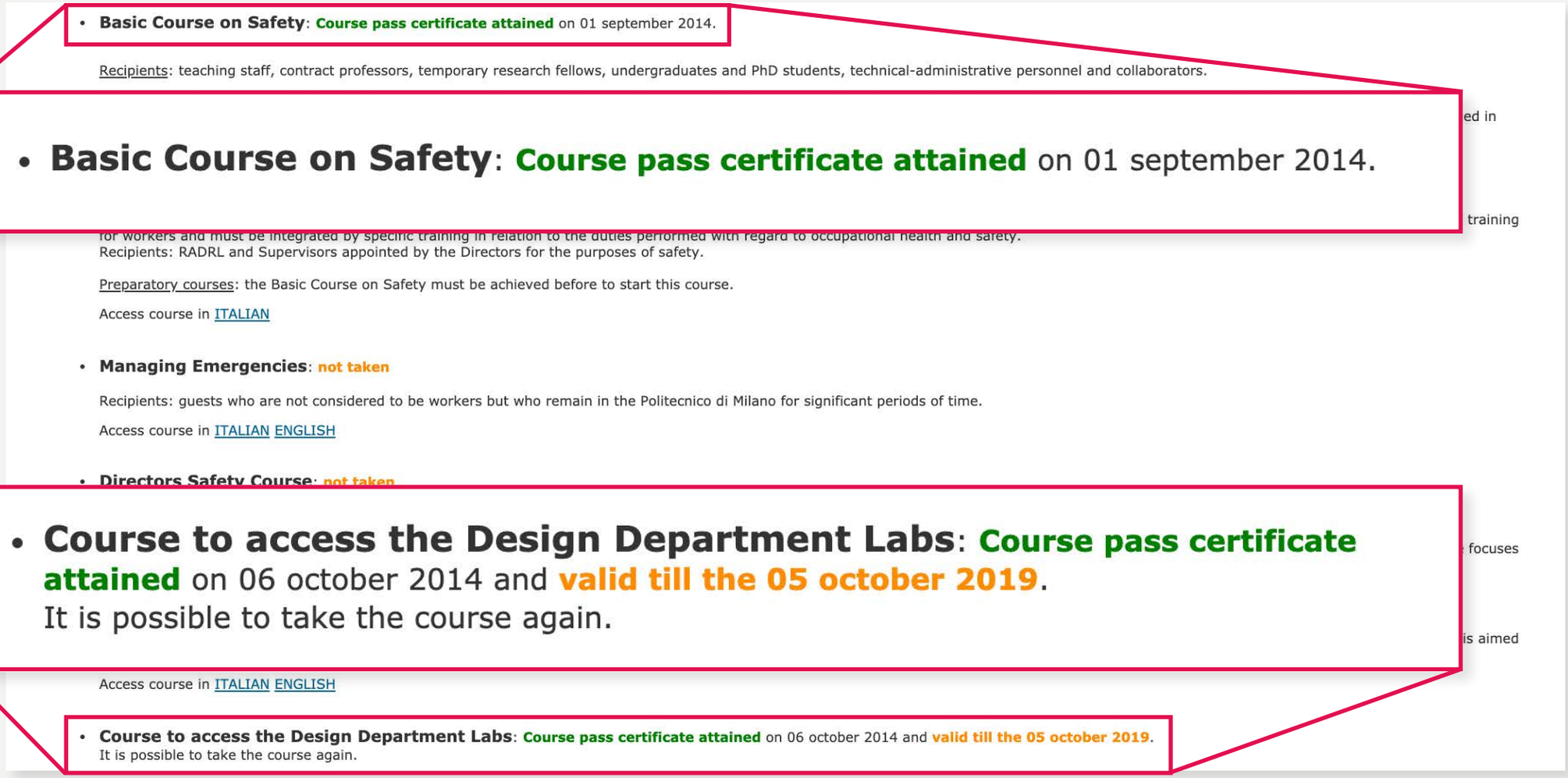
(See next page)

THE BASIC COURSE ON SAFETY is **COMPULSARY for EVERY STUDENT** at POLIMI.

You won't be able to register to exams if you don't pass it before.

Online Services

The basic safety course and lab safety course



- **Basic Course on Safety**: **Course pass certificate attained** on 01 september 2014.

Recipients: teaching staff, contract professors, temporary research fellows, undergraduates and PhD students, technical-administrative personnel and collaborators.

ed in

- **Basic Course on Safety**: **Course pass certificate attained** on 01 september 2014.

training

for workers and must be integrated by specific training in relation to the duties performed with regard to occupational health and safety.
Recipients: RADRL and Supervisors appointed by the Directors for the purposes of safety.

Preparatory courses: the Basic Course on Safety must be achieved before to start this course.

Access course in ITALIAN

- **Managing Emergencies**: **not taken**

Recipients: guests who are not considered to be workers but who remain in the Politecnico di Milano for significant periods of time.

Access course in ITALIAN ENGLISH

- **Directors Safety Course**: **not taken**

- **Course to access the Design Department Labs**: **Course pass certificate attained** on 06 october 2014 and **valid till the 05 october 2019**.
  It is possible to take the course again.

focuses

is aimed

Access course in ITALIAN ENGLISH

- **Course to access the Design Department Labs**: **Course pass certificate attained** on 06 october 2014 and **valid till the 05 october 2019**.
  It is possible to take the course again.

Online Services

Lecture schedule

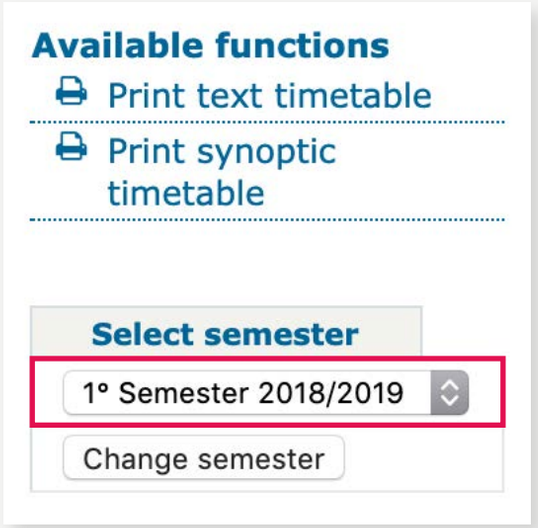
This function will only be available after 14th September 15:00

1.

SELECT LECTURE TIMETABLE

2.

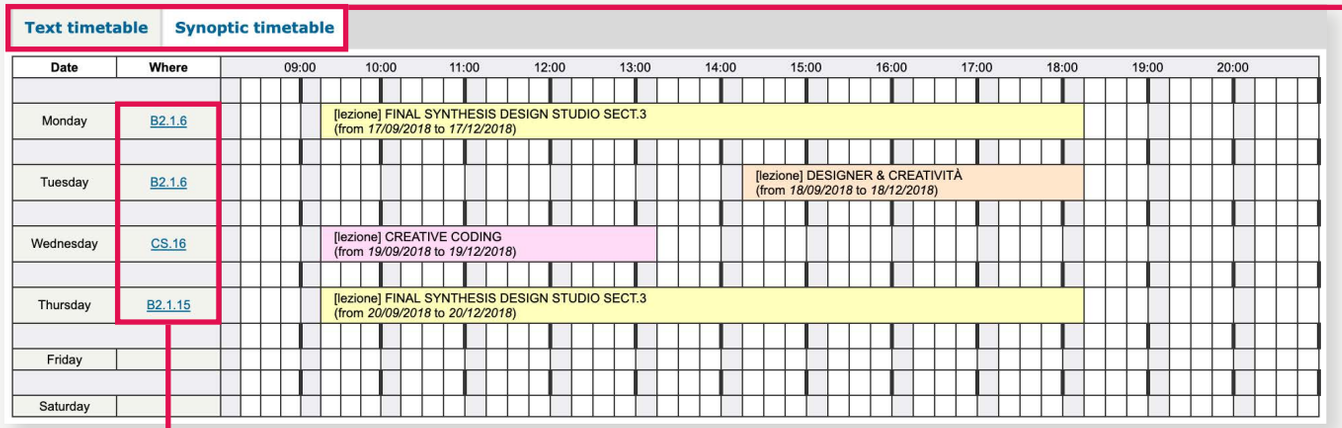
SELECT 1° SEMESTER



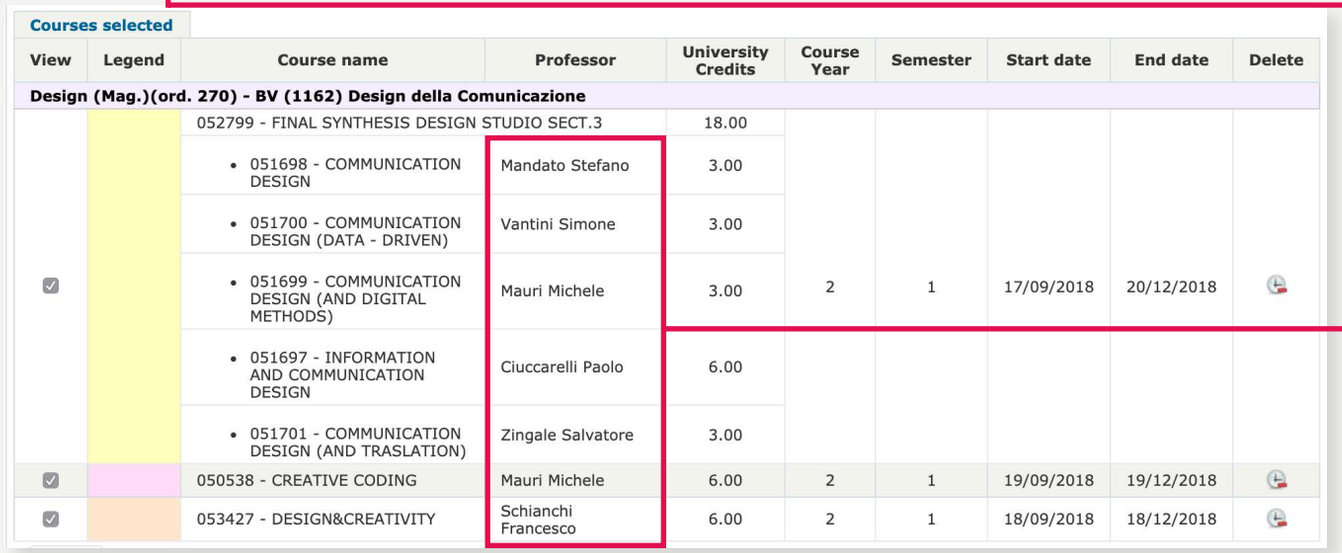
Online Services

Lecture schedule

This function will only be available after 14th September 15:00



SELECT THE KIND OF TIMETABLE YOU WANT TO SEE

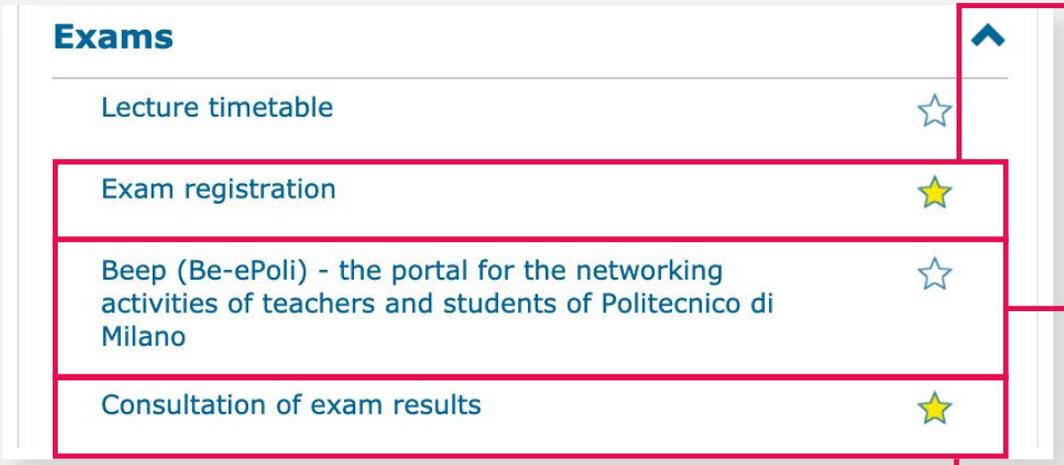


View	Legend	Course name	Professor	University Credits	Course Year	Semester	Start date	End date	Delete
Design (Mag.)(ord. 270) - BV (1162) Design della Comunicazione									
		052799 - FINAL SYNTHESIS DESIGN STUDIO SECT.3		18.00					
		• 051698 - COMMUNICATION DESIGN	Mandato Stefano	3.00					
		• 051700 - COMMUNICATION DESIGN (DATA - DRIVEN)	Vantini Simone	3.00					
☑		• 051699 - COMMUNICATION DESIGN (AND DIGITAL METHODS)	Mauri Michele	3.00	2	1	17/09/2018	20/12/2018	
		• 051697 - INFORMATION AND COMMUNICATION DESIGN	Ciuccarelli Paolo	6.00					
		• 051701 - COMMUNICATION DESIGN (AND TRASLATION)	Zingale Salvatore	3.00					
☑		050538 - CREATIVE CODING	Mauri Michele	6.00	2	1	19/09/2018	19/12/2018	
☑		053427 - DESIGN&CREATIVITY	Schianchi Francesco	6.00	2	1	18/09/2018	18/12/2018	

HERE YOU CAN VERIFY THE CLASSROOM INFORMATION

HERE YOU CAN VERIFY THE PROFESSOR'S NAME OF THE COURSE YOU'RE ATTENDING

Online Services
Exams and *BeeP*



EXAM REGISTRATION

TO REGISTER THE EXAMS

BEEP

TO CONNECT WITH THE NETWORK AREA OF YOUR COURSES AND PROFESSORS

CONSULTATION OF EXAM RESULTS

TO CHECK YOUR GRADES

Online Services
Exams registrations

Exams registration opens approximately
1 MONTH BEFORE THE EXAMS SESSIONS

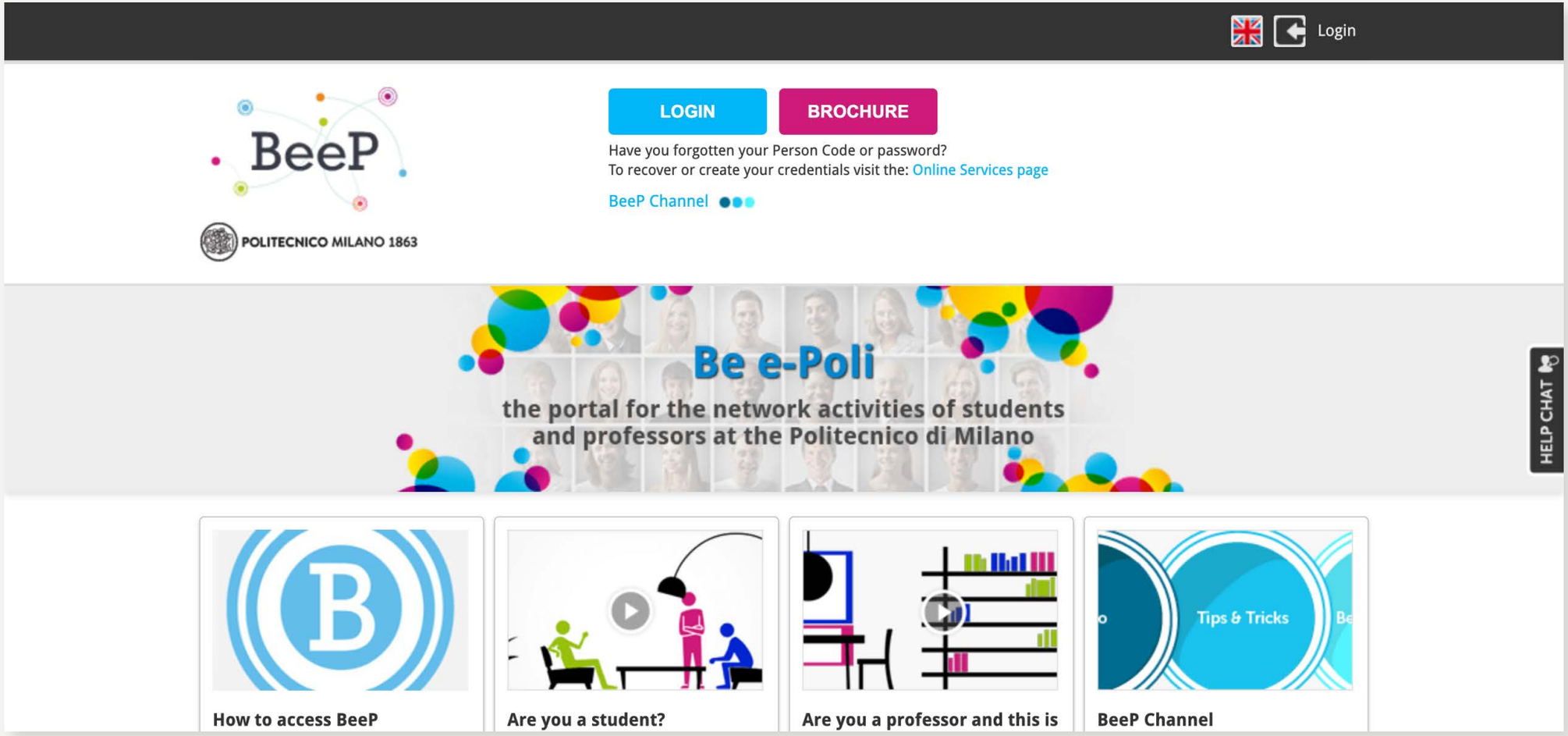
Registration period:

- DECEMBER (Jannuary exam’s session)
- MAY (June/July exam’s session)
- WORKSHOPS WEEK (throughout the workshop’s end)

It is necessary to register BEFORE the exam in order to record the marks in your career. You’ll need to register to the exam for each course you are attending

BeeP - The student communication system

https://beep.metid.polimi.it



Q.

I can’t find a course in which I’m registered in the portal BeeP, why?

A.

The teacher has not yet activated the course on Beep or does not intend to do so; this is an optional service for the teacher.

In any case, check the list of the available courses if the course has been activated. If it is active, you can request access directly to the teacher.

Design school Website

http://www.design.polimi.it

Important dates

SEMESTER 1

LESSONS	14th September 2020	23rd September 2020
CHRISTMAS HOLIDAYS	24th December 2020	6th January 2021
EXAM SESSION	11th January 2021	20th February 2021
WORKSHOP WEEKS	8th February 2021	20th February 2021

6 OUR DIDACTIC LABS

Didactic laboratories

10,000

M² INSIDE THE BOVISA CAMPUS

4

LABORATORIES FOR DIDACTIC ACTIVITIES

12

LABORATORIES FOR RESEARCH

11

INTER DEPARTMENTAL LABORATORIES

DESIGN LAB SYSTEM
MODA
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
PROTOTIPI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
IMMAGINE
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

DESIGN LAB SYSTEM
ALLESTIMENTI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Lab Modelli e Maglieria
Fashion and Knitwear

To pass from a design concept to a real product with textiles

- sewing industrial machines
- cutting and sewing machines
- zigzag machines
- machines to work the skin
- knitting machines
- industrial ironing tables
- mannequins

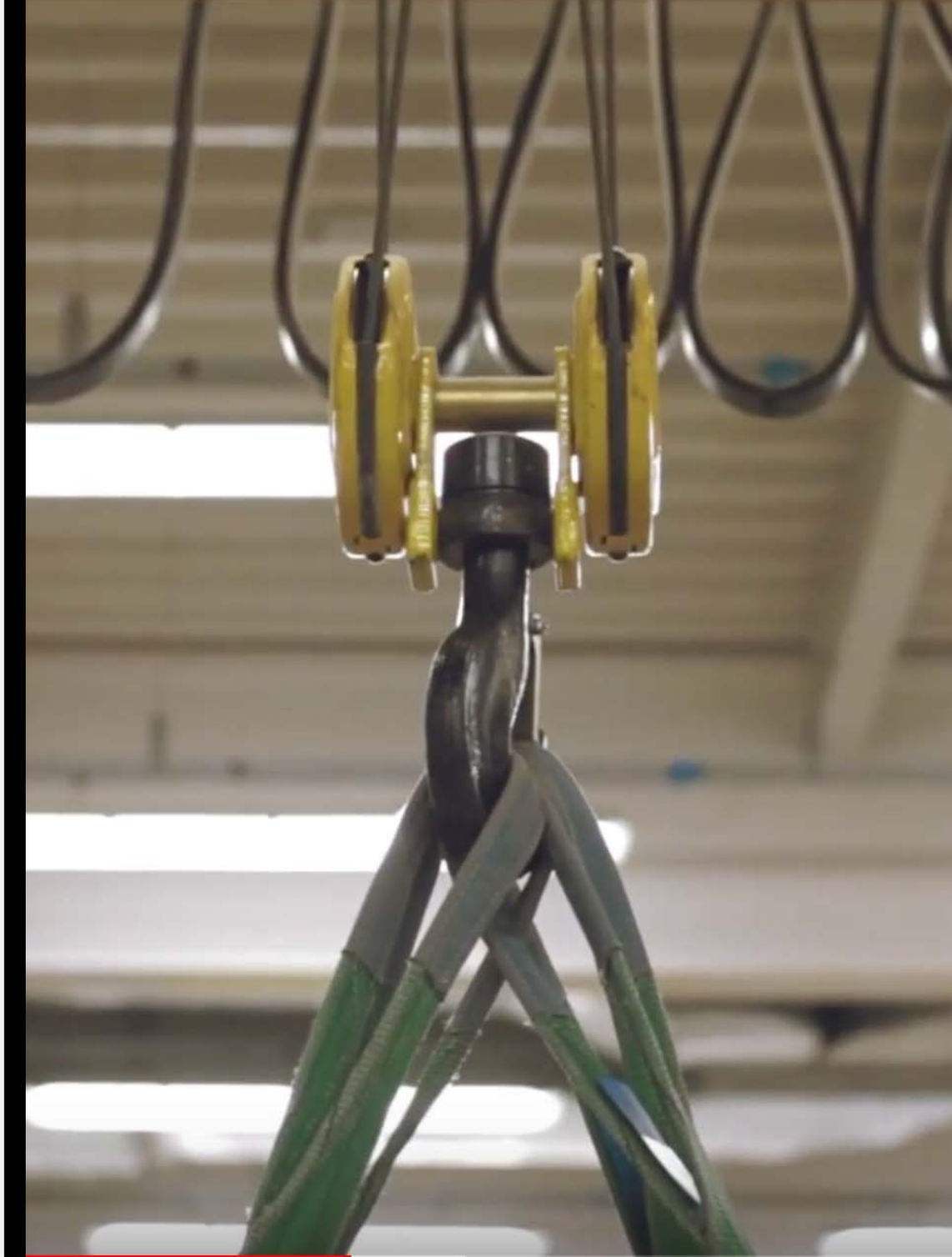
DESIGN LAB SYSTEM
MODA
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Lab Allestimenti
Exhibit Lab

Testing of interior design

Experimental verification: reconstruction of spaces in natural scale, prototypes of the furniture and exhibit items.

Students have access to the laboratory for making models independently and receive technical advice.



DESIGN LAB SYSTEM
ALLESTIMENTI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Lab Immagine

To represent and communicate the project

Take photographs analog and/or digital.

Eight theatres equipped with continuous illumination, flash and background for shooting scenes.

DESIGN LAB SYSTEM
IMMAGINE
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Lab Modelli e Prototipi
Prototyping Lab

Rapid Prototyping

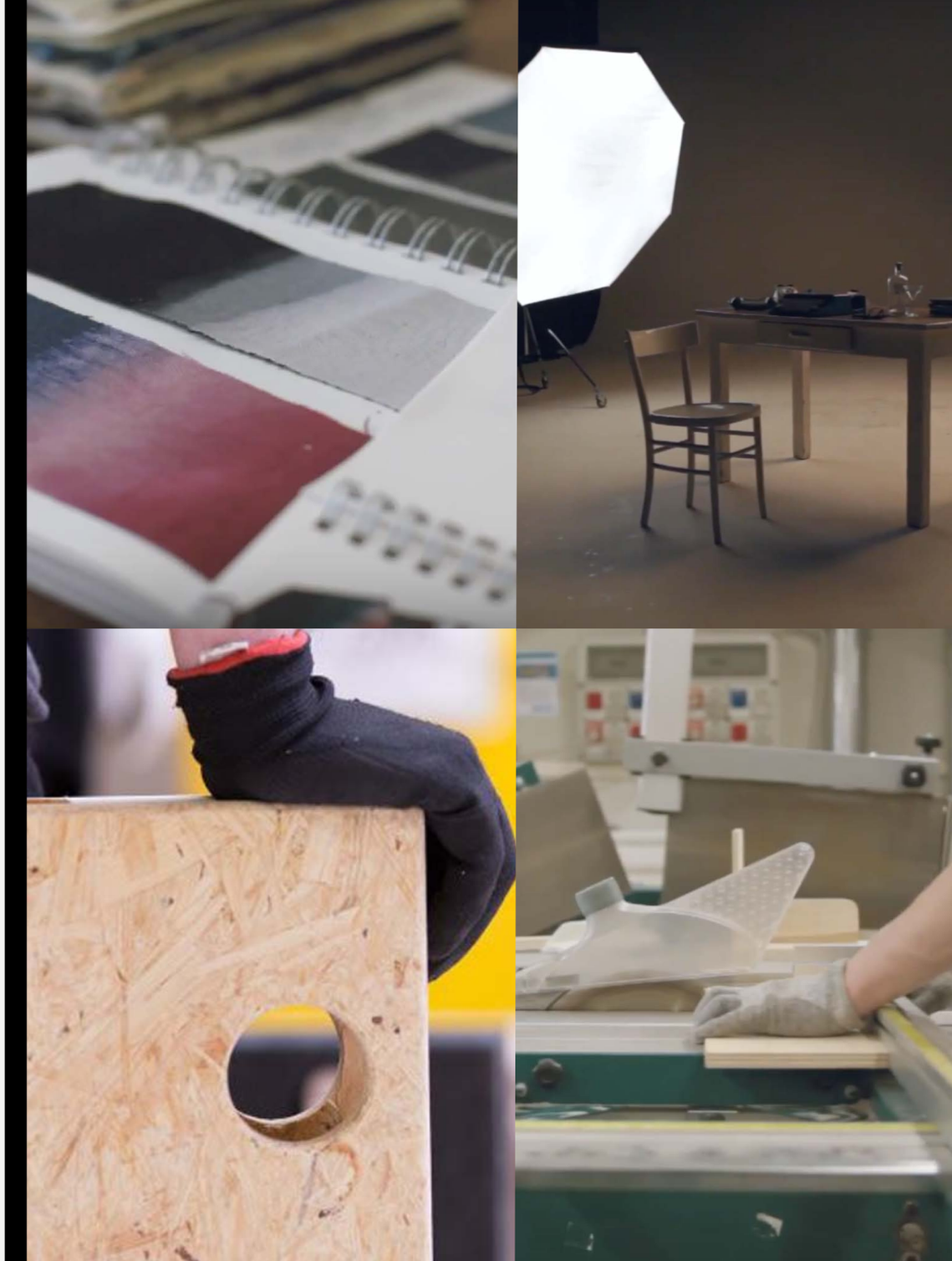
• Laser scanner for reverse modeling
• Laser cutting

Polystyrene, plastics (even with vacuum thermoforming) and metallic materials.

DESIGN LAB SYSTEM
PROTOTIPI
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Design Laboratories

To use the School of Design labs
students need to do the
ONLINE SAFETY TEST &
attend the **TRAINING COURSES**
to use each laboratory

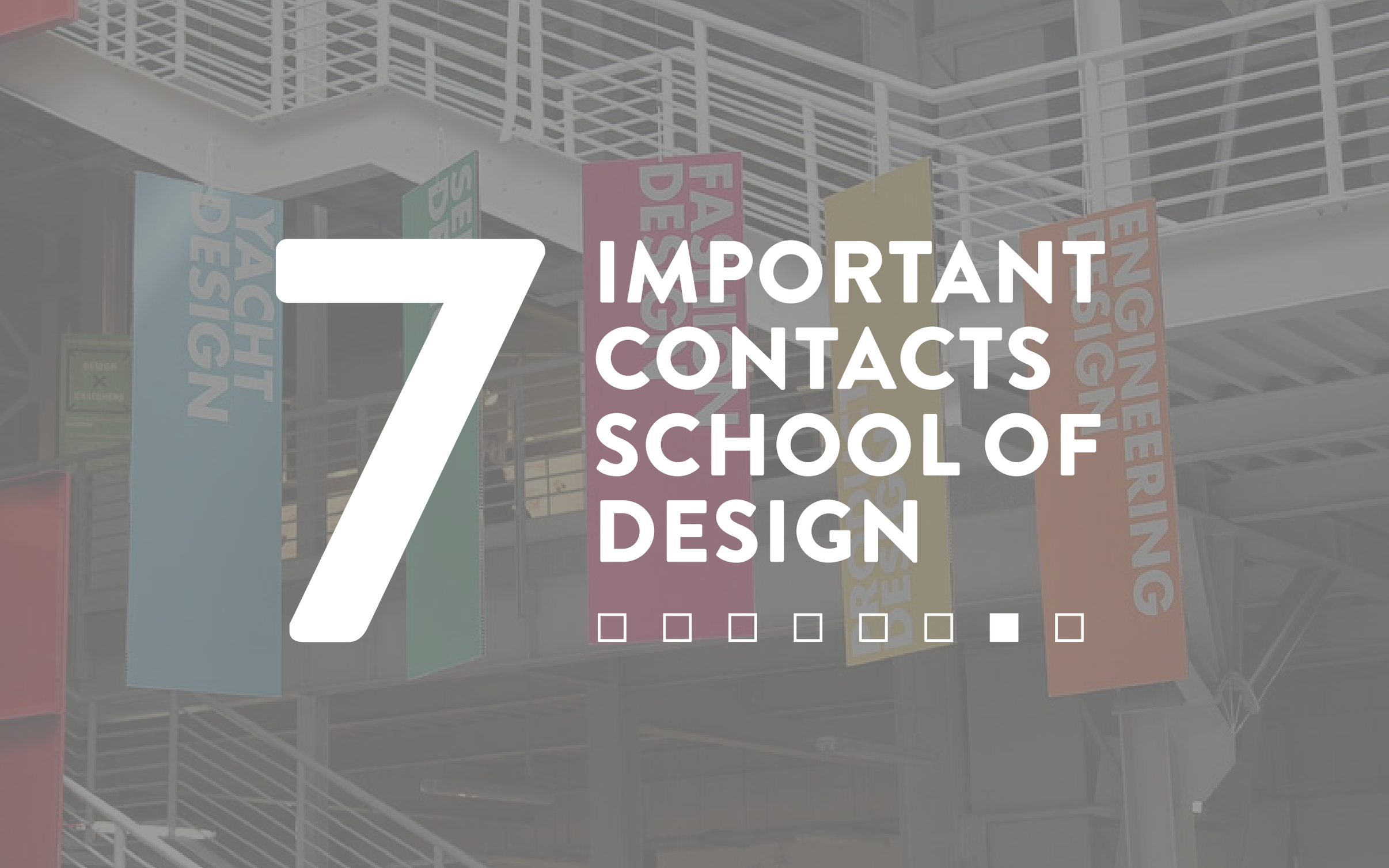


Habilitation to use the Design Laboratories

Online safety course for the Labs of the Design Department
Online Services >> Data >> Safety, privacy and GDPR courses

For the trainings you can find the schedule on:
http://www.dipartimentodesign.polimi.it/en/

For more info: accessolabb-design@polimi.it



7 IMPORTANT CONTACTS SCHOOL OF DESIGN

International exchange office

In accordance with Italian Prime Minister’s Decree of 08/03/2020 on the Covid- 19 emergency, our student reception desks have been replaced by remote support tools.

TELEPHONE APPOINTMENT

Book a telephone appointment throught the Online Services or Polimi App.
You will be called by our staff at the mobile phone number you provided with your personal details.

E-MAIL

Write an e-mail to exchange-bovisa@polimi.it

International exchange office

Polimi English homepage >> INFO FOR >> EXCHANGE STUDENTS - INCOMING >> CONTACT US

INTERNATIONAL MOBILITY UNIT - CONTACTS

In accordance with Italian Prime Minister's Decree of 08/03/2020 on the Covid- 19 emergency, our student reception desks have been replaced by remote support tools.
The appointment you are booking should be regarded as a telephone appointment. You will be called by our staff at the mobile phone number you provided with your personal details.
The International Mobility Unit continues to provide support to selected students for international mobility.
If you are preparing for a mobility abroad for courses/ thesis or for a project of Double Degree a.y. 2020/2021, before contacting us read the Guidelines and recommendations

Leonardo Campus
Address: via Golgi 42 (building 22), 20133 Milano
Hours: Mon-Wed from 9.30am to12.30pm only upon appointment through the Online Services or Polimi App
phone +39.02.2399.4488 Tuesday and Thursday from 2 p.m. to 4 p.m.
exchange-leonardo(at)polimi.it
doubledegrees(at)polimi.it

Bovisa Campus
Address: via Lambruschini 15 (building 20), 20158 Milano
Hours: Mon-Wed 10.00am-12.30pm only upon appointment through the Online Services or Polimi App
phone +39.02.2399.4488 Tuesday and Thursday from 2 p.m. to 4 p.m.
exchange-bovisa(at)polimi.it
doubledegrees(at)polimi.it; doubledegrees.design(at)polimi.it

Mantova Campus
Address: Piazza d'Arco 3, 46100 Mantova
Hours: Mon-Fri 9am-12.00pm

8 CAMPUS MAP

Bovisa Campus Durando/Candiani

E Entrance

B1 Printshop - ground floor
Library - 1st floor
School of Design Offices - 3rd floor
Aula Castiglioni - 3rd floor

B2 Classrooms
Labs

B3 Polifactory

B4 Light and Color’s Lab

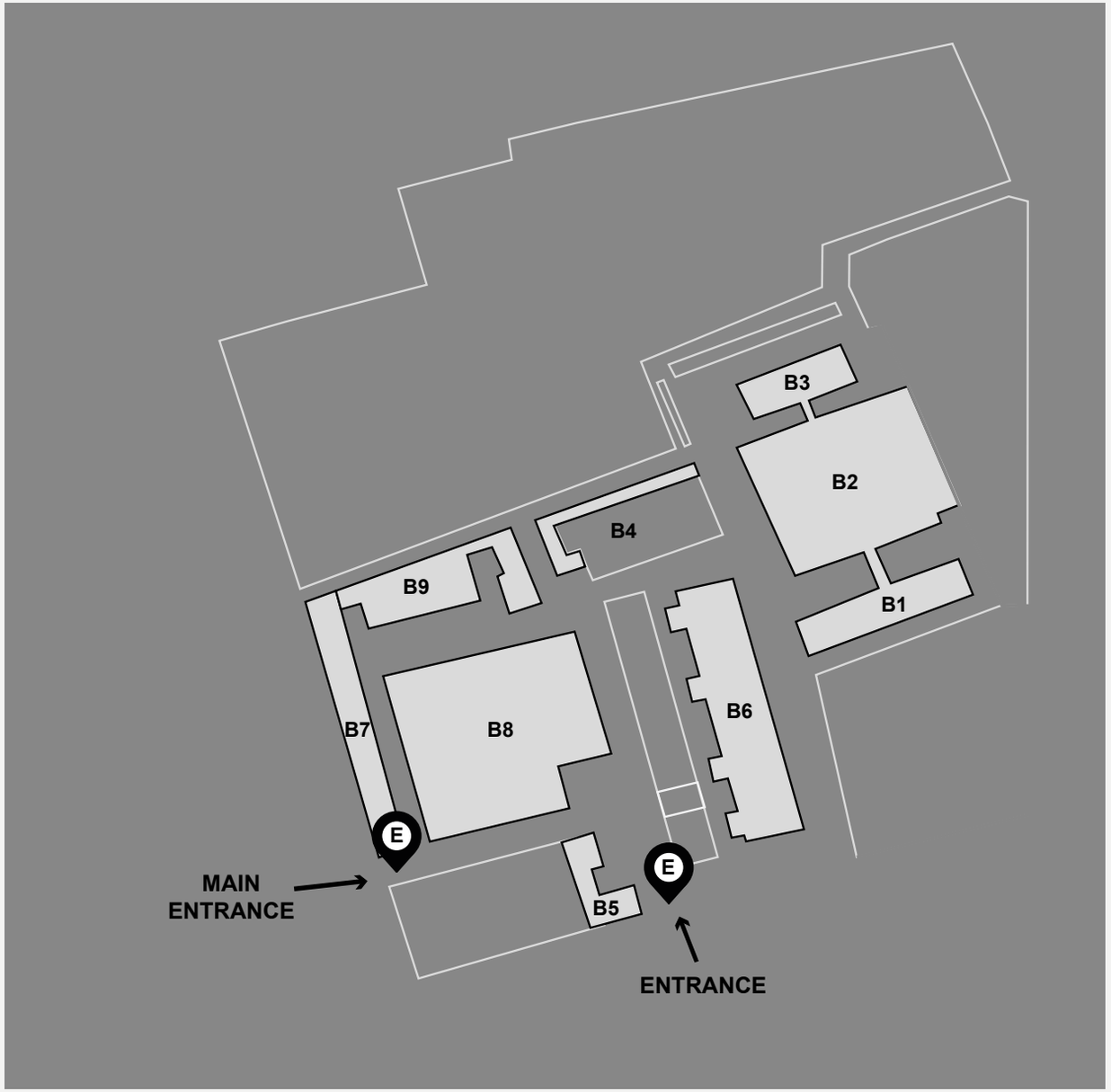
B5 Poli.Design

B6 Classrooms
Crash Test Lab

B7 Department Design

B8 Classrooms

B9 Aula “Carlo De Carli”



How to reach Bovisa Campus

By bus 92 or tram 2
Get out at the stop “Via Imbriani - Piazzale Bausan”

By bus 82
Get out at the stop “Via Maffucci Via Baldinucci”

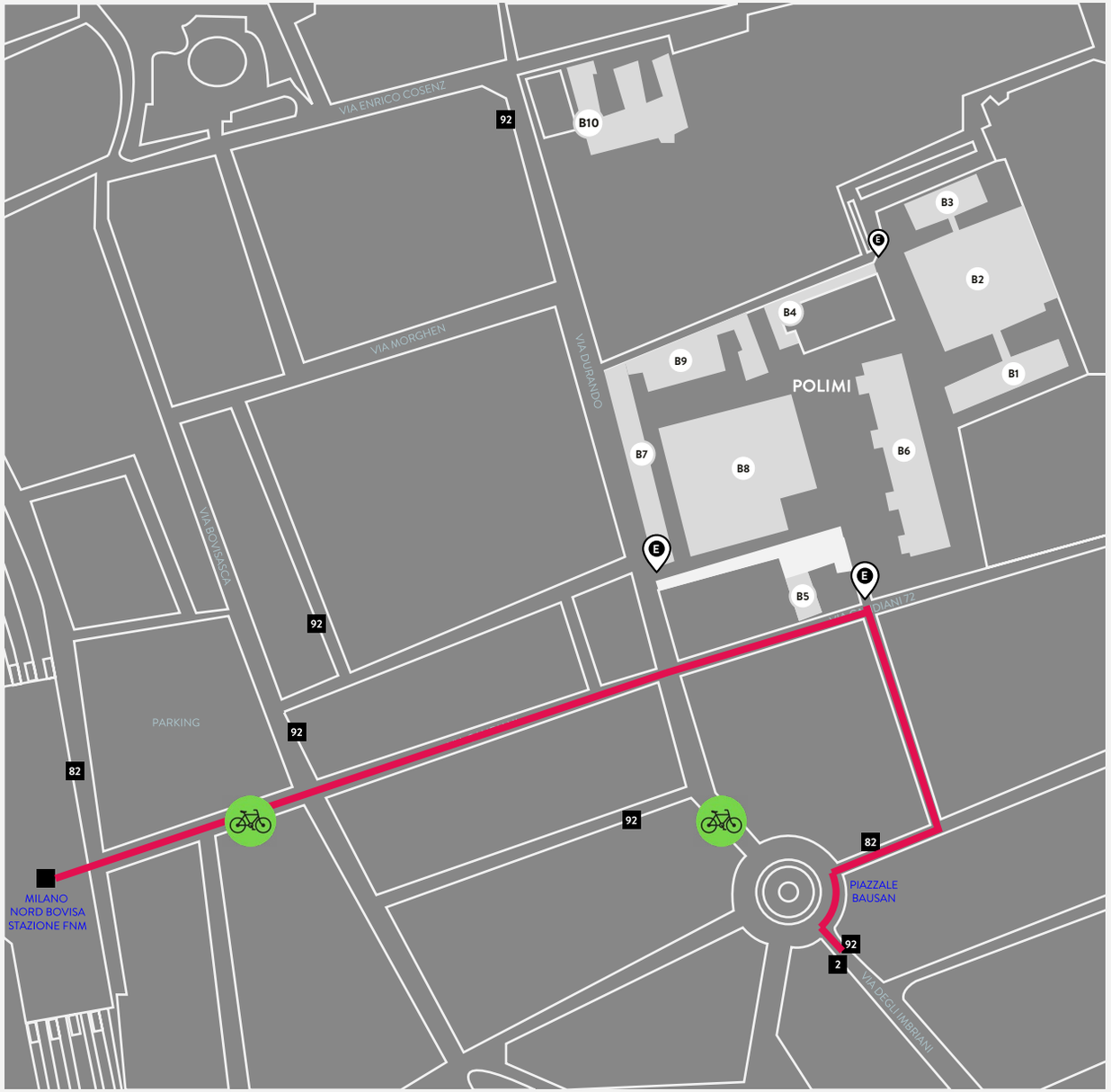
By train
Get out at the stop “Bovisa Politecnico”. Out of the station turn left.
Trains headed to Bovisa: S1, S2, S3, S4, S12, S13

By Bike sharing (BikeMI)
Two bike stations located near Bovisa Train station and Bausan square

www.trenord.it/EN/

www.atm.it/en

www.bikemi.com/en/



POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

THANK YOU!