

Admission Guide to the Master's Degree Courses of the School of Design Admission procedure for applicants with an Italian degree Applicants with a foreign degree must follow the admission procedures indicated on the website http://www.polinternational.polimi.it/how-to-apply/)

Politecnico di Milano 2023/24

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1. Master's Degree Courses offered for the academic year 2023/24 at the School of Design: available places

For the academic year 2023/24, the following Master's Degree Courses will be offered at the Milan-Bovisa campus.

CLASS	DEGREE COURSES	LANGUAGE OF TEACHING	AVAILABLE SECTIONS	Places reserved to applicants with an Italian Degree
LM-12	Integrated Product Design	Mixed Italian/English	IP1 IP2	70
LM-12	Interior and Spatial Design	Mixed Italian/English	IS1 IS2 IS3	90
LM-12	Communication Design	Mixed Italian/English	C1 C2 C3	115
LM-12	Fashion System Design	English*	M1 M2	40
LM-12	Product Service System Design	English*	PS1 PS2	40
LM-12	Design & Engineering - Industrial Product Design and Engineering	English*	D&E1 D&E2	65
LM-12	Digital and Interaction Design	English*	DID	50

^{*} Students may include in their study plan at least 3 courses in Italian

2. Admission to Master's Degree Courses of the School of Design

Admission to the School of Design's Master's Degree courses is subject to the submission of an application by the Online Services of Politecnico.

Applications for admission to the School of Design's Master's Degree courses can be submitted during the deadlines indicated in the academic calendar (https://www.polimi.it/futuri-studenti/ammissione-ai-corsi-di-laurea-magistrale/quando-presentare-la-domanda) by:

- > applicants with a Laurea degree
- ➤ applicants enrolled in the 3rd year of their Laurea degree course who have passed at least 145 CFU, excluding the final examination, by the deadline of the application (in this case, the relevant university degree must be obtained by the 30th November for 1st semester admissions and by 30st March for 2nd semester ones)

3. Requirements for admission to Master's Degree courses and reasons for exclusion

The School has established the following prerequisites for admission:

- graduate/undergraduate applicants from the Politecnico di Milano must have a weighted average equal to or greater than 23/30 (calculated at the time of application);
- graduate/undergraduate applicants from other universities must have a weighted average equal to or greater than 25/30 (calculated at the time of application);
- applicants must have an appropriate English language certificate.

Applicants meeting the above-mentioned prerequisites will be admitted to the assessment phase: applicants failing to meet one or more of the prerequisites will be excluded from the assessment procedure.

PAY ATTENTION: Applicants with averages below the minimum required for admission, but who hold a 2nd level degree with a useful average, may request to consider this latter for the sake of the application.

An appropriate English language certificate must be uploaded online within the application's deadline. Self-certifications will not be taken into account.

Please refer to the following University regulations to check the required certifications and relevant scores: https://www.polimi.it/en/current-students/language-requirements-english-and-italian/students-of-laurea-magistrale-study-programmes

4. Right to Direct Admission

Direct admissions can only take place on the continuity Master Degree Courses. To check which are the continuity Master Degree Courses see Attachment 4.

The following applicants from Politecnico di Milano have the right to a Direct admission to the continuity Master's Degree courses of the School of Design (i.e. in order to be admitted, they just need to file the online application, without the need to upload any other document):

• Applicants from the School of Design who graduated within 4 years from their enrolment, with the following N and V parameters:

(N=number of passed CFU and V=weighted average at the end of the 2nd year of enrolment):

- > N 114 passed CFU +
- > V 27 weighted average for all Master's Degree of the School of Design, with the exception of
- ➤ V 28 weighted average for Digital and Interaction Design and Product Service System Design The V-parameter average is not to be confused with the weighted average calculated at the end of the study course
- Applicants from the <u>Mechanical Engineering and Materials and Nanotechnology Engineering</u> degree programmes, who will apply for admission to **Design & Engineering**, with the following parameters:
- > N 105 passed CFU +
- V 25 weighted average The direct admission will be granted only to students not needing any curricular integration.
- See details on the N and V parameters on Attachment 4 and the <u>Career Guide to the study</u> plan and allocations to optional sections and electives courses
- Applicants admitted to the MEDES and FIT international exchange projects have also the right to a
 Direct admission to their Master's Degree in direct continuity
- ➤ Product Service System Design accept MEDES students both with direct admission by N114/V28 and by merit ranking
- > Digital and interaction design does not accept MEDES/FIT applicants

5. Deadlines

The schedule of the admission proceedings is published annually on the School's website <u>School: Admission</u> to <u>Bachelor's and Master's Degrees (polimi.it)</u> and on the <u>Polimi website</u>.

The deadline for submission of the English language certificate coincides with the application's deadline.

Students who at the moment of the application are still waiting to sit their final degree exams will be **conditionally admitted**. The deadline for completing the application is **30th November** for 1st semester admissions and **30th March** for 2nd semester admissions.

Within these deadlines, students must prove that they have obtained their degree, otherwise their application will be deactivated with the clause "application not processed".

The right to enrolment obtained in the ranking for the 1st semester may only be used in the enrolment period related to it.

the quota of available places for regular enrolment and for enrolment to single courses for curricular integration is already reached in the 1st semester, the admission procedure will not be opened in the 2nd semester.

Before opening the 2nd semester admission procedure to the Master's Degree courses, the School will publish the number of unassigned places.

In case of availability of places for the 2nd semester admissions, the Master's Degree **Design & Engineering**, **Digital and Interaction Design and Product Service System Design** courses will admit only applicants who have already attended the following 1st semester courses as "single courses", with the following outcome:

> Design & Engineering:

- o Product Development Design Studio 1 (It must be passed within 2nd sem. application deadline)
- Materials selection criteria in Design & Engineering (Class Attendance must be earned within 1sem; It can be passed in following sessions)

> Digital and Interaction:

- o Basics of Interaction Design
- Hardware & Software Technologies for Design (Class Attendance must be earned)
- UX-Design

> Product Service System Design

- o Innovation Design Studio (It must be passed within 2nd sem. application deadline)
- Teambuilding
- Design Methods
- UX-Design

(Class Attendance must be earned within 1sem; they can be passed in following sessions)

6. Procedure for submission of the application for admission

All applicants, including those admitted directly, are required to submit an online application for admission, specifying the Courses' options and, for each course, the desired section, through: Online services - Application forms – Admission or change course to Laurea Magistrale (equivalent to Master of Science) (only for students with an Italian degree): application, consultation of outcome and enrolment.

These options are interpreted in **order of preference**. Choosing only one course option, will not guarantee access to the chosen Master's Degree and it will not allow the student to be admitted into other Master's Degree with available places.

The course's sections share the same training objectives, but may differ on the topics of the required project activities, on the language of classes or on the semesters in which the different classes are held. School: Courses prospectus and programmes (polimi.it)

The allocation in the Section cannot be changed after enrolment.

7. Documents required from applicants subject to evaluation

The documents required for the application's assessment must be uploaded in **digital format** when submitting the online application.

The required documents are the following:

- **Projects' portfolio** applicants from non-project schools (e.g. engineering Communication sciences...) can replace the portfolio with an abstract of their final degree dissertation and/or a report of relevant curricular or extracurricular experiences
- Curriculum
- Self-certification of the study plan with weighted average rounded to the 2nd decimal place (only for applicants from other Universities).
- Motivation letter

See Annex 1 for details on how to prepare the required documents.

8. Evaluation of applications

The evaluation of the applications will be carried out by Commissions appointed by the Coordinator of each Course Council. The Commission's judgement is final.

Only Applicants who meet the admission prerequisites will be admitted to the assessment proceedings for admission to the School of Design's Masters Degree courses.

The Course Commission will first carry out a career check in order to identify applicants that need curricular integrations. These applicants will not be admitted in this application window to the desired Master's Degree course, but will be listed in a separate merit ranking, giving them the opportunity to enroll to "single courses" to fulfil the required curricular integration.

The Commission will then carry out an assessment of the applicants' individual preparation on the basis of the documentation submitted.

The applicants will be first evaluated on the basis of the projects portfolio (or abstract of degree dissertation or equivalent document for applicants from non-project schools): with a grade lower than 18/30 the applicant will be declared ineligible.

To draw up the admission ranking list, the Commission can assign **maximum of 100 points**, to be awarded according to the following parameters:

- _ max. 50 points Portfolio/Abstract thesis
- _ max 20 points Educational and professional CV/Resumè
- _ max 30 points weighted average in 30th

A 5 points Bonus on the first option will be added to the score assigned by the Commission.

It will be the responsibility of the applicant to describe all relevant educational activities in the curriculum, even if these were carried out at the Politecnico di Milano.

9. Creation of rankings

Ranking of Students by Direct Admission

Available places will be first assigned to the candidates applying with the N and V parameters, entitling to direct admission to their continuity Master Degree Courses.

In case the eligible students for direct admission outnumber the available places, they will be listed according to a merit ranking, based on the weighted average.

In case the first option ranking has already assigned all the available places, students will be admitted to the continuity Master Degree Course they expressed as second option.

Phase 1 merit ranking

Once the Ranking of Students by Direct Admission defines the number of places assigned to the students with the N and V parameters, the remaining spots will be assigned to the other applying students, according to a merit ranking.

The merit ranking will be issued according to the total score obtained by the student's application, the order of preferences of the Master's Degree Courses expressed by the student and the available places.

The options will be interpreted in order of preference.

The score awarded by the Commission plus the "first option bonus" will also be used to allocate applicants to the different Sections (PSPA).

Applicants will be able to view the outcome of the assessment on their personal page, showing the following:

- Application still to be assessed
- Application positively assessed Admitted without conditions: i.e. in case he/she is placed in a useful position in the merit ranking, he/she can proceed with enrolment.
- Admitted to single courses to fulfil curricular integrations;
- i.e. The candidate needs curricular integrations and can enroll in "single courses" to fulfil them. Once the curricular integrations have been completed, the candidate will have to re-submit the application for admission to the MSc Program
- Application Suspended The applicant may be asked to provide additional information to the application, **or** he/she may need curricular integration but he/she does not have a useful position for enrollment in the relevant ranking;
- Application negatively assessed

Interpreting the order of options as an expression of priority, applicants admitted to enrolment in the first choice will be excluded from the other merit ranking.

Once the evaluation process has been completed, the rankings will be published on the School's website https://www.design.polimi.it/en/.

Applicants eligible for enrolment must enroll within the deadlines indicated on the calendar and submit their Plan of Studies. Failure to enroll within the deadline will result in definitive exclusion from the ranking where he had a useful position for enrolment.

2nd Phase - Scrolling Ranking

At the end of the enrolment period, a second phase will be open where the places left free from the first phase will be made available.

For each Programme (CdS) will be excluded from the ranking list to scroll

- students already enrolled in any other Politecnico's School of Design Programme;
- students who were already eligible for enrolment in the Programme (CdS) and have not exercised their right to do it;

Candidates will show only once, in their most favorable scrolling ranking.

Unassigned places after the scrolling phase will be made available for selections in the 2nd semester.

After the enrolment, students must submit a study plan, including all the elective elements of the study plan.

For more information on the allocation proceedings see the Study Plan Guide: https://www.design.polimi.it/en/teaching/documents/career-guides

and the Course's prospectus and programme https://www.design.polimi.it/en/teaching/documents/courses-prospectus-and-programmes

10. Assignment of curricular integrations

Access to non-continuing Master's degree courses may involve the **assignment of curricular integrations**, i.e. the need to attend and pass first level courses, before being eligible to reapply to the Master Degree. Every year the school sets a limited number of available places for curricular integrations:

Integrated Product Design – max 5 (enrolling for "single courses" at the "Design del Prodotto Industriale" Laurea Programme)

Interior and Spatial Design – max 5 (enrolling for "single courses" at the "Design degli Interni" Laurea Programme)

Design della Comunicazione – max 6 (enrolling for "single courses" at the "Design della Comunicazione" Laurea Programme)

Design for the Fashion System – max 6 (enrolling for "single courses" at the "Design della Moda" Laurea Programme)

Product Service System Design – max 2 (enrolling for "single courses" at the "Design del Prodotto Industriale" Laurea Programme)

Design & Engineering – max 2 (enrolling for "single courses" at the "Design del Prodotto Industriale" Laurea Programme)

Digital and Interaction Design – max 2 (enrolling for "single courses" at the "Design del Prodotto Industriale" Laurea Programme)

For the sole purpose of drawing up a merit ranking of the applicants admitted to enroll for "single course" to fulfil curricular integration, the Commission will assess the documentation according to the criteria already provided for in paragraph 8.

Applicants may consider this pre-assessment in order to determine their actual chances of admission to the desired Master's Degree course.

Applicants who do not meet the quota will be see the status of their application as "suspended".

Once the curricular integrations have been passed, students will have to submit again the application for admission in the MSc Program, uploading again the required documentation updating it with additional projects and further professional experiences, if any, in order to compete with the other applicants for admission to the available places.

Passing the assigned curricular integrations, does not give any priority in the merit rankings and does not guarantee the admission to the MSc Programme in following sessions.

In case there are no available places for 2nd semester admissions, the student who has been assigned curricular integrations on the 1st semester, must re-apply the following academic year.

Annex 2 shows the indicative curricular integrations that may be awarded in the event of discontinuity: each Commission, evaluating the applicant's study plans, may take different decisions.

Applications for 2nd semester admissions from discontinued applicants will be rejected, if they should be assigned curricular integrations offered only in the 1st semester.

If the number of available places for a programme is reached in the 1st semester, the selection procedure will not be open on the 2nd semester: those needing to apply for curricular integrations must apply for "single courses", which will be assigned until the number of available places is fulfilled.

11. Fulfilment of curricular integrations

In the event of the assignment of curricular integrations, the applicant must register for the assigned classes as "single courses".

The integrations must be fulfilled within the period of validity of the "study plan for single courses" i.e. within the examination sessions scheduled for the different types of classes running before the deadline to submit a new application for admission.

The students admitted to curricula integrations may request in their study plan to anticipate some Master's Degree courses up to a maximum of 32 CFU.

The total of credits requested in the study plan including curricular integrations and anticipated Master's Degree classes may never exceed 80 CFU.

In the case of Master Degree courses, the allocation to Sections or Optional Courses will be made on the basis of the places still available, after the allocation of regularly enrolled applicants.

It should be noted that enrolment in the Masters Degree following the successful completion of the curricular supplements, the positive assessment by the Commission and the placement on the ranking list in a suitable position, entails a new enrolment with payment of the enrolment fee and the assignment of a new matriculation number.

12. Italian OFA

The knowledge of the Italian language is a mandatory requirement for all international students admitted to any English-language Master's Degree course. Therefore, they have to demonstrate their knowledge of the Italian language before sitting the final degree examination and completing their studies.

Those following students are not required to demonstrate knowledge of the Italian language:

- those with Italian citizenship
- those who have obtained a baccalaureate or equivalent qualification awarded in the Italian language
- those who have obtained a degree or equivalent in Italian
- those who have attended a pontifical school in Italian
- those who are resident in the Canton of Ticino (official language Italian)

Those who do not fall into any of these cases are enrolled with an additional educational obligation (OFA) in Italian.

Holders of a B1 level certification recognised by the MUR on the basis of the document "foreign students", quality system CLIQ (Certificazione Lingua Italiana di Qualità), may submit their certificates to the Student Registrar's Office (Segreteria studenti) through the following link: www.polimi.it/contatti-studenti.

Students without any certifications recognized by the MUR can take a free Italian course organized by the Politecnico di Milano. There will be a preliminary test to assign the linguistic level.

Please refer to the University website for further clarification. Politecnico di Milano: Italian OFA (polimi.it)

13. Transition & Transfer

If you are already enrolled in a Laurea Magistrale Programme held by Politecnico and would like to switch to another programme, you must follow the same <u>admission procedures</u>, meeting the same requirements as

students holding an Italian bachelor degree who are applying for a Laurea Magistrale Programme for the first time.

Transiting to another Degree Programme or transferring is only possible if there is no need to acquire curricular integrations.

Applicants transferring from another University will be placed on the general merit ranking, together with the other applicants and will compete for the total number of available places. Any exams' validation will be decided by the Commissions (it is necessary to upload not only the study plan of the Laurea Degree but also the Master's of science's one, specifying all the passed exams).

Politecnico's Students who are applying to transit to another Master's degree at Politecnico must refer to the "Transition and Transfer Guide" published on the School's website and will compete for reserved places, in excess of the quota reserved to new applicants.(https://www.design.polimi.it/it/didattica/documenti/guide-alla-carriera).

There are no transitions or transfers in the second semester.

For any clarification about the admission procedure, please send a Request for Assistance from the link https://www.design.polimi.it/en/send-an-email selecting "ACCESS TO MASTER'S DEGREES"

Annex 1 Documents to attach to the application – how to prepare them

These are the guidelines on how to prepare the required documents to apply for admission to the Master's Degree Courses. This document is a list of suggestions for the correct drafting of the documents to be filed.

All the documents that will be uploaded online, have to be named as follows:

SURNAME Portfolio

SURNAME CV

SURNAME Motivation Letter

Don't write any special character (e.g. : ^ ~ " # % & * - : < > ? / \ { | }). in the file's name

The layout of all documents is at the applicant's discretion. Everyone is free to present and enhance his/her own university and professional experiences, according to personal graphic and representation skills. Documents can be written in Italian or English.

Study plan: (max 5MB .pdf format)

Self-certification of the study plan, with weighted average rounded to the 2nd decimal place, grades of each exam passed and disciplinary scientific sectors.

- Motivation letter (max 4MB .pdf format)

The Motivation letter should not exceed 2500 characters (including spaces), one page max.

- Projects' portfolio (max 20 MB .pdf format)

The portfolio requires the presentation of the most significant and representative works of the candidate's educational and professional path. It is suggested to select the projects that demonstrate the candidate's abilities and consistency with the degree program for which access is requested.

For each project it is required to describe in a concise and clear way:

YEAR: specify the year/ s of the project;

DESIGNERS: specify whether it is a group project;

ROLE: specify your role in the project if it is a group one;

SKILLS: specify what the competencies of the candidate were;

INSTITUTION / COMPANY: specify if it is a project carried out in an educational or professional path and report the name of the reference teachers, or of the institutions, companies and organizations involved;

PROJECT BRIEF: specify the project brief or the design goal.

As an alternative (always max 20 MB) abstract of the final degree dissertation and/or any other documentation to show projects or prove your aptitude/capacity as a designer;

Applicants from non-project schools (e.g. engineering – Communication sciences...) can replace the particular with an electron of their final degree dissertation and/or a report of interreplin experiences or

portfolio with an abstract of their final degree dissertation and/or a report of internship experiences or relevant curricular or extracurricular experiences; if the course of study does not foresee a final thesis/dissertation the student can provide a report about workshops/internships/relevant educational activities held during the Bachelor.

Please, note: links to external sources **will not be considered**. The Portfolio (or the alternative report) will be the only document to be examined, therefore it must be complete. If the applicant wishes to show videos or websites, he/she will need to insert the relevant pictures in the portfolio.

- Curriculum (max 4MB .pdf format)

The curriculum must be max.2 pages.

We suggest to follow the contents of the European Curriculum, with the following suggestions:

Personal Data

Provide the data required by the European curriculum format

Education

Degree: clearly list the educational experiences (year, institution and final degree - specify very clearly if "still in progress" or "achieved")

Other Training experiences: list other training experiences specifying the provider, the duration and the qualification awarded (for example: Technical or specialist training courses e.g. use of software and certifications, Workshops, Passion in action, Erasmus, single courses, etc. ... if relevant).

Awards / recognitions related to training experiences: report any significant awards and recognitions in the training field (specifying year, institution and category, position in the ranking).

Professional experiences

Specify only professional experiences that are relevant and consistent with the Master for which you are applying for admission. Other work experiences that do not concern the same sector can be included in "extracurricular activities".

Work experiences

For each work experience, specify the duration, the company / organization of reference, the role and the tasks performed.

Internships/Traineeships

Separate work experience from internships and apply the same rules.

Awards / recognitions related to professional experiences: report any significant awards and recognition in the professional field (patents or awards - specifying year, institution and category, position in the ranking).

Extra-university activities

Separate work experiences from extra-curricular activities and apply the same rules. Report only extracurricular activities that can add value to the application.

Languages, software and other skills

Follow the European curriculum format

Annex 2 - Career evaluation

List of Master's Degree Programmes in continuity for degree courses of the School of Design/ L 4 Class of other Universities and required curricular integrations to apply for a Master's degree not in continuity

		ACCESS to M	ASTER'S DEGRI	EE COURSES A.Y	7. 2023/24	
Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communication Design	Interior and Spatial Design
LM Master's Degree in continuity	LM Master's Degree in continuity	LM Master's Degree in DIRECT Continuity	LM Master's Degree in DIRECT Continuity	No curricular integrations – possible suggested study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory integration	No curricular integrations	No curricular integrations – possible suggested study plan with mandatory elective courses
LM Master's Degree in continuity	LM Master's Degree in continuity	LM Master's Degree in DIRECT Continuity	LM Master's Degree in DIRECT Continuity	No curricular integrations – possible suggested study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory integration	No curricular integrations	No curricular integrations – possible suggested study plan with mandatory elective courses
LM Master's Degree in continuity	LM Master's Degree in continuity	For 1st semester applications: Metadesign Studio12 CFU Technologies and Structures 10 CFU 2nd semester applications: see note page 16	No curricular integrations	LM Master's Degree in DIRECT Continuity	No curricular integrations	No curricular integrations – possible suggested study plan with mandatory elective courses
LM Master's Degree in continuity	LM Master's Degree in continuity	For 1st semester applications: Metadesign Studio12 CFU Technologies and Structures 10 CFU 2nd semester applications: see note page 16	No curricular integrations	No curricular integrations – possible suggested study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory integration	LM Master's Degree in DIRECT continuity	No curricular integrations – possible suggested study plan with mandatory elective courses
LM Master's Degree in continuity	LM Master's Degree in continuity	No curricular integrations	No curricular integrations	No curricular integrations – possible suggested study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory integration	No curricular integrations	LM Master's Degree in DIRECT continuity
	LM Master's Degree in continuity LM Master's Degree in continuity LM Master's Degree in continuity LM Master's Degree in continuity	Service System Design LM Master's Degree in continuity LM Master's Degree in continuity	Product Service System Design LM LM Master's Degree in Continuity LM Master's Degree in Continuity	Product Service System Design LM LM Master's Degree in Continuity LM Master's Degree in Continuity LM Master's Degree in Continuity LM Master's Degree in DIRECT Continuity LM Master's Degree in Continuity Por 1st semester applications: Metadesign Studio12 CFU Technologies and Structures 10 CFU 2nd semester applications: see note page 16 LM Master's Degree in Continuity LM Master's Degree in Continuity LM Master's Degree in Continuity Por 1st semester applications: Metadesign Studio12 CFU Technologies and Structures 10 CFU Technologies 10	Product Service System Design	Service System Design Product Design Engineering Product Design Des

(continued on next page)

LAUREA COURSES from OTHER UNIVERSITIES	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communication Design	Interior and Spatial Design
CdL Class 4 Other universities	No curricular integrations	No curricular integrations	No integrations if the degree Programme was in product or interior design, otherwise: Metadesign Studio12 CFU Technologies and Structures 10 CFU	No curricular integrations	No integrations if the degree Programme was in fashion design. No curricular integrations for other degree programmes - possible suggested study plan with mandatory elective courses. From AY 2024/25 a Laboratory will be required as a mandatory integration	No curricular integrations	No curricular integrations

Curricular integrations required to access the Master's Degree Courses of the School of Design for Laurea Degree Classes other than Class L-4 . (the most frequent cases are indicated - modifications are possible on the basis of the applicant's Study Plan)

		MASTER'S DEGREE COURSES of ACCESS in A.Y. 2023/24									
LAUREA DEGREE CLASS DM 270/04	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communicat ion Design	Interior and Spatial Design				
ARCHITECTUR AL SCIENCES CLASS L 17	No curricular integrations	No curricular integrations	For 1st semester applications: Metadesign Studio12 CFU Digital Representation Studio12 CFU Materials 6 CFU For 2nd semester access Visual Elements for Design Studio12 CFU Product Design Studio. 2nd year 12 CFU teaching ING-IND/22 from 6 CFU	For 1st semester applications Metadesign Studio12 CFU Digital Representation Studio12 CFU Design materials 10 CFU For 2nd semester access Visual Elements for Design Studio12 CFU La., project 2nd year 12 CFU teaching ING-IND/22 from 6 CFU	For 1st semester applications Metadesign Studio12 CFU History 1st year 6 CFU For access to 2nd semester see note page 16	For 1st semester applications Metadesign Studio12 CFU Computer Graphics Studio12 CFU For 2nd semester access Design Fundamentals Studio12 CFU Project Studio 2nd year 12 CFU	No curricular integrations				
BUILDING SCIENCES AND TECHNIQUES L 23	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	No curricular integrations				
INDUSTRIAL ENGINEERING Class L-9 INFORMATION ENGINEERING CLASS L 8	Possible admissions with integrations for Class L8 only For 1st semester applications Metadesign Studio 12 CFU Visual Elements for Design Studio12 CFU User studies 6 CFU For 2nd semester access Product Design Studio. 2nd year 12 CFU Visual Elements	No curricular integrations	For 1st semester applications Metadesign Studio12 CFU Drawing Studio12 CFU History of design 6 CFU For 2nd semester access Visual Elements for Design Studio12 CFU Product Design Studio. 2nd year 12 CFU Design Critique6 CFU	No curricular integrations	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Project Workshop 6 CFU History of Design 6 CFU For 2nd semester access Design Fundamentals Studio12 CFU Project Studio 2nd year 12 CFU	Admission not possible				

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	for Design Studio12 CFU Anthropology 6 CFU 2nd semester applications: see note page 16					Workshop Project 6 CFU History of visual communication	
LAUREA DEGREE CLASS DM 270/04	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communicat ion Design	Interior and Spatial Design
DISCIPLINES OF VISUAL ARTS, MUSIC, PERFORMING ARTS AND FASHION CLASS L 3	For 1st semester applications Metadesign Studio12 CFU Technologies and Structures 10 CFU For access to 2nd semester see note page 16	For 1st semester applications Metadesign Studio12 CFU User studies 6 CFU For access to 2nd semester see note page 16	For 1st semester applications Metadesign Studio12 CFU Digital Representation Studio12 CFU Design materials 10 CFU For 2nd semester access Visual Elements for Design Studio12 CFU Product Design Studio. 2nd year 12 CFU 2 teaching ING-IND/22 from 6 CFU	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Drawing Studio 12 CFU For access to 2nd semester see note page 16	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Workshop Project 6 CFU For 2nd semester access Design Fundamentals Studio12 CFU Project Studio 2nd year 12	For 1st semester applications Drawing Studio 12 CFU Atelier for Technology 12 CFU Interior Design Studio12 CFU Space Modelling Tools 6 CFU Design methods 6 CFU
LITERATURE CLASS L 10	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	CFU Workshop Project 6 CFU	Admission not possible
COMMUNI- CATION SCIENCES CLASS L 20	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Digital Representatio n Studio12 CFU Design tools and methods 6 CFU For access to 2nd semester see note page 16	Admission not possible	Admission not possible	Only for study plans on Companies communication For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Drawing Studio 12 CFU 1st year Foundamental s studio 12 CFU For access to 2nd semester see note page 16	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Workshop Project 6 CFU For 2nd semester access Design Fundamentals Studio12 CFU Project Studio 2nd year 12 CFU Workshop Project 6 CFU	Admission not possible
CIVIL AND ENVIRONMEN- TAL ENGINEERING CLASS L-7 SPATIAL, URBAN, LANDSCAPE AND ENVIRONMEN- TAL PLANNING SCIENCES CLASS L 21	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	For 1st semester applications Metadesign Studio 12 Space Modelling Tools 6 CFU Design methods 6 CFU Design and Arts 6 CFU For access to 2nd semester see note page 17

LAUREA DEGREE CLASS DM 270/04	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communication Design	Interior and Spatial Design
COMPUTER SCIENCE AND TECHNOLOGY CLASS L 31	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Project Workshop 6 CFU History of Design 6 CFU For 2nd semester access Design Fundamentals Studio12 CFU Project Studio 2nd year 12 CFU Workshop Project 6 CFU History of visual communication	Admission not possible
ECONOMIC AND BUSINESS MANAGEMENT SCIENCES (if relevant tracks) CLASS L 18	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU User studies 6 CFU For access to 2nd semester see note page 16	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Drawing Studio12 CFU Technologies and Structures 12 CFU For access to 2nd semester see note page 16	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Drawing Studio12 CFU For access to 2nd semester see note page 16	Admission not possible	Admission not possible
SOCIOLOGY (if relevant track) CLASS L40	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Only for tracks on Digital cultures and communication For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 Workshop 6 CFU	Admission not possible

Indicative Curricular integrations in the case of access to a Master's Degree from ISIAs and Academies (the most frequent cases are given - modifications are possible on the basis of the applicant's Study Plan)

	MASTER'S DEGREE COURSES of ACCESS in A.Y. 2023/24									
ACADEMIC/ISIA DEGREE COURSES	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communication Design	Interior and Spatial Design			
Artistic Design for Business or ISIA Design direction	No curricular integrations	No curricular integrations	No curricular integrations	No curricular integrations	No curricular integrations - possibility of suggesting a study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory curricular integration	No curricular integrations	No curricular integrations			
Fashion	No curricular integrations	Admission not possible	Admission not possible	Admission not possible	No curricular integrations - possibility of suggesting a study plan with mandatory elective courses	No curricular integrations	Admission not possible			
New technologies of art / Art and languages of communication	Admission not possible	No curricular integrations	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Materials 6 CFU Compulsory course of choice ING- IND/22 For access to 2nd semester see note page 16	No curricular integrations - possibility of suggesting a study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory curricular integration	No curricular integrations	Admission not possible			
Graphics or ISIA Communication	No curricular integrations	No curricular integrations	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Materials 6 CFU Compulsory course of choice ING- IND/22 For access to 2nd semester see note page 16	No curricular integrations - possibility of suggesting a study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory curricular integration	No curricular integrations	Admission not possible			

ACADEMIC/ISIA DEGREE COURSES	Product Service System Design	Digital and Interaction Design	Integrated Product Design	Design & Engineering	Design for the Fashion System	Communication Design	Interior and Spatial Design
Interior Design	No curricular integrations	No curricular integrations	For 1st semester applications Metadesign Studio12 CFU Technologies and Structures 10 CFU For access to 2nd semester see note page 16	Admission not possible	No curricular integrations - possibility of suggesting a study plan with mandatory elective courses From AY 2024/25 a Laboratory will be required as a mandatory curricular integration	No curricular integrations	No curricular integrations
Scenography	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not planned	Admission not possible	For 1st semester applications Atelier for Technology 12 CFU Interior Design Studio12 CFU Space Modelling Tools 6 CFU Design methods 6 CFU For access to 2nd semester see note page 16
Painting/ decoration/ sculpture	Admission not possible	Admission not possible	Admission not possible	Admission not possible	Admission not possible	For 1st semester applications Metadesign Studio12 CFU Visual Elements for Design Studio12 CFU Computer Graphics Studio12 CFU Workshop Project 6 CFU	Admission not possible

Note for 2nd semester access: the Master's Degrees referring to this note require curricular integrations offered only in the 1st semester. Applications for admission to the 2nd semester from applicants not in continuity will be rejected if it is necessary to assign 1st semester curricular integrations.

Annex 3 Weighted average

Applicants coming from the Politecnico di Milano will be able to check the weighted average from Online Services: the average will be automatically inserted in the application form.

Applicants from other universities must indicate the weighted average calculated according to the following parameters.

The weighted average is the sum of the products (grade * CFU) of each exams divided by the sum of all the CFUs allocated to the examinations.

Mean = \sum (score * CFU exam) / \sum (CFU exam)

The "cum laude" and "pass/fail" exams ("convalide") are not to be taken into account when calculating the average.

The weighted average has to be rounded to the second decimal place.

Specifically, in order to calculate the weighted average of exams expressed in CFUs, it's needed to:

- 1. multiply the exam score by its value in CFUs;
- 2. sum up all the obtained results;
- 3. sum up the CFUs of the exams taken into account;
- 4. divide the result of point 2, by the result of point 3.

Example:

Point 1.

Exam	Score	CFU	Exam weight
Exam A	27	6	27 x 6 = 162
Exam B	28	9	28 x 9 = 252
Exam C	26	6	26 x 6 = 156
Exam D	30	12	30 x 12 = 360

Point 2. Exam weight A + exam weight B + exam weight C + exam weight D = 162 + 252 + 156 + 360 = 930

Point 3. CFU exam A + CFU exam B + CFU exam C + CFU exam D = 6 + 9 + 6 + 12 = 33

Point 4. Weighted average = result point 2, divided by result point 3 = 930 / 33 = 28.18

Annex 4 Master's Degree courses in continuity

Applicants from the School of Design or from the following Engineering Bachelors of Politecnico, having the required N and V parameters, are eligible for admission without assessment i.e. they will be able to claim the right to direct admission, only to the following Master's Degree courses in continuity:

	INTERIOR AND SPATIAL DESIGN	INTEGRATED PRODUCT DESIGN	DESIGN DELLA COMUNICAZIONE	DESIGN FOR THE FASHION SYSTEM	DESIGN & ENGINEERI NG	PRODUCT SERVICE SYSTEM DESIGN	DIGITAL AND INTERACTI ON DESIGN
Design degli interni	N 114-V 27					N 114-V 28	N 114-V 28
Design del prodotto industriale		N 114-V 27			N 114-V 27	N 114-V 28	N 114-V 28
Design della comunicazione			N 114-V 27			N 114-V 28	N 114-V 28
Design della moda				N 114-V 27	N 114-V 27	N 114-V 28	N 114-V 28
Ing. dei Materiali e nanotecnologie					N 105-V 25		
Ing. Meccanica					N 105-V 25		