POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Welcome Week

School of design

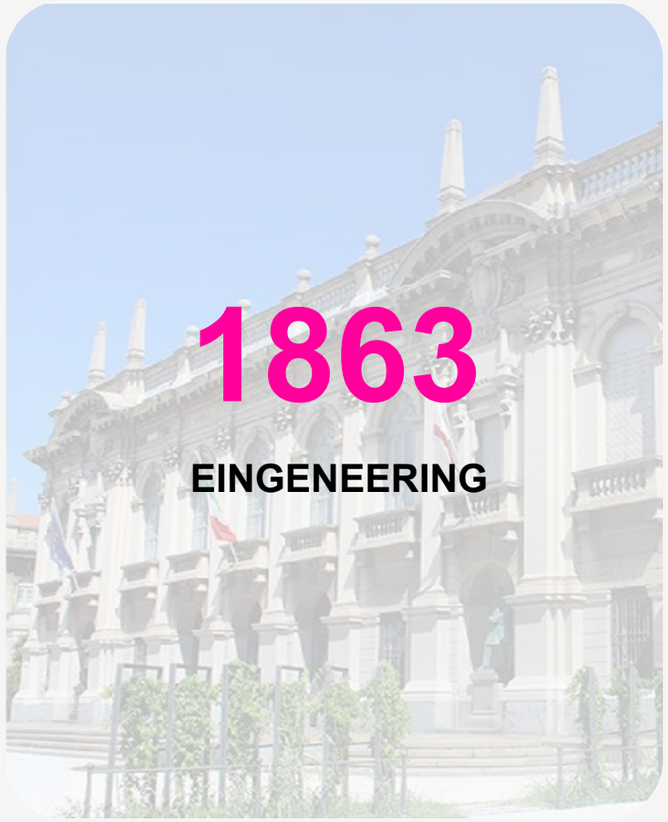
Carolina Cruz, International Relations School of Design

INFORMATION

www.design.polimi.it

POLITECNICO DI MILANO | FOUNDED IN 1863

One of the most important universities in Italy.
It is a scientific and technological university that forms engineers, architects, and designers.



4 SCHOOLS

INDUSTRIAL AND INFORMATION ENGINEERING

17 Bachelor & 19 Master

http://www.ingindinf.polimi.it/en

CIVIL, ENVIRONMENTAL AND LAND MANAGEMENT ENGINEERING

3 Bachelor & 4 Master

http://www.ingcat.polimi.it/en/

ARCHITECTURE

3 Bachelor &
13 Master

http://www.auic.polimi.it/en/

Design

Design

4 BACHELOR & **7** MASTER

4231 STUDENTS

http://www.design.polimi.it/en/

QS WORLD UNIVERSITY RANKINGS 2023

ART & DESIGN

8th *design*

10th *architecture*

18th *engineering*

According to the Employer Reputation indicator:
Ranked 70th in the world

DESIGN CONTEXT

AN INTERNATIONAL SCHOOL

250

INTERNATIONAL STUDENTS ENROLLED PER YEAR

30

VISITING PROFESSORS FOR RESEARCH AND TEACHING

250

EXCHANGE AND DOUBLE DEGREE STUDENTS PER YEAR

215

PARTNER UNIVERSITIES AROUND THE WORLD

INDEX

01. *The Design System at Polimi*

02. *Courses and credits*

03. *Learning agreement and Study plan*

04. *Our Didactic Tools*

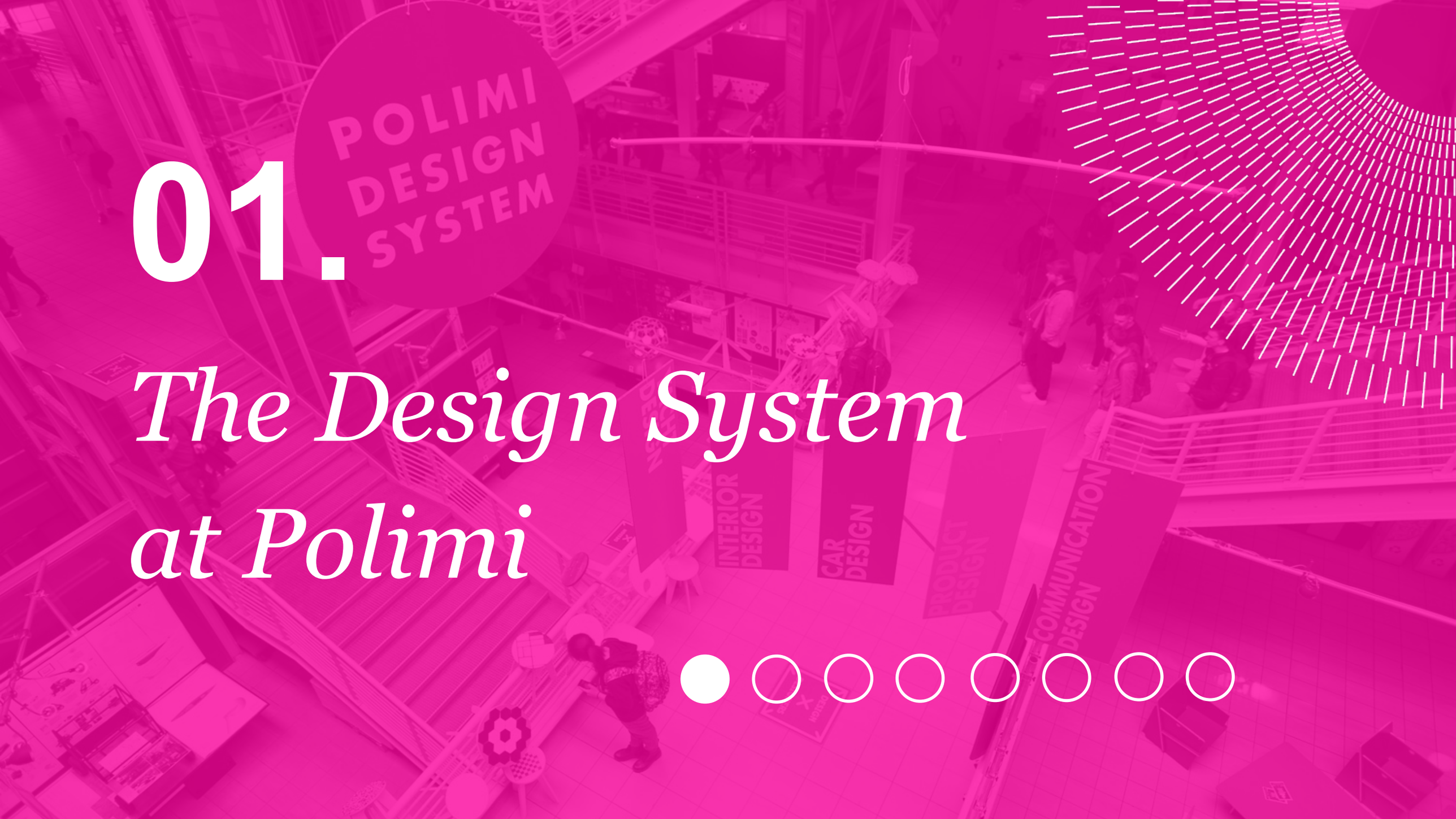
05. *Our Didactic Labs*

06. *Important Contacts*

07. *Campus Life*

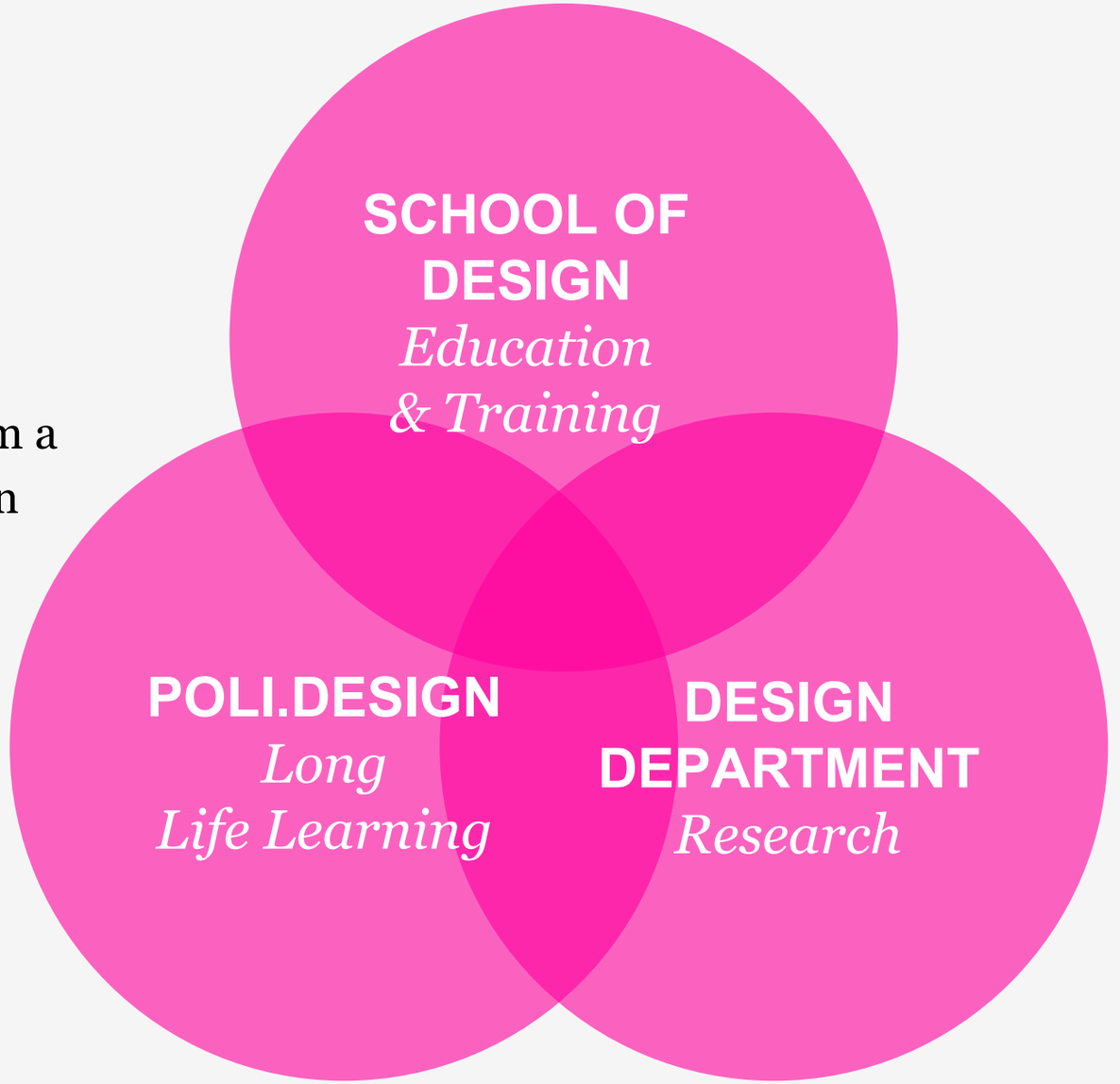
01.

The Design System at Polimi



THE DESIGN SYSTEM

It consists of **3 entities** and intends to carry out **excellence** about design and to satisfy requests from a technological, productive and professional context in **continuous evolution**.



THE PATH

ENTRANCE → **UNDERGRADUATE (3 years)** → **POSTGRADUATE (2 years)** → **PHD (3 years)**

MASTERS (flexible years)

More than 30 Master courses

Test

4 B.Sc. Courses | **930 places**

- Design del Prodotto Industriale
- Design della Comunicazione
- Design degli Interni
- Design della Moda

7 M.Sc. Courses **690 places**

- Integrated Product Design
- Communication Design
- Interior and Spatial Design
- Design for the Fashion System
- Product Service System Design
- Digital and Interaction Design
- Design & Engineering

COLLABORATION WITH COMPANIES

02.

Courses and credits

EXAMS | CREDIT SYSTEM

1 CFU = 25 hours of workload
lectures and other forms of instruction
(exercises, assignments and independent work)

30
CREDITS
PER SEMESTER
APPROX.

60
CREDITS
PER YEAR
APPROX

EXAMS | GRADES

<18

FAILED

18

MINIMUM PASSING GRADE

30 *cum laude*

MAXIMUM GRADE

COURSES TYPE

DESIGN STUDIO (*LABORATORIO*)

Project course
Students usually work in teams

From 12 to 18 ECTS

WORKSHOP & DESIGN SEMINAR

Design Studio are held in 1 full week (February and June)

6 ECTS

MONODISCIPLINARY & INTEGRATED COURSES

Project and Theory courses

6 ECTS

ELECTIVE COURSES

Interdisciplinary courses

6 ECTS

TEACHING MODALITIES

COURSES ARE HELD IN PRESENCE

≥80%

mandatory attendance is required

IMPORTANT DATES | 2° SEMESTER

LESSONS	19th February 2024	31st May 2024
Easter Holidays	29th March 2024	2nd April 2024
Exams session	6th June 2024	27th July 2024
Workshop Week	3rd June 2024	7th June 2024
Milano Design Week	16th April 2024	21st April 2024

Check the school academic calendar here:
https://www.design.polimi.it/en/teaching/studying-design/lessons-timetable-calendars-and-deadlines

03.

Learning Agreement and Study plan

LEARNING AGREEMENT & STUDY PLAN

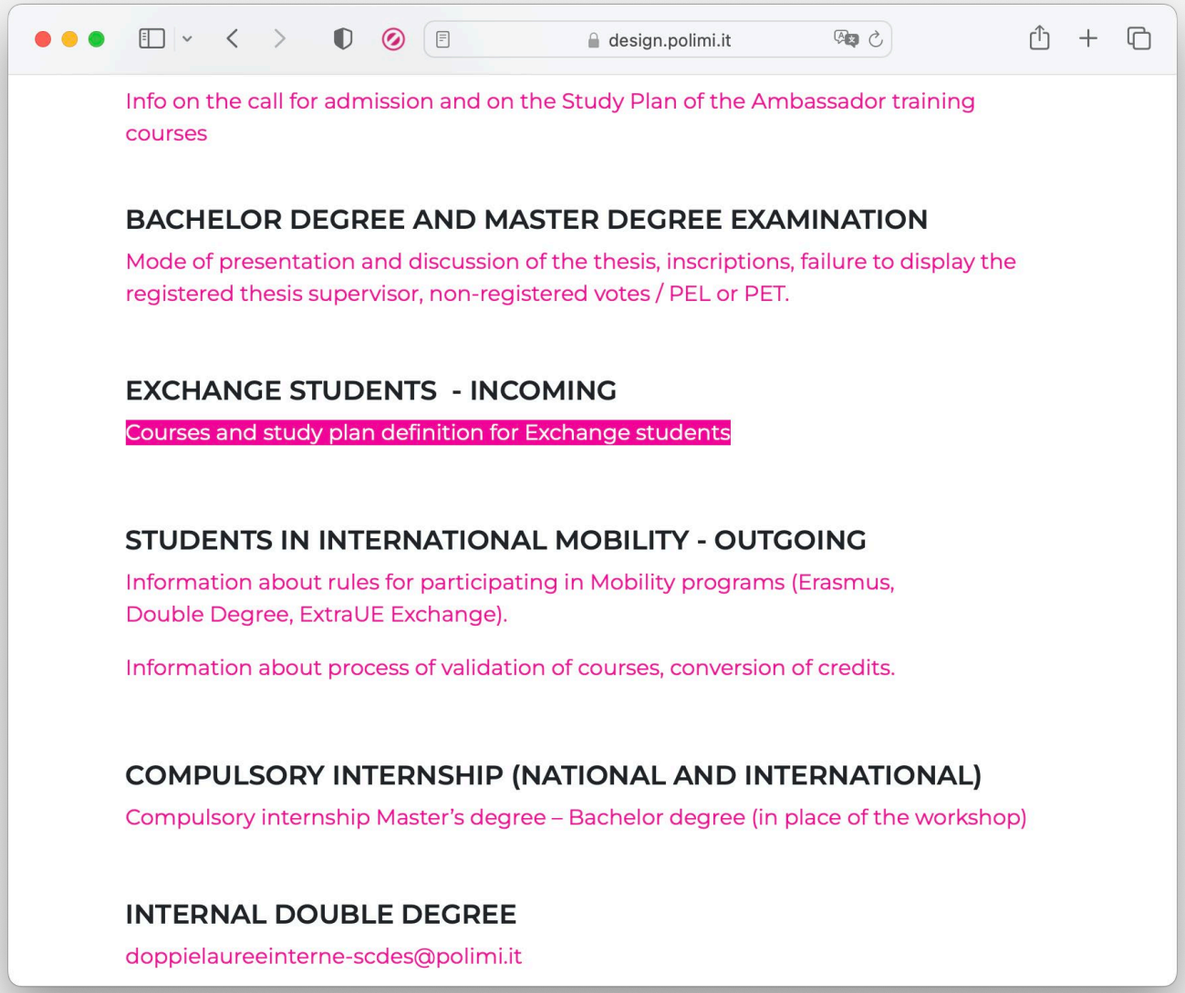
	1	2	3	4	5
WHO	Student	School of design	Student	Only Erasums Students	Student & School of design
WHAT	**Study plan submission**	**Study plan approval**	**Study plan changes (if needed)**	**Learning agreement updated**	**Learning agreement signed**
WHEN	From 1st February To 9th February	Within 14th February	From 19th February To 26th February	From 26th February	From 26th February

DID YOU MISS THE STUDY PLAN REGISTRATION?

Please contact us using our official channel:
School: Send an email (polimi.it)
https://www.design.polimi.it/en/send-an-email

EXCHANGE STUDENTS - INCOMING

BEFORE LESSONS START EVERY STUDENT MUST HAVE THEIR STUDY PLAN REGISTERED



STUDY PLAN | MODIFICATIONS

- In case of **overlapping courses,** you can modify your study plan **from 19th to 26th February 2024**
- Please be aware that you will be able to **choose only from the left-over courses.**
- Remember to **press the save button** after you submitted your modified study plan

LEARNING AGREEMENT UPDATED (*Only for Erasmus*)

	LA in PDF FORMAT	ONLINE LA (OLA)
1	Fill it up with the courses you've registered in your study plan	
2	Send the LA by email for the signature	We'll sign it automatically through EWP system

WE WILL SIGN THE LA ONLY FROM THE 27TH FEBRUARY

FILLING THE LEARNING AGREEMENT

NAME → Politecnico di Milano

FACULTY / DEPARTMENT → School of Design

ERASMUS CODE → I MILANO02

ADDRESS → Via Lambruschini 15, 20156, Milano MI

COUNTRY → IT

CONTACT PERSON → Carolina Cruz (International Relations Office School of Design)

EMAIL→ askdesign@polimi.it

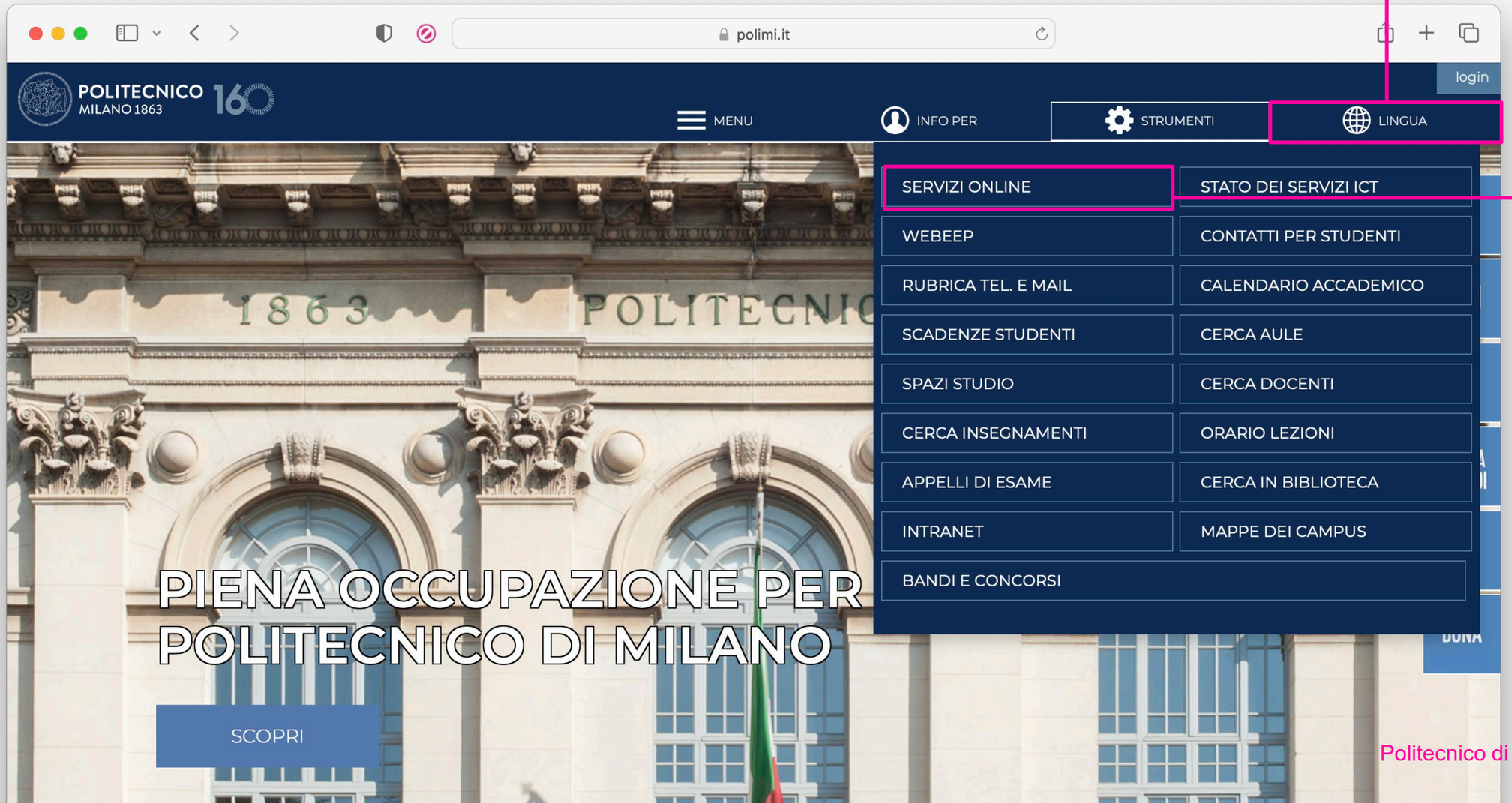
04.

Didactic Tools

UNIVERSITY WEBSITE| ONLINE SERVICES

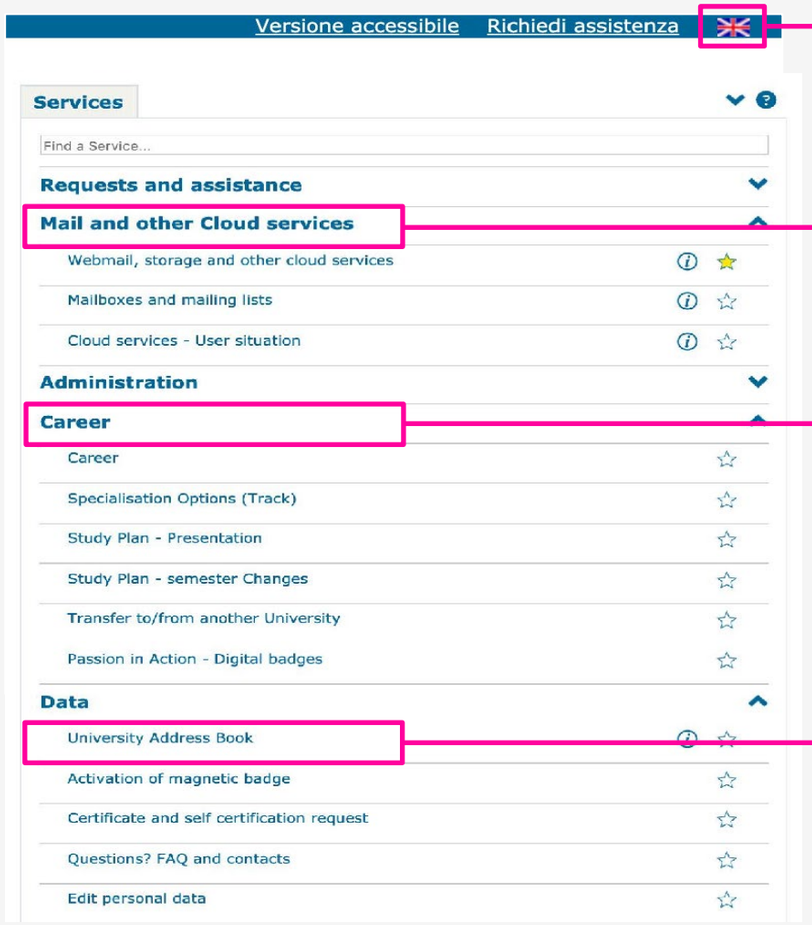
https://www.polimi.it/

here you can select the language you prefer



You can find the section online services under the menu tools

UNIVERSITY WEBSITE| ONLINE SERVICES



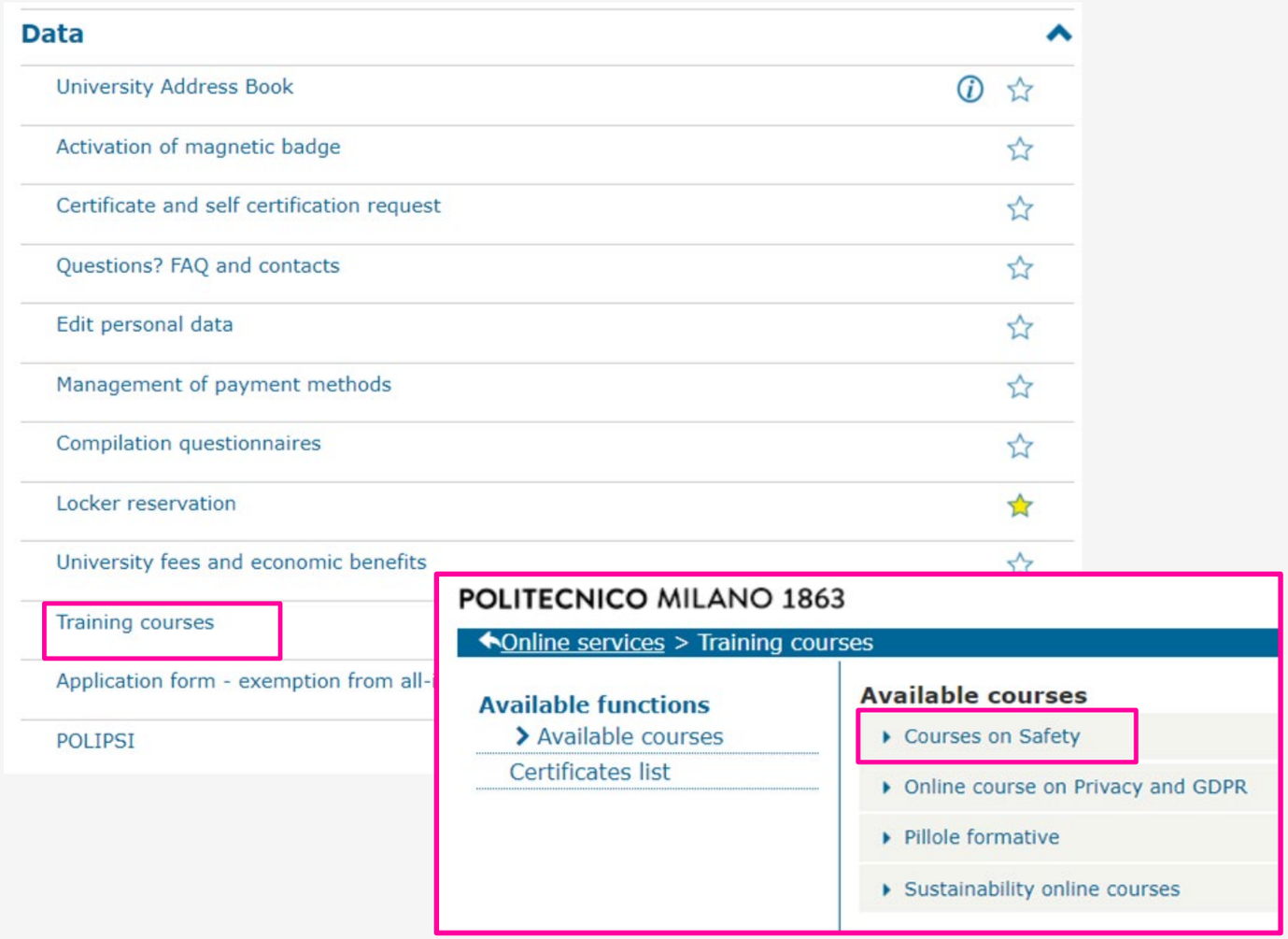
For the english version
click here

Webmail
to check your official mail
name.surname@mail.polimi.it

Career
to check the courses you're registered in

Edit personal data to check and update your personal data

SAFETY COURSES | ONLINE SERVICES

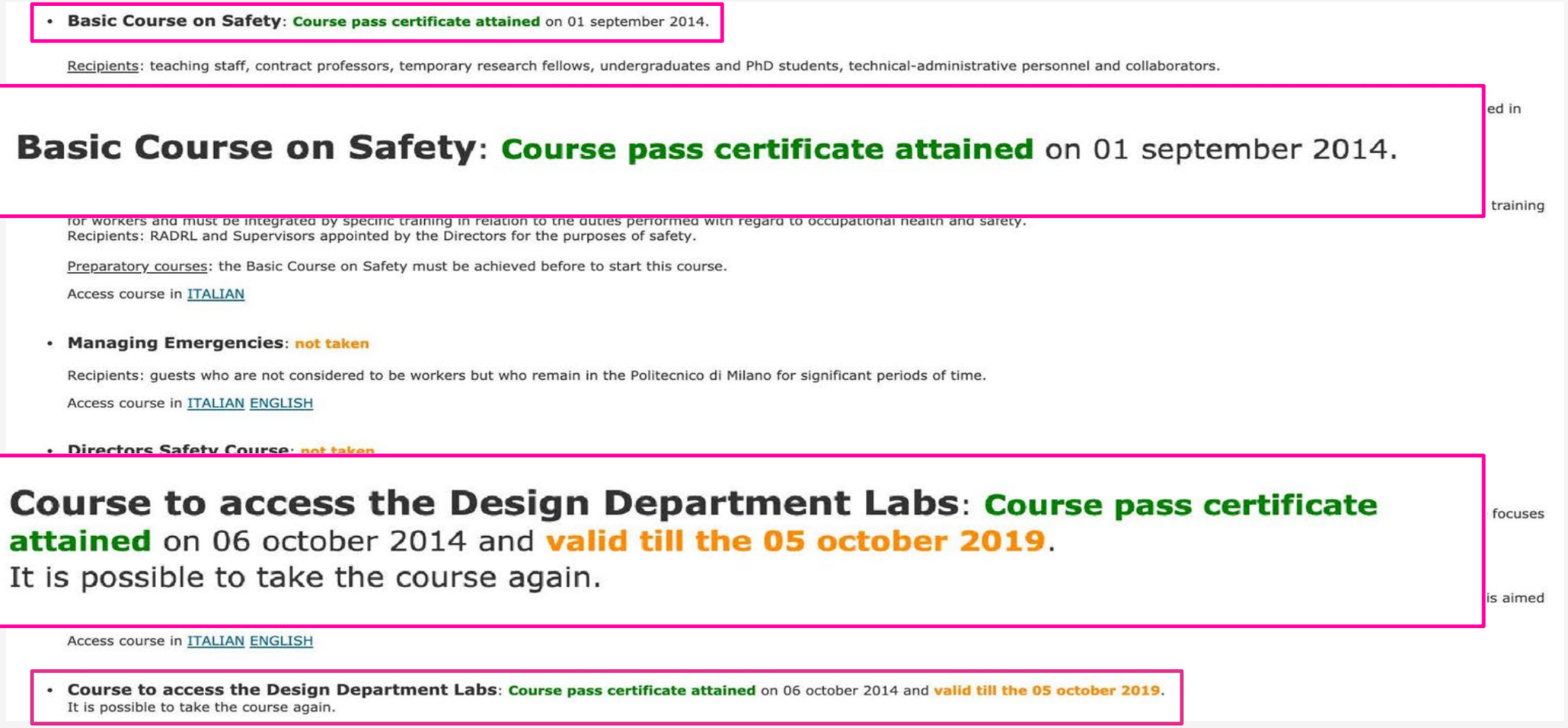


!

THE BASIC COURSE ON SAFETY IS COMPULSORY FOR EVERY STUDENT AT POLIMI.

You won't be able to register to exams if you don't pass it before.

SAFETY COURSES | ONLINE SERVICES



- **Basic Course on Safety**: **Course pass certificate attained** on 01 september 2014.

Recipients: teaching staff, contract professors, temporary research fellows, undergraduates and PhD students, technical-administrative personnel and collaborators.

ed in

- **Basic Course on Safety**: **Course pass certificate attained** on 01 september 2014.

training

for workers and must be integrated by specific training in relation to the duties performed with regard to occupational health and safety.
Recipients: RADRL and Supervisors appointed by the Directors for the purposes of safety.

Preparatory courses: the Basic Course on Safety must be achieved before to start this course.

Access course in ITALIAN

- **Managing Emergencies**: **not taken**

Recipients: guests who are not considered to be workers but who remain in the Politecnico di Milano for significant periods of time.

Access course in ITALIAN ENGLISH

- **Directors Safety Course**: **not taken**

- **Course to access the Design Department Labs**: **Course pass certificate attained** on 06 october 2014 and **valid till the 05 october 2019**.
It is possible to take the course again.

focuses

is aimed

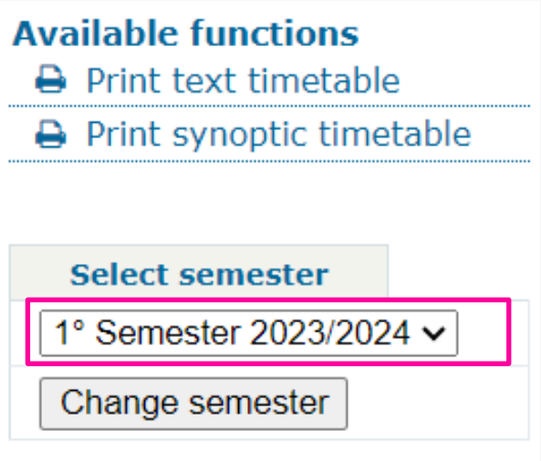
Access course in ITALIAN ENGLISH

- **Course to access the Design Department Labs**: **Course pass certificate attained** on 06 october 2014 and **valid till the 05 october 2019**.
It is possible to take the course again.

LECTURE SCHEDULE | ONLINE SERVICES

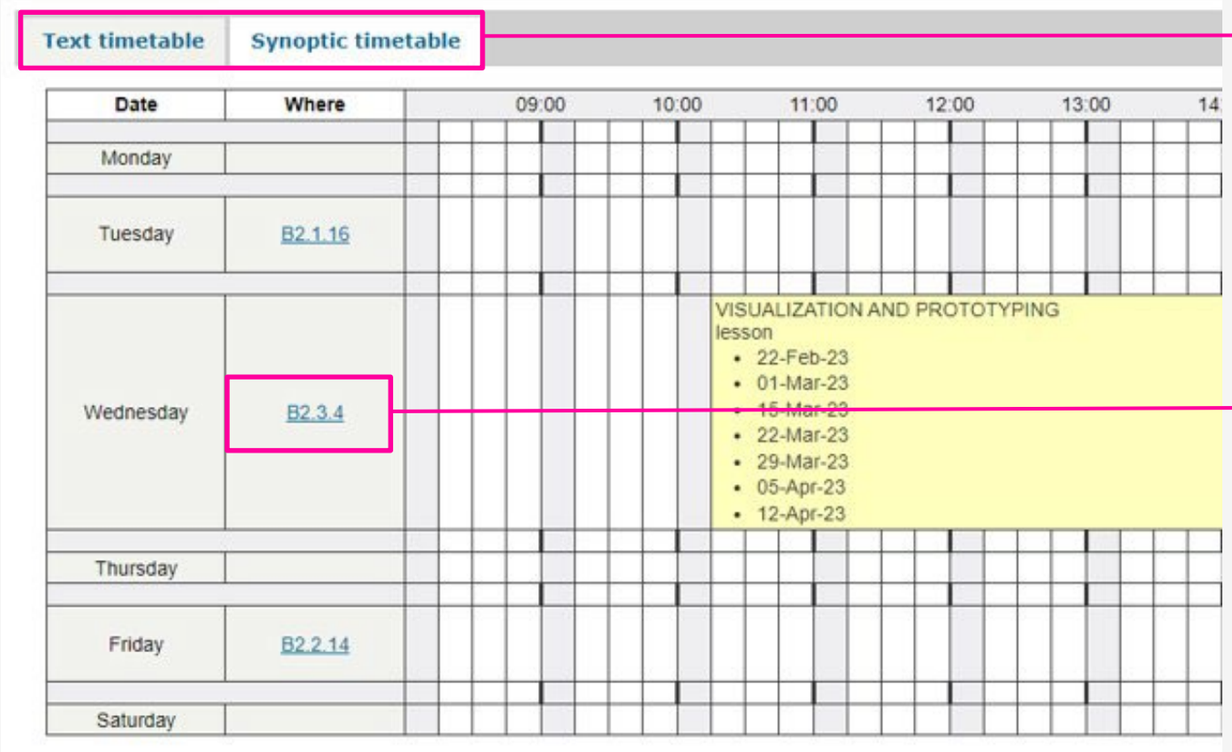
1. select lecture timetable

2. select 2nd semester



LECTURE SCHEDULE | ONLINE SERVICES

This function will only be available after 12th September 15:00

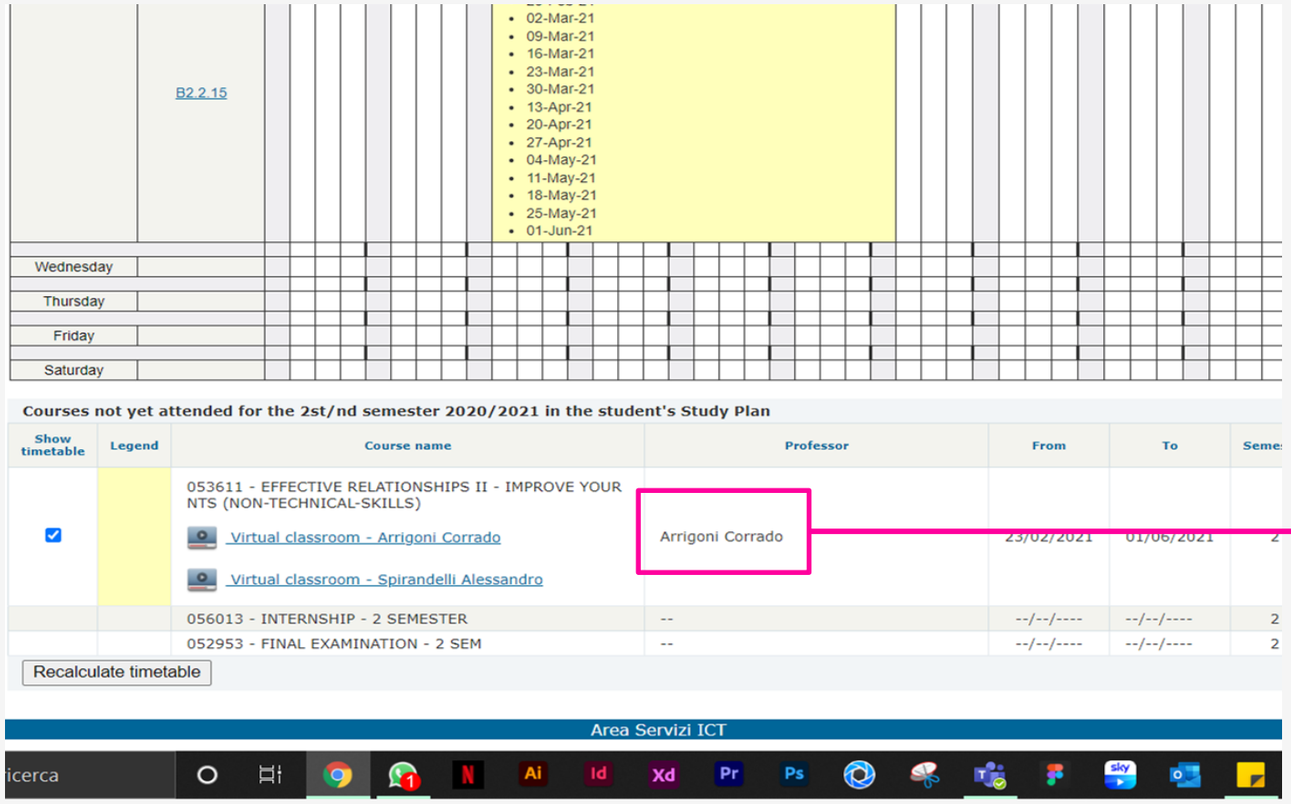


Select the kind of timetable you want to see

Here you can verify the classroom information

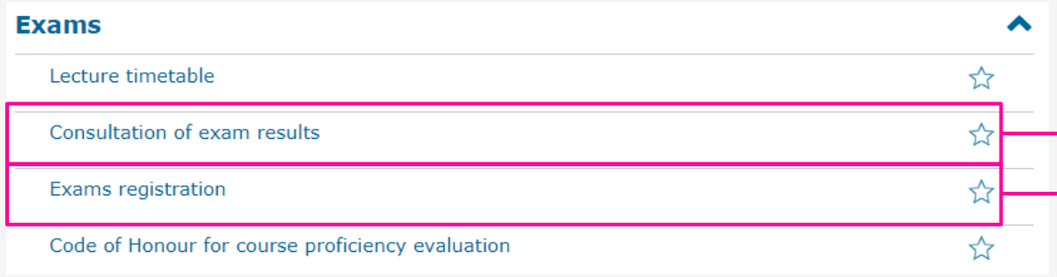
LECTURE SCHEDULE | ONLINE SERVICES

This function will only be available after 12th September 15:00



Here you can verify the professor's name of the course you're attending

EXAMS & WEBEEP | ONLINE SERVICES



Consultation of exam results
to check your grades

Exam registration
to register the exams

WeBeep
to connect with the network area of your courses and professors

EXAMS REGISTRATION | ONLINE SERVICES

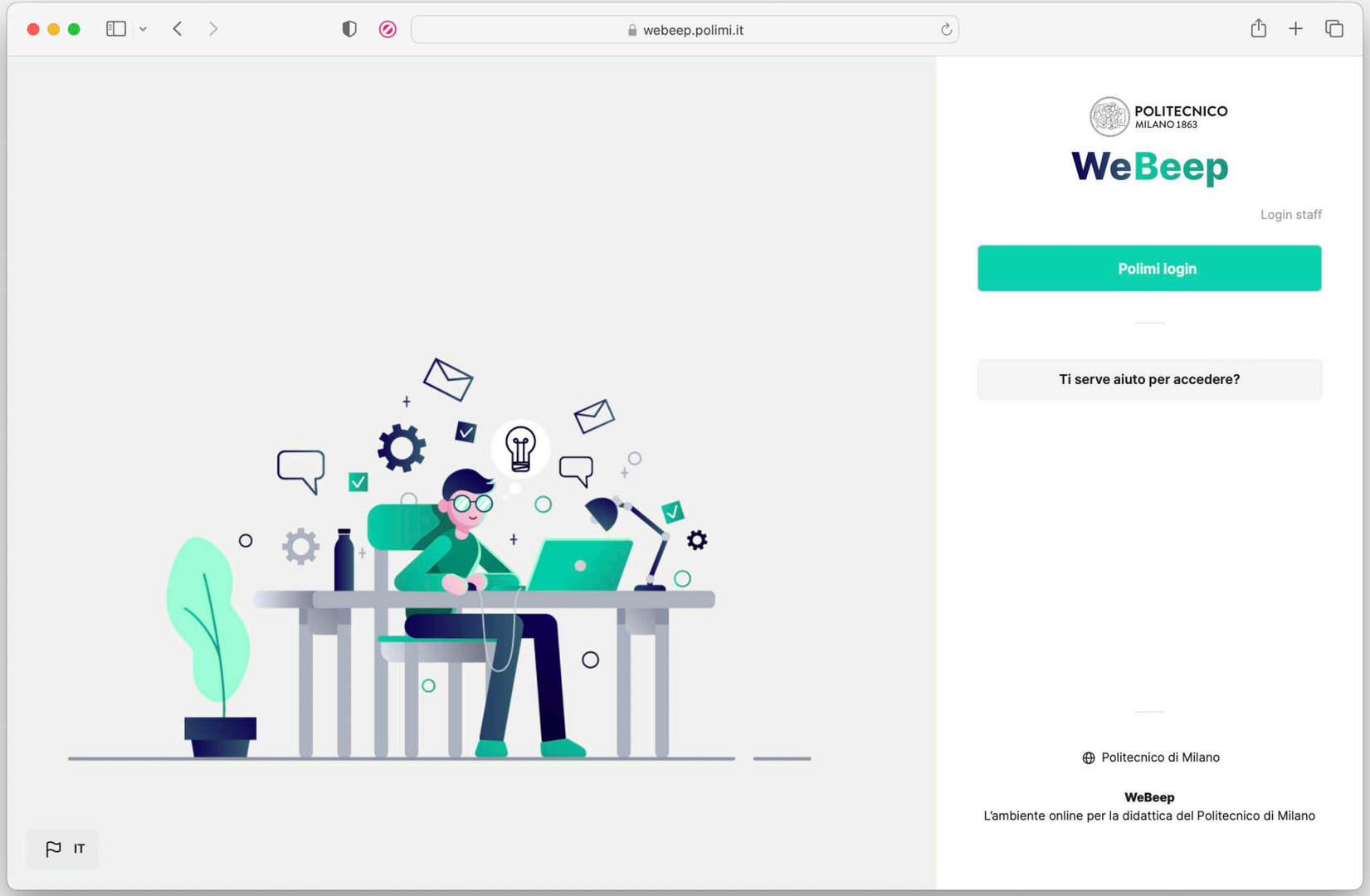
Exam registration opens approximately **1 month before the exam session**

- DECEMBER (January exam session)
- **MAY (June/July exam session)**
- WORKSHOPS WEEK (throughout the workshop's end)

IT IS NECESSARY TO REGISTER BEFORE THE EXAM IN ORDER TO RECORD THE MARKS IN YOUR CAREER.
YOU'LL NEED TO REGISTER TO THE EXAM FOR EACH COURSE YOU ARE ATTENDING

WEBEEP | THE STUDENT COMMUNICATION SYSTEM

https://webeep.polimi.it



WEBEEP | THE STUDENT COMMUNICATION SYSTEM

http://www.design.polimi.it

05.

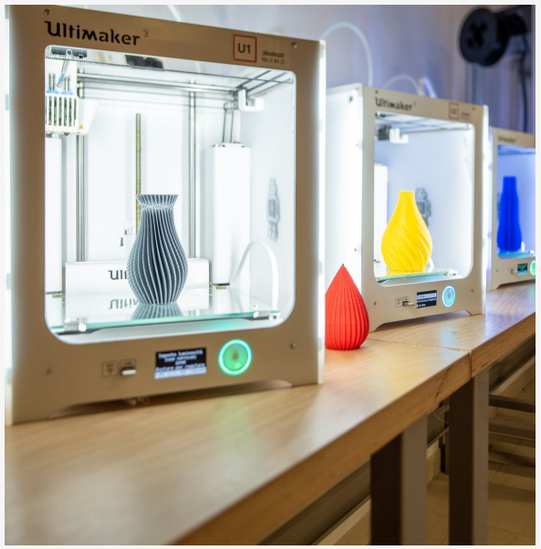
Our Didactic Labs

OVERVIEW | DIDACTIC LABS

DESIGN LABS
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

Laboratorio Allestimenti

(Exhibit)



Laboratorio Prototipi

(Prototipes)

Laboratorio Immagine

(Photo & Video)

Laboratorio Moda

(Fashion)

https://dipartimentodesign.polimi.it/en/labs/

HABILITATION | DIDACTIC LABS

DESIGN LABS
POLITECNICO MILANO 1863
DIPARTIMENTO DI DESIGN

1

Online **safety course** for the Labs of the Design Department
Online Services >> Data >> Training courses >> Courses on Safety >> Course to access the Design Department Labs

2

To access to Lab Immagine
Send an e-mail to accessolabb-design@polimi.it >> *enclosing the certificate of passing and specifying the following information: Immagine Lab, name, surname, personal code.*

To access to Lab Prototipi, Moda, Allestimenti
Book your **specific training** in Lab with APP Affluences**.**

3

To pick up the lab card and for trainings
Bring identity card and a passport picture to **withdraw your lab card**

HABILITATION | DIDACTIC LABS

Download the Affluences App >> select the Lab you are interested in >> Click on book and choose the Training section >> Choose an available date and sign up

LabModa Servizi *>> Click on book and choose the Training BASE TAILORING*
English trainings for LabModa:

Wednesday, February 21 at 10:30 a.m.
Wednesday, February 28 at 10:30 a.m.
Wednesday, March 6 at 10:30 a.m.
Wednesday, March 13 at 10:30 a.m.
Wednesday, March 20 at 10:30 a.m.

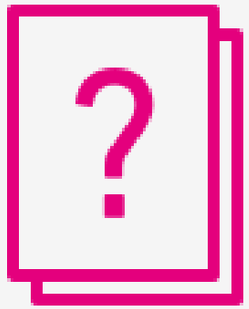
LabAllestimenti Servizi *>> Click on book and choose the Training Addestramento sicurezza base*
English trainings for LabAllestimenti (Product Design and Interior Design students):

Monday, February 26 at 2.15 p.m. and 4.15 p.m.
Wednesday, February 28 at 9.15 a.m. and 11.15 a.m.
Monday, March 11 at 2.15 p.m. and 4.15 p.m.
Wednesday, March 13 at 9.15 a.m. and 11.15 a.m.
Wednesday, April 3 at 9.15 a.m. and 11.15 a.m.
Monday, April 8 at 2.15 p.m. and 4.15 p.m.

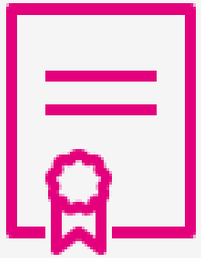
06.

Important contacts

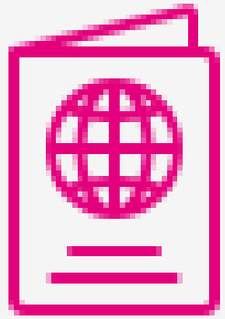
INTERNATIONAL MOBILITY UNIT



Answers questions about, **enrolment**, **fiscal code**, **Polimi badge**



Provides **certifications** and **official documents**



Provides information and support about the **stay permit**, **visa issues**, **health insurance**

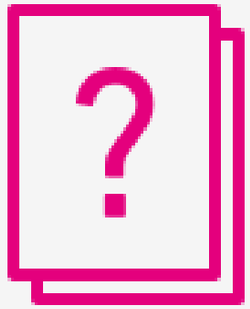
Where to find us: Bovisa Campus

Address: via Lambruschini 15, building 20, ground floor, 20158 Milano
“Remote” appointments: Monday-Wednesday from 10.00 am to 13.00 pm
Face-to-face appointments: Thursday from 10.00 am to 13.00 pm

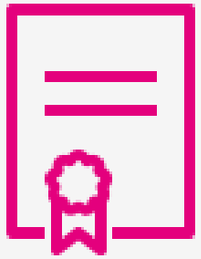
exchange-bovisa@polimi.it

doubledegrees.design@polimi.it

ACADEMIC ADVISORY SCHOOL'S OFFICES



Answers questions about
Study plan issues,
courses registration, timetables



Provides **Learning**
Agreement signature

In order to contact us, visit this website:

https://www.design.polimi.it/en/send-an-email

And select the following option:

Exchange Students - Incoming

SOCIAL | CONTACTS

→ Instagram Scuola del Design: https://www.instagram.com/scuoladesign.polimi/

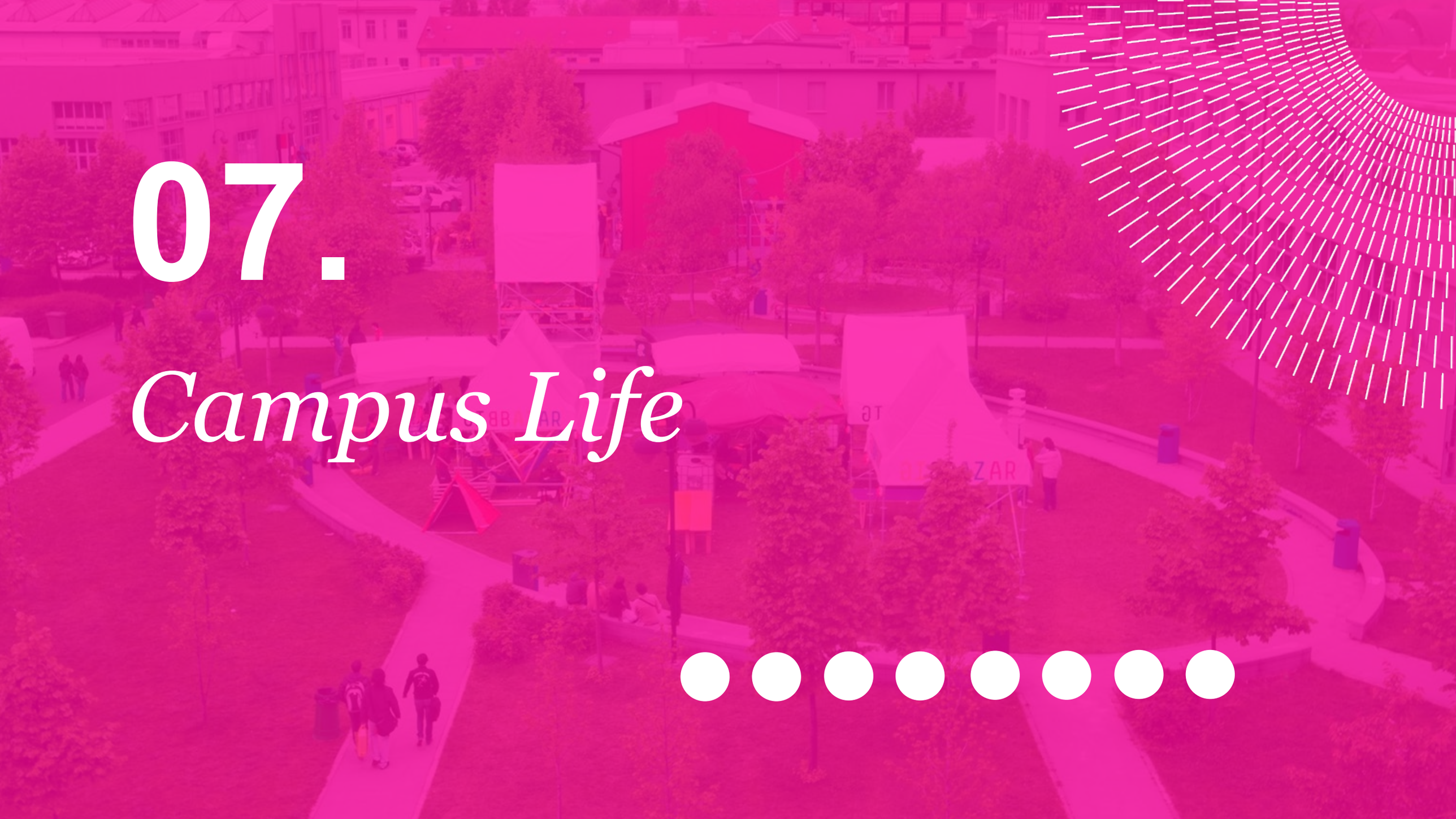
→ Facebook: www.facebook.com/polimi

→ Youtube: www.youtube.com/polimi

→ Instagram Polimi: https://www.instagram.com/polimi/?hl=it

→ Twitter: https://twitter.com/polimi

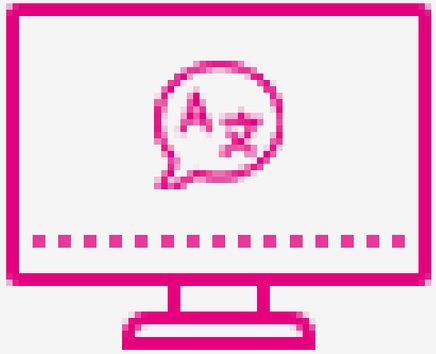
→ LinkedIn: https://www.linkedin.com/school/polimi/mycompany/verification/



07.

Campus Life

CAMPUS LIFE | TIPS



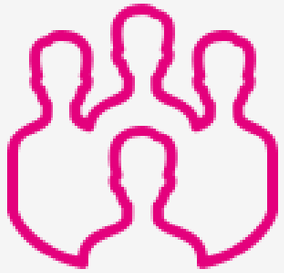
ONLINE ITALIAN COURSE

You can join a free Online Italian Course aimed at beginners, that will guide you into the discovery of Italian language and culture.

NEWSLETTER & ASSOCIATIONS

POLITAMTAM

The **Politamtam** newsletter**:**
to find out about events,
activities organised by student associations
and opportunities for students.



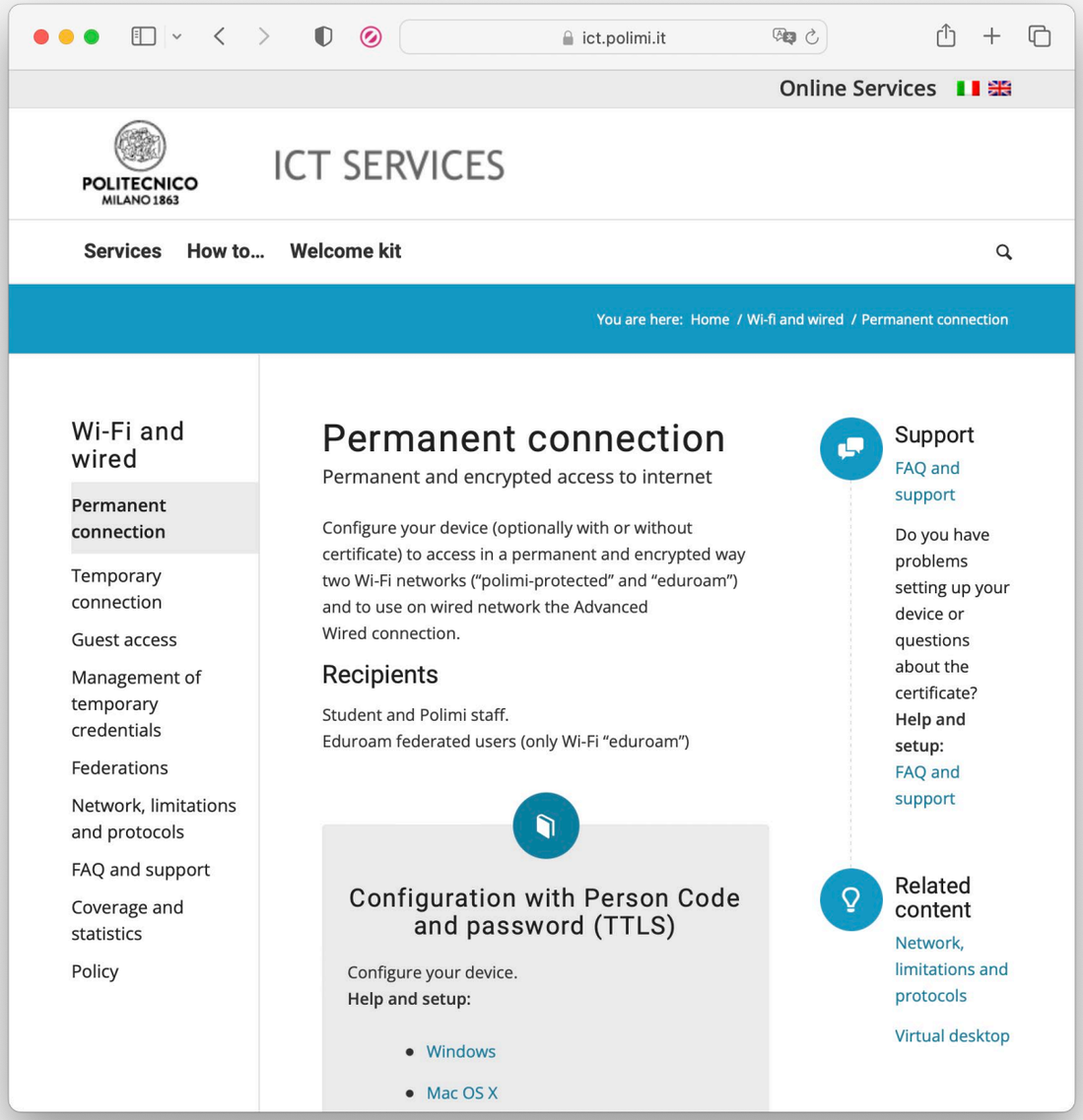
REPRESENTATIVES AND ASSOCIATIONS

Students are represented in
different bodies of the University.

Wi-fi CONNECTION | TIPS

We suggest you to connect your devices to the **permanent connection** of Polimi.

Here in the following link you can find the **instructions** to follow:
https://www.ict.polimi.it/wifi/permanent-connection/?lang=en



In times of *distress and uncertainty*

PoliPsi
is the **free counselling and psychological and psychotherapeutic support service** for students and PhD candidates at the Politecnico di Milano.

https://www.polimi.it/en/campuses-and-services/psychological-wellbeing

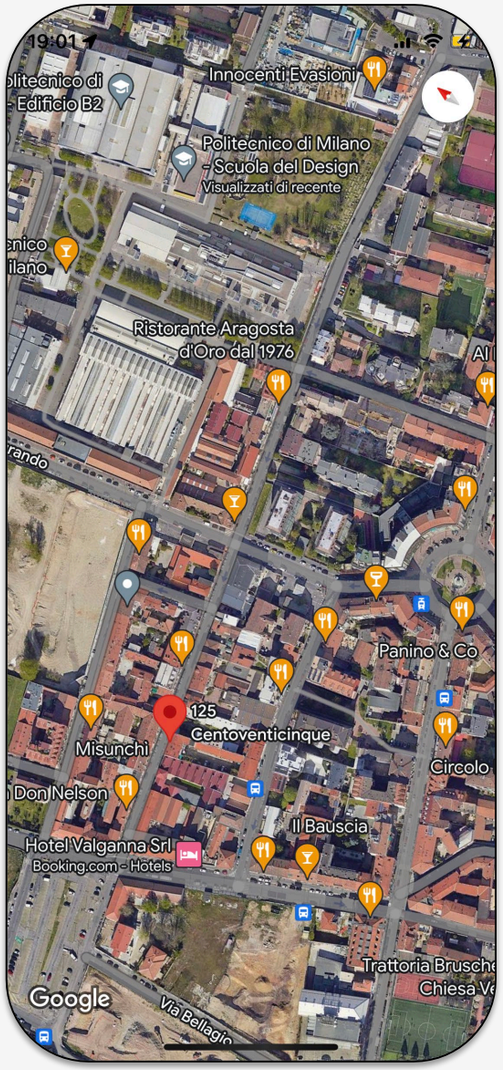
LUNCH TIME | TIPS

Bring your *schiscetta**!

schiscetta is the milanese word to indicate the lunchbox you prepare at home. There's plenty of microwaves in the grounfloor of the B2 building that you can use to warm up your food.

Students often collect in ***ovale***, the square in the middle of the campus.

LUNCH TIME | TIPS



PASTA → *Centoventicinque*, Via Candiani 125

BAKED GOODS → *Il paradiso del pane*, Via Don Giovanni verità 19

ASIAN FOOD → *Pan Sushi*, Via Lambruschini 7 or
Delicious Asian Fast Food, Via Candiani 98

INSIDE THE CAMPUS → bistrot-canteen *Pol-EAT-ecnico*

CAMPUS LIFE | TIPS

Be careful with your belongings!

Unfortunately, there have been many cases of **theft** in our Campus.
Never leave your stuff without custody, always **keep an eye on your PC and backpack**!!

VISIT MILANO | TIPS

Designers favourites

As a design student you can't miss the **Triennale Design Museum** (Viale Alemagna 6, from Bovisa station to Cadorna station)

and the new **ADI Design Museum** (Piazza Compasso d'Oro 1), from Piazza Bausan in Bovisa to Viale Montello with Tram 2

We also recommend checking https://zero.eu/en/milano/ for cultural events in Milan

VISIT MILAN | TIPS

Enjoy an *aperitivo*

Studios and exams can require a lot of your time and energy, but taking breaks and bonding with your classmates should be as important!

Join your group for social activities too, such as an aperitivo after work, or also just a coffee break.

We’re happy to welcome you in our campus!

POLITECNICO
MILANO 1863

SCUOLA DEL DESIGN

Thank you!

This Presentation is available online:

www.design.polimi.it